



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Sandy Weidner*  
*Vice Chairman Raymond DeHahn*  
*Michael Shields*  
*Jim Kaplan*  
*Jeff Coe*

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Tuesday, October 29, 2013

5:30 PM

City Hall, Room 301

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### Call To Order

**PRESENT:** 5 - Sandy Weidner, Raymond DeHahn, Michael Shields, Jeff Coe and Jim Kaplan

*Also Present: Mark Yehlen, John Rooney, Tom Eeg and Tom Karkow.*

### Approval of Minutes for the October 8, 2013 Meeting.

*The minutes of the October 8, 2013 meeting were approved as printed. Passed unanimously.*

1. [13-9411](#) **Subject:** Communication from the Race Director of the Ragnar Relay Chicago 2013 race requesting permission to use city right-of-way on Saturday, June 7, 2014.

**Recommendation of the Public Works and Services Committee on 10-29-13:** Permission be granted to the sponsor of the Ragnar Relay Chicago 2014 Race to use certain city streets for the period of 12:00 a.m. to 9:00 a.m. on Saturday, June 7, 2014, and to use city right-of-way (sidewalks and parking lanes) along the following streets:

Start at Main Street and Three Mile Road (city limits)  
South on Main St. to Carlton Dr.  
West on Carlton Dr. to Erie St.  
South on Erie St. to Melvin Ave.  
East on Melvin Ave. to Main St.  
South on Main St. to Goold St.  
East on Goold St. to Michigan Blvd.  
South on Michigan Blvd. to Dodge St.  
West on Dodge St. to Main St.  
South on Main St. to Gas Light Dr.  
East on Gas Light Dr. to Lake Ave.  
South on Lake Ave. to 6th St.  
East on 6th St. to Pershing Park Dr.

South on Pershing Park Dr. to 11th St.  
West on 11th St. to Main St.  
South on Main St. to 16th St.  
West on 16th St. to Wisconsin Ave.  
South on Wisconsin Ave. to 21st St.  
West on 21st St. to Roosevelt Park Dr.  
South on Roosevelt Park Dr. to 24th St.  
West on 24th St. to Racine St.  
South on Racine St. to Durand Ave. (this portion located in County)  
West on Durand Ave. to West Blvd. (pick up Trail through Elmwood Park)

Further recommends that this permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs and equipment and material loss incurred by any department in the assistance of this event shall be charged to the sponsor;
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in advance of this event.
- E. Sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval; and providing and removing all temporary traffic control devices and detour signs.
- F. Sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

**Fiscal Note:** There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

*Mark Yehlen stated that this was an annual request and outlined the desired route.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Approval**

2. [13-9513](#)

**Subject:** (Direct Referral) Communication from the Downtown Racine

Corporation requesting to use city right-of-way for the annual Holiday Parade on Saturday, November 9, 2013.

**Recommendation of the Public Works and Services Committee on 10-29-13:** That the Downtown Racine Corporation be granted permission to close Ontario Street, State Street between Ontario Street and Main Street, Main Street between State Street and Sixth Street, Sixth Street between Main Street and City Hall, on Saturday, November 9, 2013, from 4:00 p.m. to 6:30 p.m., for the Downtown Holiday Parade with the following conditions:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event.
- E. The sponsor shall be responsible for the signing of the necessary detours for the State Highway route.
- F. The sponsor shall pay a \$750 special event fee.

Further recommend that the Commissioner of Public Works, City Engineer and Chief of Police provide any necessary assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

*Mark Yehlen stated that this is an annual event.*

*Motion made by Coe, seconded by DeHahn, to approve. Passed unanimously.*

**Recommended For Approval**

3. [13-9460](#)

**Subject:** Communication from the Downtown Racine Corporation for the use right of way for The "Big Chill" snow and ice carving event on January 11-13, 2014.

**Recommendation of the Public Works and Services Committee on 10-29-13:** That the Mayor and City Clerk be authorized and directed to enter into an agreement with the Downtown Racine Corporation granting permission to place ice sculptures on city sidewalks along Sixth Street and Main Street from State Street to 7th Street, from January 11, 2014 until they melt, with the following stipulations:

- A. That a clear area be established along the building line of a

minimum of five feet in order to meet ADA requirements.

B. That any ice sculptures be set back a minimum of two feet from the back of the curb in order to meet Wisconsin Department of Transportation requirements.

C. That a hold harmless agreement be filed with the City Attorney's office and a \$75.00 processing fee paid.

D. That a Certificate of Liability Insurance be filed with the City Attorney's office.

**Fiscal Note:** N/A

*Mark Yehlen stated that this is an annual event.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Approval**

4. [13-9449](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to Contract 15-12 (K2-016), Professional Services-Masonry Restoration at City Hall, City Hall Annex and Sam Johnson Parkway, Industrial Roofing Services, Inc., consultant.

**Recommendation of the Public Works and Services Committee on 10-29-13:** That Amendment No. 1 to Contract 15-12 (K2-016), Professional Services-Masonry Restoration at City Hall, City Hall Annex and Sam Johnson Parkway, Industrial Roofing Services, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$76.33.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 992.200.5010, City Hall Annex Tuckpointing.

*Tom Eeg stated that the extra charge was to cover asbestos testing at these sites.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Approval**

5. [13-9447](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 15-12 (K2-016), Professional Services-Masonry Restoration at City Hall, City Hall Annex and Sam Johnson Parkway, Industrial Roofing Services, Inc., consultant.

**Recommendation of the Public Works and Services Committee on 10-29-13:** That the professional services provided by Industrial Roofing Services, Inc., under Contract 15-12 (K2-016), Professional Services-Masonry Restoration at City Hall, City Hall Annex and Sam

Johnson Parkway, be accepted and final payment authorized for a total contract amount of \$27,076.33.

**Fiscal Note:** Contract was authorized under Resolution No. 12-2969, dated February 22, 2012.

*Mark Yehlen stated the work is complete and recommended final payment.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Approval**

6. [13-9461](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 to Contract 25-12 (K2-027) - 2012 Alley Paving Assessable (R1), D.C. Burbach, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 10-29-13:** That Change Order No. 1 to Contract 25-12 (K2-027), 2012 Alley Paving Assessable (R1), D.C. Burbach, Inc., contractor, as submitted, be approved in the deduct amount of \$5,667.60.

**Fiscal Note:** Change Order No. 1 will result in a decrease of \$5,667.60 to the contract price. Funding account to be adjusted is 906.000.5030, Concrete Alley Paving (2012 Budgets).

*John Rooney outlined the details of this change order.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Approval**

7. [13-9462](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting final payment on Contract 25-12 (K2-027) - 2012 Alley Paving Assessable (R1), D.C. Burbach, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 10-29-13:** That the work done by D.C. Burbach, Inc. under Contract 25-12 (K2-027), 2012 Alley Paving Assessable (R1), be accepted and final payment authorized for a total contract amount of \$217,557.25.

**Fiscal Note:** Contract was authorized under Resolution No. 12-3103, dated May 1, 2012.

*Mark Yehlen stated the work is complete and recommended final payment.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Approval**

8. [13-9504](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a State/Municipal Agreement for State Project ID: 2260-08-00/70 Durand Avenue (STH 11), Kearney Avenue to Sheridan Road (STH 32).

**Recommendation of the Public Works and Services Committee on 10-29-13:** That the Mayor and City Clerk be authorized and directed to enter into a 2-party agreement with the Wisconsin Department of Transportation for reconstructing Durand Avenue (STH 11) from Kearney Avenue to Sheridan Road (STH 32), State Project ID: 2260-08-00/70, in the amount of \$3,650,500.00 with the City's share being \$140,125.00 and the State's share being \$3,510,375.00.

**Fiscal Note:** Funding to defray the City's share of this project will be included in a future CIP.

*John Rooney outlined the details of this project.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Approval**

9. [13-9480](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting the 2013 Pavement Management System Summary Report.

**Recommendation of the Public Works and Services Committee on 10-29-13:** That the communication be received and filed.

**Fiscal Note:** N/A

*John Rooney discussed the details of the Pavement Management System Summary Report.*

*Ald. Weidner requested that a copy of the Summary Report be emailed and printed for each Alderman to outline the details of this report.*

*Motion made by DeHahn, seconded by Coe, to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

## Public Comment Period

## Adjournment

*The meeting adjourned at 6:25 p.m.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**