

June 30, 2008

Alderman Q.A. Shakoor, II  
Public Safety and Licensing Committee  
City Hall

SUBJECT: Direct Referral: Final payment for a engineering services for an HVAC study of  
Wustum Museum by Southport Consulting

Dear Alderman Shakoor II:

I would like to appear at the next Public Safety and Licensing Committee meeting to discuss the  
above noted.

It is recommended that this work be accepted and authorization for final payment be approved  
for a total contract amount of \$3,600.00 from funds heretofore appropriated.

This contract was approved by Resolution # 08-0637 of February 20, 2008.

Sincerely,

Donnie Snow  
Director