



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Transit and Parking Commission

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Wednesday, January 16, 2013

4:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 4:30 P.M.*

Present: Deborah Ganaway, Raymond DeHahn, John Heckenlively, Mark Kowbel, Dustan Balkcom

Also Present: Al Stanek, Mark Yehlen, Willie McDonald, John Magee, Tom Karkow

### Approval of Minutes for the December 19, 2012 Meeting

*The minutes of the December 19, 2012 meeting were approved as printed. Passed unanimously.*

### Parking System Business

1. [13-8510](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager introducing Dustan Balkcom as the newest Transit and Parking Commissioner.

**Recommendation of the Transit and Parking Commission on 01-16-13:** Receive and file.

**Fiscal Note:** N/A

*Motion made by DeHahn, seconded by Heckenlively to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

2. [13-8512](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager authorizing distributing of a Request for Proposal (RFP) for replacement of Parking Utility equipment and management software.

**Recommendation of the Transit and Parking Commission on 01-16-13:** Approve.

**Fiscal Note:** Funding is contained in the 2013 Parking Utility Budget.

*Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.*

**Recommended For Approval**

3. [12-8391](#) **Subject:** (Direct Referral) Communication from the Alderman of the 1st District requesting to speak on a parking problem in his district.  
**Alderman Fair invited to the meeting.**

**Recommendation of the Transit and Parking Commission on 12-19-12:** Deferred

**Recommendation of the Transit and Parking Commission on 01-16-13:** Deferred

*The Alderman was not present and there was no correspondence to refer to. The Alderman will once again be invited to the February meeting.*

*Motion made by Kowbel, seconded by Heckenlively to defer. Passed unanimously.*

**Deferred**

**Transit System Business**

4. [13-8503](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting the review of the 2013 Belle Urban Transit System local share distribution and authorization to enter into 2013 cooperative agreements with Mount Pleasant, Sturtevant, Caledonia and the Town of Yorkville.

**Recommendation of the Transit and Parking Commission on 01-16-13:** Approve.

**Fiscal Note:** Local share distributions are contained in the 2013 Transit Budget.

*The projected local shares based on miles of service within the community expressed as a percent of total service miles are 12.4% for Mount Pleasant, 3.7% for Sturtevant, 2.0% for Caledonia and under .05% for the Town of Yorkville.*

*Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.*

**Recommended For Approval**

5. [13-8505](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager advising of employee health care cost increases in 2014 and the potential impact on the Belle Urban System 2014 budget.

**Recommendation of the Transit and Parking Commission on 01-16-13:** Receive and file.

**Fiscal Note:** No exact estimate of 2014 costs is available at this time.

*The Affordable Health Care Act will require employers to provide health insurance for all employees who work 30 or more hours per week beginning in 2014. The BUS currently has 28 employees that would qualify and the costs to provide health insurance could have a significant impact on the 2014 BUS budget.*

*Motion made by Kowbel, seconded by Heckenlively to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

6. [13-8504](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager advising of the SE WI Planning Commission Transit Development Plan (TDP) Steering Committee and future public outreach meetings regarding a planned Route Restructure targeted for mid-2013.

**Recommendation of the Transit and Parking Commission on 01-16-13:** Receive and file.

**Fiscal Note:** No estimates available at this time.

*The efficiencies that could be gained by a modest route reconfiguration could provide financial relief for the 2014 budget and establish a base system that is consistent across all routes and all days of the week.*

*Motion made by Kowbel, seconded by Heckenlively to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

7. [13-8507](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager authorizing distributing of a Request for Proposals (RFP) for BUS exterior bus advertising.

**Recommendation of the Transit and Parking Commission on 01-16-13:** Defer

**Fiscal Note:** Exterior BUS advertising generated \$47,000 in revenue in 2012.

*Commissioners would like to review exterior advertising policies and offer comments on the final RFP.*

*Motion made by DeHahn, seconded by Heckenlively to defer. Passed unanimously.*

**Deferred**

8. [13-8509](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting a discussion of a Solar/LED lighting demonstration project in three Belle Urban System bus

shelters.

**Recommendation of the Transit and Parking Commission on  
01-16-13: Approve**

**Fiscal Note:** Federal funding of 80% with a local share estimated cost of \$970.

*A one-year trial of LED lighting in three area bus shelters powered by solar collectors is underway. The three locations are the NE and SW corners of 7th & Main Street and on LaSalle at High. The project is being conducted to test acceptance, efficiency, cost return and risk of vandalism.*

*Motion made by DeHahn, seconded by Balkcom to approve. Passed unanimously.*

**Recommended For Approval**

9. [13-8511](#)

**Subject:** (Direct Referral) Communication from the BUS General Manager presenting the December 2012 Transit Operations Report.

**Recommendation of the Transit and Parking Commission on  
01-16-13: Receive and file.**

**Fiscal Note:** Workers Compensation insurance rebates based on reduced claims totaled over \$30,000 for 2012 and BUS overtime was reduced by over 70% in 2012.

*BUS General Manager Willie McDonald was recognized for his strong leadership in efforts at cost containment.*

*Motion made by Balkcom, seconded by DeHahn to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

## Adjournment

*The meeting adjourned at 5:34 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.**