



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Wastewater Commission

*President Kathy DeMatthew, Vice President John Engel,
Secretary John Hewitt, Mayor John Dickert, Thomas Friedel,
Robert Lui, Alderman Ronald D. Hart, Thomas Bunker, Robert
Pucely, Chris Larsen, Tracy Richters, Alderman Michael
Shields, Joseph Mandala, Howard Stacey, Chris Wright*

Tuesday, September 25, 2012

4:30 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Pace, R. Gilbreath, A. Wheeler, B. Kramer, N. Erlandson, B. Henkel, M. Klimek, B. Bartel, J. Johnson, S. Cryer, R. Schroedel

PRESENT: 8 - Thomas Friedel, John Engel, Thomas Bunker, Kathy DeMatthew, John Hewitt, Joseph Mandala, Howard Stacey and Chris Wright

EXCUSED: 7 - John Dickert, Robert Lui, Robert Pucely, Chris Larsen, Tracy Richters, Michael Shields and Ronald D. Hart

2. Approval of Minutes for the August 2012 Meeting

A motion was made by Secretary John Hewitt, seconded by Vice President John Engel, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

3. [12-8113](#)

Subject: Approval of the Minutes of the Special Meeting of the Board of Wastewater Finance Committee Held on September 5, 2012

Recommendation: Approve

A motion was made by Secretary John Hewitt, seconded by Thomas Bunker, that this be Approved. The motion PASSED by a Voice Vote.

4. [12-8114](#)

Subject: Budget Expenditures for August 2012 Totaling \$1,203,970.40

Recommendation: Approve

A motion was made by Vice President John Engel, seconded by Joseph Mandala, that this be Approved. The motion PASSED by a Voice Vote.

5. [12-8115](#)

Subject: Project Reports:

- A) Update on Household Hazardous Waste (HHW) Program - September 2012 Event
- B) Update on OpenCel
- C) WPDES Permit and DNR Inspection
- D) Update on Sludge Storage Facility

- E) Update on Engine No. 3 Major Maintenance
- F) Discussion of New Health Benefit Plans for Medical Expenses
- G) Discussion on Verbal Requests to do Research at Wastewater Plant

Recommendation: Approve Item G - All requests to do research at the Wastewater Plant must be approved by the Commission

Project reports were given by staff.

Discussion was held with regard to Item G in that the Commissioners all agreed that all requests to do research at the Wastewater Plant must be approved. Furthermore, the Commission directed the General Manager to implement a policy regarding research at the Wastewater plant.

A motion was made by Secretary John Hewitt, seconded by Vice President John Engel, that this be Approved. The motion PASSED by a Voice Vote.

6. [12-8181](#)

Subject: Proposal from Strand Associates, Inc. for a Concrete Condition Assessment of the Wastewater Plant

Recommendation: Defer

The General Manager asked that this item be deferred.

A motion was made by Thomas Friedel, seconded by Vice President John Engel, that this be Deferred. The motion PASSED by a Voice Vote.

7. [12-8119](#)

Subject: Submittal of the Report of the Finance Committee of the Racine Wastewater Commission Regarding Year 2013 Wastewater Utility Operations and Maintenance Budget and the 2013-2017 Capital Improvements Budget Recommending Adoption

Recommendation of the Racine Wastewater Commission on 9/25/12: To adopt

FURTHER RECOMMEND, THE ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

The General Manager noted that Item No. 11 under the "General Plant" category for the CIP is being changed to read "Real Estate Acquisition" with \$2,000,000.00 added to the 2013 budget. He also requested that Item No. 11 under the "Collection System" category for the CIP be increased to \$400,000.00 to cover interceptor sewer replacement on Main Street.

A motion was made by Thomas Bunker, seconded by Vice President John Engel, that this be Recommended For Adoption. The motion PASSED by a Voice Vote.

8. [12-8117](#)

Subject: Submittal of 2013 Sewer Service Rates

Recommendation of the Wastewater Commission on 9/25/12: To adopt

FURTHER RECOMMEND, THE ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

The General Manager submitted the 2013 Class 1 and Class 2 sewer service rates.

A motion was made by Thomas Friedel, seconded by Vice President John Engel, that this be Recommended For Adoption. The motion PASSED by a Voice Vote.

9. [12-8171](#)

Subject: Communication from the General Manager Submitting Final Results on Solicitation for Services on Engine No. 3 - Rusty Schroedel of Brown & Caldwell Invited to the Meeting

Recommendation: Approve

The General Manager introduced Rusty Schroedel from Brown & Caldwell. He evaluated the results regarding repair services on Engine No. 3 at the Wastewater Plant. Quotes from three separate firms were evaluated. His results concluded that an overhaul is needed on this engine and recommended that Kraft Power Corporation, which is located in Sturtevant, be awarded this project based on quotations that were received and reviewed. He noted that this project is in the not-to-exceed amount of \$170,000.00. This project was budgeted for in 2012.

A motion was made by Secretary John Hewitt, seconded by Joseph Mandala, that this be Approved. The motion PASSED by a Voice Vote.

10. [12-8116](#)

Subject: Request to Fill the Position of Wastewater Operator Due to a Retirement

Recommendation: Approve

The General Manager noted that due to a retirement, he requested permission to fill the position of Wastewater Operator and any subsequent vacancies that may result.

A motion was made by Thomas Bunker, seconded by Joseph Mandala, that this be Approved. The motion PASSED by a Voice Vote.

11. [12-8120](#)

Subject: Election of Officers

Recommendation: Approve

At the August meeting, the General Manager distributed a list of proposed officers for 2012-2013 and recommended that the following slates of proposed officers be approved.

BOARD OF RACINE WASTEWATER COMMISSIONERS:

*President: John Engel
Vice-President: John Hewitt
Secretary - Thomas Bunker*

FINANCE COMMITTEE:

*Chairman: Kathleen DeMatthew
Alderman Michael Shields*

Tracy Richters
Thomas Bunker
Alderman Ronald Hart
Joseph Mandala
John Hewitt

BUILDING COMMITTEE:

Robert Lui
Chris Wright
Alderman Ronald Hart
Thomas Bunker

A motion was made by Thomas Friedel, seconded by Secretary John Hewitt, that this be Approved. The motion PASSED by a Voice Vote.

CLOSED SESSION

It is the intent that the Wastewater Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee.

Vice President John Engel made a motion, seconded by Thomas Friedel, to move the meeting into Closed Session at 5:30 p.m. The motion passed unanimously.

12. [12-8179](#) **Subject:** Communication from the General Manager Regarding a Worker's Compensation Case

Recommendation: Receive and File

Discussion was held regarding a Workman's Compensation issue.

Received and Filed

13. **Adjournment**

There being no further business, Thomas Bunker made a motion, seconded by Secretary John Hewitt, to adjourn the meeting at 5:35 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.