



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Jeff Coe
Ronald D. Hart

Monday, November 24, 2014

5:00 PM

City Hall, Room 303

Call To Order

PRESENT: 4 - Chairman Shakoor-II, Vice Chairman McCarthy, Jeff Coe and Ronald D. Hart
EXCUSED: 1 - Dennis Wiser

Approval of Minutes for the November 10, 2014 Meeting.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be to Approve the Minutes*. The motion **PASSED** by a Voice Vote.

1. [14-10737](#)

Subject: Communication from the Fire Chief requesting permission to apply for a grant in the amount not to exceed \$15,000 from the Wheaton Franciscan All Saints Foundation to acquire bariatric patient handling equipment. (Grant Control # 2014-044)

Recommendation of the Finance & Personnel Committee on 11-24-14: Permission be granted to the Fire Chief to apply for a grant in the amount not to exceed \$15,000 from the Wheaton Franciscan All Saints Foundation to acquire bariatric patient handling equipment. (Grant Control # 2014-044)

Fiscal Note: The Fire Department will be providing an in-kind support for the grant in the amount of \$27,800 with existing equipment, and will cover the estimated installation cost of \$300. (Grant Control # 2014-044)

Attachments: [Bariatric Equipment](#)

Steven Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion **PASSED** by a Voice Vote.

Alderman Jeff Coe arrived at 5:10 p.m.

2. [14-10758](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting to apply for and accept grant funds in the amount of \$20,000 from SC Johnson to support the Dr. John Bryant Community Center Performing Arts Program. Grant Control #2014-043.

Recommendation of the Finance & Personnel Committee on 11-24-14: Permission be granted to the Director of Parks, Recreation & Cultural Services requesting to apply for and accept grant funds in the amount of \$20,000 from SC Johnson to support the Dr. John Bryant Community Center Performing Arts Program. Grant Control #2014-043.

Fiscal Note: No match required.

Attachments: [Apply Accept SCJ Grant Funds - 2014-043](#)

Tom Molbeck, Director of Parks, Recreation and Cultural Services appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [14-10710](#) **Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer requesting the transfer of funds into Account 287.900.5320, Sanitary Sewer Backlog Projects.

Recommendation of the Finance and Personnel Committee on 11-10-14: Defer the item until the November 24, 2014 Finance & Personnel meeting.

Recommendation of the Finance and Personnel Committee on 11-24-14: \$500,000 be appropriated from Sanitary Sewer Maintenance Fund Reserves to Account 287.900.5320, Sanitary Sewer Backlog Projects.

Fiscal Note: There are funds available in the reserves in the sanitary sewer maintenance fund for this amendment.

Attachments: [14-10710 Funds Transfer](#)

John Rooney, Assistant Commissioner Public Works/Engineering, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [14-10763](#) **Subject:** (Direct Referral) Communication from the Purchasing Agent

submitting bid results on Official Notice #11, Provision of Ground Maintenance, Snow Removal, and Burial Services for Racine Cemeteries.

Recommendation of the Board of Cemetery Commissioners on 11/17/14: to award to Reliable Property Services at their unit costs outlined in their Ground Maintenance, Snow & Ice Removal and Burial Services Bidder's Proposal for Official Notice #11 for a one-year term.

Fiscal Note: Unit costs outlined are estimated to be \$313,155.00 for 2015. Funds for these services are available in account 207.000.5600, Cemetery Contracted Services.

Recommendation of the Finance & Personnel Committee on 11-24-14: The City enter into an agreement with Reliable Property Services at the unit costs outlined in their Ground Maintenance, Snow & Ice Removal and Burial Services Bidder's Proposal for Official Notice #11 for a one-year term.

Fiscal Note: Funds for these services are available in account 207.000.5600, Cemetery Contracted Services.

Attachments: [14-10763 Communication from Kathy Kasper](#)

Kathryn Kasper, Purchasing Agent and Tom Molbeck, Director of Parks, Recreation and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [14-10788](#)

Subject: (Direct Referral) Communication from the Purchasing Agent submitting bid results on Official Notice #10, Purchase of Nine, Five Row Aluminum Bleachers.

Recommendation of the Finance & Personnel Committee on 11-24-14: The purchase of nine, five row aluminum bleachers, Official Notice #10, be awarded to Southern Bleacher Company at their bid price of \$25,940.

Fiscal Note: Funds for this purchase are available in account 993.710.5010, Bleacher Replacements and in account 994.710.5010, Bleacher Replacements.

Attachments: [Aluminum Bleachers](#)

Kathryn Kasper, Purchasing Agent and Tom Molbeck, Director of Parks, Recreation and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [14-10775](#)

Subject: (Direct Referral) Communication from the Deputy City Attorney submitting the Racine Professional Employees Association 2015 collective bargaining agreement for consideration.

Recommendation of the Finance and Personnel Committee on 11-24-14: Recommend approval of the negotiated Racine Professional Employees Association 2015 collective bargaining agreement.

Fiscal Note: N/A

Attachments: [RPEA 2015 Tentative Agreement](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [14-10781](#)

Subject:(Direct Referral) Communication from the Deputy City Attorney and Human Resources Manager submitting modifications to the City of Racine Employee Handbook for consideration.

Recommendation of the Finance and Personnel Committee on 11-24-14: Defer the item until the December 8, 2014 Finance & Personnel meeting.

Fiscal Note: N/A

Attachments: [Employee Handbook Changes F&P](#)
[Employee Handbook - F&P](#)

Scott Letteney, Deputy City Attorney, and Terry Parker, Human Resources Manager, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:32 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, December 8, 2014 at City Hall Room 303.

**Respectfully submitted,
Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**