



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chair Terry McCarthy
Alderman Dennis Wiser
Alderman Ronald Hart
Alderman Melissa Lemke

Monday, April 11, 2016

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 5 - Chairman Q.A. Shakoor II, Vice Chair Terry McCarthy, Dennis Wiser, Ronald Hart and Melissa Lemke

Approval of Minutes for the March 7, 2016 Meeting

1. [0247-16](#) **Subject:** Communication from the Purchasing Agent submitting bid results on Official Notice #4-2016, for one (1) 5,000 pound compact, cushion tire forklift.

Recommendation of the Finance & Personnel Committee on 4/11/16: To award to Badger Toyota Lift at their bid price of \$23,689, they being the lowest responsive, responsible bidder.

Fiscal Note: Funds for this purchase are available in account 45150 57300, Parks Department Equipment.

Attachments: [Council Letter Forklift](#)

Kathryn Kasper, Assistant Finance Director, appeared before the Committee to speak on the item.

A motion was made that this file be Recommended For Approval

2. [0248-16](#) **Subject:** Communication from the Purchasing Agent submitting bids for Official Notice #5-2016, Eotech Night Vision & Thermal Imaging Devices.

Recommendation of the Finance & Personnel Committee on 4/11/16: To award to Advantage Police Supply at their bid price of \$31,421, they being the lowest responsive, responsible bidder.

Fiscal Note: Funds for this purchase are available in account 20307 57300 31016 JAG grant (\$16,500) and 13101 53230 (\$14,921), Police Department Small Equipment 57300, Police Department Equipment.

Attachments: [0248-16\(2\)](#)

Kathryn Kasper, Assistant Finance Director, appeared before the Committee to speak on the item.

Recommended For Approval

3. [0249-16](#) **Subject:** Communication from the Purchasing Agent submitting bid results on Official Notice #6-2016, for (10) cases of TreeAge.

Recommendation of the Finance & Personnel Committee on 4/11/16: To award to Midwest Arborist at their bid price of \$39,520, they being the lowest responsive, responsible bidder.

Fiscal Note: Funds for this purchase are available in account 45150 57110, Parks Department Land Improvements.

Attachments: [council Letter arborjet](#)

Kathryn Kasper, Assistant Finance Director, appeared before the Committee to speak on the item.

Recommended For Approval

4. [0251-16](#) **Subject:** Communication from the Purchasing Agent submitting bids for Official Notice #7-2016, Forestry Maintenance Contract for the golf courses, cemeteries and Wustum Museum.

Recommendation of the Finance & Personnel Committee on 4/11/16: To award to Asplundh Tree Expert Company at their bid price as attached, they being the lowest responsive, responsible bidder.

Fiscal Note: Funds for the purchase are available in account 45150 57110, Parks Department Land Improvements.

Attachments: [Affordable Tree Care response](#)
 [Asplundh response](#)
 [council Letter forestry](#)

Kathryn Kasper, Assistant Finance Director, appeared before the Committee to speak on the item.

Recommended For Approval

5. [0180-16](#) **Subject:** Communication from the Purchasing Agent submitting bid results on Official Notice #3-2016, for eighty-four protective vests.

Recommendation of the Finance and Personnel Committee on

3/7/16: Defer.

Recommendation of the Finance & Personnel Committee on

4/11/16: Recommend that the bid for Official Notice #3-2016 for eighty-four protective vests be awarded to Advantage Police Supply at their bid price of \$594.70/vest, a total of \$49,954.80 for eighty-four vests, they being the lowest responsive, responsible bidder.

Fiscal Note: Funds for this purchase are available in account 13101 53230, Police Department Small Equipment.

Attachments: [3954_001 \(2\)](#)

Kathryn Kasper, Assistant Finance Director, appeared before the Committee to speak on the item.

Recommended For Approval

6. [0281-16](#)

Subject: (Direct Referral) Request by the Interim Executive Director of the Redevelopment Authority for permission to apply to the US-EPA for \$500,000 in FY 2016 Supplemental Funding for the City of Racine's Brownfield Clean-up Revolving Fund (BC-RLF).

Staff Recommendation to the Finance & Personnel Committee on

04/11/16: Grant permission to apply to the US-EPA for \$500,000 in FY 2016 Supplemental Funding for the City of Racine's Brownfield Clean-up Revolving Fund (BC-RLF). Grant Control #00089

Fiscal Note: There is a 20% hard match that is available in the Intergovernmental Revenue Sharing Fund.

Attachments: [BC-RLF 2016 Supplemental_001](#)

Matthew Sadowski, Interim Director of City Development, appeared before the Committee to speak on the item.

Recommended For Approval

7. [0244-16](#)

Subject: Water Main Developers Agreement for Cynthia Lane in the Village of Mt. Pleasant

Recommendation of the Finance and Personnel Committee: To approve and authorize the Mayor and City Clerk to sign the agreement.

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL.

Fiscal Note: The Village will pay all costs associated with this local water main installation.

Attachments: [Developer Agreement Cynthia Lane](#)

Keith Hass, General Manager Racine Water and Wastewater Utilities, appeared before the Committee to speak on the item.

Recommended For Approval

8. [0175-16](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a contract to amend the agreement and accept amended funds of \$15,985 from the Department of Health Services.

Recommendation of the Finance & Personnel Committee on 4/11/16: Recommend that the Mayor and City Clerk enter into a Contract Agreement amending the current contract with the Department of Health Services, Public Health Emergency Preparedness Program for Bioterrorism Preparedness to accept an additional \$16,485 in funding.

Fiscal Note: There is no match required of the City. Grant control #00053.

Attachments: [DHS-PHEP BT Scholarship Letter \(\\$15985\) 2016](#)
 [DHS-PHEP BT Scholarship Contract Amendment \(\\$15985\) 2016](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

Recommended For Approval

9. [0284-16](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Cooperative Agreement between the United States Geological Survey and the City of Racine in the amount of \$29,603.35 for evaluation and restoration activities along Lake Michigan shoreline in Racine, Wisconsin.

Recommendation of the Finance & Personnel Committee on 4/11/16: Grant permission to enter into a Cooperative Agreement (#G164C00046) between the United States Geological Survey and the City of Racine, in the amount of \$29,603.35.

Fiscal Note: There is no match required of the City. Grant control number 00079.

Attachments: [USGS Cooperative Agreement 2016](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

Recommended For Approval

10. [0224-16](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to apply for \$35,000 in grant funds from the NRPA/Walmart Foundation to support the food service program at the Dr. John Bryant Community Center, Dr. Martin Luther King Community Center and the Tyler Domer Community Center. No Match Required. Grant Control #00088.

Recommendation of the Finance & Personnel Committee on 4/11/16: The Grant permission to apply for \$35,000.00 in grant funds from the NRPA/Walmart Foundation to support the food service program at the Dr. John Bryant Community Center, Dr. Martin Luther King Community Center and the Tyler Domer Community Center.

Fiscal Note: This grant does not require a match of funds. Grant #00088.

Attachments: [2016 NRPA Walmart Foundation -Food Service Program](#)

Thomas Molbeck, Director of Parks Recreation & Cultural Service, appeared before the Committee to speak on the item.

Recommended For Approval

11. [0233-16](#) **Subject:** Communication from Chief Howell requesting to appear before the appropriate committee to discuss the Racine Police Department applying for and accepting the Wisconsin Department of Transportation's 2016 Seat Belt grant.

Recommendation of the Finance & Personnel Committee on 4/11/16: Grant permission to accept the Wisconsin Department of Transportation 2016 Seat Belt Grant. The grant is in the amount of \$45,000.00, with a 25% soft match of \$11,250.

Fiscal Note: The grant requires a 25% soft match of \$11,250. Grant Control number 00087

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

Recommended For Approval

12. [0278-16](#) **Subject:** Communication from the Finance Director requesting City Council acknowledgement and endorsement of payment mandated by Racine County Circuit Court Branch 1. Money Judgment: 30301, dated February 4, 2016, in Case Number 10-CV-1235; Racine Joint Venture II LLC. vs. City of Racine, for refunds of 2009-2011 Real Estate Property Taxes, costs and interest totaling \$440,284.20.

Recommendation of the Finance & Personnel Committee on 4/11/16: Recommend that Racine County Circuit Court Money

Judgement Number 30301 of February 4, 2016 in Case Number 10-CV-1235, Racine Joint Venture II, LLC vs. City of Racine, in the amount of \$440,284.20 be paid.

Further recommend that \$225,000 from account 11202-56200 Contingency, \$168,500 from account 11201-51500 Sick Leave Payout, and \$66,500 from account 11201-51020 Unemployment Compensation, for a total of \$460,000, be transferred to account 11202-53420 Misc. RE and PP Taxes Cancelled in the 2015 Budget.

Fiscal Note: There are sufficient funds available for the transfer and payment.

David Brown, Finance Director & Bill Bowers, City Assessor, appeared before the Committee to speak on the item.

Recommended For Approval

13. [0184-16](#)

Subject: Communication from the City Attorney submitting the claim of Joseph Ortiz and Sylvia Ortiz for consideration.

Recommendation of the Finance & Personnel Committee on 4/11/16: That the claim of Joseph and Sylvia Ortiz be denied

Fiscal Note: N/A

Attachments: [ortiz_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

Recommended For Approval

14. [0305-16](#)

Subject: (Direct Referral) Communication from the City Attorney requesting authority that upon receiving notice of the incumbent municipal court judge's resignation, in accordance with past practice, the Human Resources Department solicit and accept applications for the temporary appointment of a municipal court judge and present a recommended candidate to the Common Council, for approval pursuant to Wisconsin Statute sec. 8.50(4)(fm).

Recommendation of the Finance and Personnel Committee on 4/11/16: The Committee directed the Human Resources Department to solicit and accept applications for the temporary appointment of a municipal court judge and present all qualified candidates to the Committee of the Whole for consideration.

Fiscal Note: NA

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

Recommended For Approval

CLOSED SESSION

It is intended that the Finance & Personnel Committee will convene into closed session pursuant to Wisconsin Statutes section 19.85 (1)(c) and (e), to discuss employment and compensation of public employees over which the governmental body has jurisdiction or exercises responsibility and to consider strategy where bargaining reasons require a closed session, regarding collective bargaining for 2016 and pursuant to Wisconsin Statutes section 19.85(1)(g), to confer with legal counsel concerning strategy with respect to litigation in which the City of Racine is or is likely to become involved.

Chairman Shakoor moved that the Finance and Personnel Committee convened in closed session pursuant to Sec. 19.85 (1) (c) and (e). Roll Call Vote: Chairman Q.A. Shakoor II Aye, Vice Chair Terry McCarthy Aye, Alderman Wiser Aye, Hart Aye and Lemke Aye (Lemke left at 6:00). Also present: David Brown, Finance Director, Scott Letteney, City Attorney, Tom Friedel, City Administrator, Timothy Thompkins, HR Manager, Sandra Weidner, Alderman, and Tom Devine.

15. [0306-16](#) **Subject:** (Direct Referral) Communication from the Human Resources Manager and City Attorney requesting to appear before the Finance & Personnel Committee in closed session, pursuant to Sec. 19.85 (1)(c) and (e) of the Wisconsin Statutes, to address collective bargaining for 2016.

Recommendation of the Finance and Personnel Committee on 4/11/16: The item was Received and Filed

Fiscal Note: NA

The item was Received and Filed

16. [0310-16](#) **Subject:** (Direct Referral) Communication from the Human Resources Manager and City Attorney requesting to appear before the Finance & Personnel Committee in closed session, pursuant to Sec. 19.85 (1)(c) and (e) of the Wisconsin Statutes, presenting a negotiated amendment to the 2015-2017 collective bargaining agreement between the City of Racine and the Local 321 (Firefighters)..

Recommendation of the Finance and Personnel Committee on 4/11/16: To approve the negotiated amendment to the 2015-2017 collective bargaining agreement between the City of Racine and the Local 321 (Firefighters).

Fiscal Note: \$214,000 in 2017

A Motion was made by Alderman McCarthy, seconded by Alderman Hart, to approve the negotiated amendment to the 2015-2017 collective bargaining agreement between the City of Racine and the Local 321 (Firefighters). Unanimously approved.

Recommended For Approval

17. [0311-16](#)

Subject: (Direct Referral) Communication from the City Attorney requesting to appear before the Finance & Personnel Committee in closed session, pursuant to Sec. 19.85 (1)(g) of the Wisconsin Statutes, specifically regarding potential settlement of *Mosley, et al., v. City of Racine, et al.*, Racine County Circuit Court Case No. 2015 CV 979.

Staff Recommendation to the Finance and Personnel Committee on 4/11/16: That *Mosley, et al., v. City of Racine, et al.* be settled as presented by the City Attorney.

Fiscal Note: \$65,000 available in account 11202-53500
Misc-Judgements and Claims

A Motion was made by Alderman McCarthy, seconded by Alderman Hart, that Mosley, et al., v. City of Racine, et al, be settled for \$65,000 as presented by the City Attorney.

Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:13 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday May 9, 2016 at City Hall Room 301.

*Respectfully submitted,
Ald. Q.A. Shakoor II, Chairman*