



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Board of Health

*Chairman William Little, M.D.*  
*Sarah Fouse, Ph.D.*  
*John Berge, Ph.D.*  
*Maria Morales*  
*Alderman Robert Mozol*  
*Mohammed Rafiullah, M.D.*  
*Mary Sollman*  
*Alderman Jim Kaplan*

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Tuesday, January 12, 2010

4:15 PM

City Hall, Room 209

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### Call To Order

**PRESENT:** 7 - William Little M.D., Sarah Fouse Ph.D., John Berge Ph.D., Robert Mozol, Mohammed Rafiullah M.D., Mary Sollman and Jim Kaplan  
**ABSENT:** 1 - Maria Morales

### Approval of Minutes for December 8, 2009 Board of Health Meeting and December 16, 2009 Special Board of Health Meeting.

A motion was made by John Berge, Ph.D., seconded by Mohammed Rafiullah, M.D., that the December 8, 2009 Minutes be Approved. The motion PASSED by a Voice Vote.

A motion was made by John Berge, Ph.D., seconded by Mohammed Rafiullah, M.D., that the December 16, 2009 Minutes be Approved. The motion PASSED by a Voice Vote.

### Communications

[09-4494](#)

**Subject:** Communication from the Interim Public Health Administrator requesting permission to enter into agreements to provide Level I Health Services to the Villages of Elmwood Park and Wind Point.

**Recommendation of the Finance & Personnel Committee on 12-21-09:** The Mayor and City Clerk be authorized and directed to enter into an agreement with the Villages of Elmwood Park and Wind Point to provide Level 1 Health Services from January 1, 2010 through December 31, 2010.

**Recommendation of the Board of Health on 01-12-09:** The Mayor and City Clerk be authorized and directed to enter into an agreement with the Villages of Elmwood Park and Wind Point to provide Level 1 Health Services from January 1, 2010 through December 31, 2010.

**Fiscal Note:** There is a 10% increase from last year.

**Attachments:** [WP EP 2010.pdf](#)

A motion was made by Mohammed Rafiullah, M.D., seconded by John Berge, Ph.D., that this be Recommended For Approval. The motion PASSED by a Voice Vote.

## Grant/Contract Status Review

[09-4624](#)

**Subject: (Direct Referral)** Grant/Contract Status Report.

**Attachments:** [Grants Contracts.pdf](#)

## Miscellaneous Business

*A discussion was held on the attendance policy for the Board of Health members and the importance of member attendance. The current City of Racine Ordinance Sec. 2-166 states "The office of any individual appointed to any special committee, board or commission of the city who, without being excused, fails to attend three consecutive meetings of the body of which he is a member shall be automatically vacated." Further discussion was held on the specific meaning of "excused" and what is considered a legitimate excused absence. It was suggested that the President of the Board of Health shall decide on an individual basis what is an excused and what is an unexcused absence and that any Board member with recurring absences should be approached to determine if there is a problem or conflict of interests.*

## Reports

[09-4625](#)

**Subject: (Direct Referral)** December monthly reports from the Interim Public Health Administrator and Division Managers.

**Attachments:** [PHA Rep-Marcia Fernholz.pdf](#)  
[Tob MCH WWWP-Sarah Clemons . Marissa Keller.pdf](#)  
[RHBHF Rep-Teri Hicks.pdf](#)  
[CHP Rep-Teri Hicks.pdf](#)  
[CHP Rev-Teri Hicks.pdf](#)  
[Env Rep-Marcia Fernholz.pdf](#)  
[Lab Rep-Julie Kinzelman.pdf](#)

*Administrative Report - Marcia Fernholz presented the highlights on the Administrative Report and gave updates and answered questions on status of Health Department grants, services and programs.*

*Tobacco Control/Maternal and Child Health/Wisconsin Well Woman Program - Marcia Fernholz presented the highlights and answered questions regarding the Tobacco Control Community Coalition, Maternal and Child Health (child passenger safety) and Wisconsin Well Woman Program grants report and gave updates and answered questions on the report and Tobacco, MCH and WWWP programs, services and grant funding.*

*Racine Healthy Births Healthy Families - Teri Hicks presented the highlights of the Racine Healthy Births Healthy Families (RHBHF) Program report and gave updates and answered questions on the report and RHBHF programs, services and funding.*

*Community Health - Teri Hicks presented the highlights of the Community Health report and gave updates and answered questions on the report and Community Health programs, clinics, services and funding.*

*Environmental Health - Marcia Fernholz presented the highlights of the Environmental Health report and gave updates and answered questions on the report and Environmental Health programs, services and funding.*

*Laboratory - Dr. Julie Kinzelman presented the highlights of the Laboratory report and gave updates and answered questions on the report and Laboratory programs, services and funding.*

**A motion was made by John Berge, Ph.D., seconded by Sarah Fouse, Ph.D., that the reports be Received and Filed. The motion PASSED by a Voice Vote.**

## **CLOSED SESSION**

### **10-4637**

**Subject:** It is anticipated that the Board of Health will convene in closed session pursuant to sec. 19.85(1)(c), Wis. Stats. to consider employment, promotion, compensation or performance data of a public employee over which the Board of Health has jurisdiction or exercises responsibility. The Board will reconvene in open session.

**Recommendation of Board of Health on 01-12-10:** That the appointment of Dottie-Kay Bowersox as Public Health Officer with an initial fixed compensation of \$94,508 per year be approved.

**A motion was made by John Berge, Ph.D., seconded by Sarah Fouse, Ph.D., to appoint Dottie-Kay Bowersox as City Health Officer and fix her initial compensation at \$94,508 per year and that the appointment be referred to the Common Council for approval. The motion PASSED by a Voice Vote.**

## **Adjournment**

**A motion was made by John Berge, Ph.D., seconded by Mary Sollman, that the Meeting be Adjourned. The motion PASSED by a Voice Vote.**