



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chair Marcus West*  
*Vice Chair Maurice Horton*  
*Alder Mary Land*  
*Alder Amanda Paffrath*  
*Alder Terry McCarthy*

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Monday, October 30, 2023

5:30 PM

City Hall, Room 303

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#### Call To Order

**PRESENT:** 5 - Chair West, Vice Chair Horton, Alder Land, Alder Paffrath and Alder McCarthy

#### Approval of Minutes for the September 25, 2023 Meeting.

A motion was made by Alder Land, seconded by Alder West, to Approve the minutes.

#### [1038-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Finance Director, to approve a resolution authorizing the issuance and sale of \$3,575,000 of 2023 taxable general obligation refunding bonds dated November 7, 2023 to raise funds to pay the cost of refinancing the Taxable Note Anticipation Notes dated December 11, 2018.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** To approve a resolution authorizing the issuance and sale of \$3,575,000 of 2023 taxable general obligation refunding bonds dated November 7, 2023 to raise funds to pay the cost of refinancing the Taxable Note Anticipation Notes dated December 11, 2018.

**Fiscal Note:** No new money will be included in the issue. Payments due in the years 2024 through 2041. Debt service will be paid from TID #18.

*RW Baird Managing Director of Public Finance Bradley Viegut, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended For Approval.**

#### [1037-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Finance Director, to approve a resolution authorizing the issuance and sale of \$18,025,000 of 2023 general obligation refunding bonds dated November 7, 2023 to raise funds to pay the cost of refinancing the Note Anticipation Notes issued September 26, 2023.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** To approve a resolution authorizing the issuance and sale of \$18,025,000 of 2023 general obligation refunding bonds dated November 7, 2023 to raise funds to pay the cost of refinancing the Note Anticipation Notes issued September 26, 2023.

**Fiscal Note:** No new money will be included in the issue. Payments due in the years 2024 through 2037.

*RW Baird Managing Director of Public Finance Bradley Viegut, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder McCarthy, that this file be Recommended For Approval.**

[1036-23](#)

**Subject:** Communication sponsored by Alder Coe, requesting permission to present the 2024 Operating Plan for Business Improvement District No. 1, Downtown for review and approval.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** That the 2024 Operating Plan for Business Improvement District No. 1, Downtown, be approved. Further, that the Finance Director be authorized and directed to include the District's special charges on the 2023 property tax bills of affected parcels.

**Fiscal Note:** It is estimated that \$267,000 will be raised through bid assessments that will be placed into the Downtown Business Improvement District's revenue account.

*City Development Assistant Director Hintz, Mayor Mason, and City Administrator Vornholt, appeared before the Committee to speak on item.*

**A motion was made by Alder Horton, seconded by Alder McCarthy, that this file be Recommended For Approval.**

[1046-23](#)

**Subject:** Communication sponsored by Alder Paffrath, requesting permission to present the 2024 Operating Plan for Business Improvement District No. 4, Douglas Avenue for review and approval.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** That the 2024 Operating Plan for Business Improvement District No. 4, Douglas Avenue, be approved. Further, that the Finance Director be authorized and directed to include the District's special charges on the 2023 property tax bills of affected parcels.

**Fiscal Note:** It is estimated that \$70,000 will be raised through bid assessments that will be placed into the Douglas Avenue Business Improvement District's revenue account.

*Treasurer for the Douglas Ave. BID David Namowicz, appeared before the Committee to speak on the item.*

A motion was made by Alder Paffrath, seconded by Alder Land, that this file be Recommended For Approval.

[1018-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Human Resources Benefits Manager, requesting permission to appear before the Finance and Personnel Committee to discuss the City's Stop Loss Insurance coverage for 2024.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** That the Human Resources Benefits Manager be authorized and directed to enter into an agreement for the City's 2024 Health Insurance Stop Loss Coverage with Vista through Brown & Brown.

**Fiscal Note:** Estimated total cost is \$874,685. Estimated cost for the City only is \$648,090. Funds are allocated in the 2024 budget under Account #70312 52130 Stop Loss Premium.

*Human Resources Benefits Manager Lien, and Mayor Mason, appeared before the Committee to speak on the item.*

A motion was made by Alder West, seconded by Alder McCarthy, that this file be Recommended For Approval.

[1041-23](#)

**Subject:** Communication sponsored by Alder West, requesting permission to submit the Bid Results of Official Notice #11-2023 Grounds Maintenance, Snow Removal & Burial Services for Racine Cemeteries.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** To approve Contract #2024001 for Grounds Maintenance, Snow Removal & Burial Services be awarded to Reliable Property Services per Official Notice #11-2023 bid document for a one (1) year term from January 1, 2024 through December 31, 2024 with option to be renewed for four (4) additional one (1) year periods.

**Fiscal Note:** Funding is proposed in the 2024 budget in 22450 52200 Contracted Services.

*Director of Parks, Recreation, Cultural Services Molbeck, and Mayor Mason, appeared before the Committee to speak on the item.*

A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended For Approval.

[1044-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Assistant Director of City Development, requesting permission to apply for the FY2024 United States Environmental Protection Agency (US EPA) Brownfield Community Wide Assessment Grant for the City of Racine and to accept the grant, if awarded (Grant Control# 538).

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** That the Assistant Director of City Development, or his designee, be authorized to act on behalf of the City of Racine to submit to the US EPA an application for a Community Wide Assessment Grant, sign all forms and documents necessary, pay all fees, and take necessary action to undertake, direct, complete, and carry out grant activities, if awarded (Grant Control# 538).

**Fiscal Note:** The City will apply for the maximum amount of funding of \$500,000 to be used over a grant period of four years. There are no match requirements for this grant (Grant Control# 538).

*City Development Associate Planner Cook, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder Land, that this file be Recommended For Approval.**

[1047-23](#)

**Subject:** Communication sponsored by Mayor Mason, requesting an extension of the Lincoln King Community Center and Clinic Services agreement with the Concord Consulting Group of Illinois, Inc. (The Concord Group) as the City's Owners Representative on the Lincoln King Community Center and Clinic from November 2023 to April 30, 2024.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** That the Purchasing Agent be authorized and directed to extend the agreement with the Concord Consulting Group of Illinois, Inc. (The Concord Group) as the City's Owners Representative on the Lincoln King Community Center and Clinic from November 2023 through April 30, 2024.

**Fiscal Note:** Estimated amount is up to \$318,000 funding is available in account 20314 52100 22912 ARPA Infrastructure Grant Professional Services.

*City Administrator Vornholt, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Land, that this file be Recommended For Approval.**

[1040-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Finance Director, further clarifying resolution #0943-23 and authorizing contract #2023213 RFP Audit Services be awarded to Baker Tilly US LLP for three (3) years beginning January 1, 2024, with the option to extend the contract for two (2) additional one-year increments.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** That Contract #2023213 - RFP Audit Services be awarded to Baker Tilly US LLP for three (3) years beginning January

1, 2024, with the option to extend the contract for two (2) additional one-year increments.

**Fiscal Note:** Contract amounts are as follows: 2024-\$93,500, 2025-\$97,250 and 2026-\$101,150.

*Finance Director Fischer, appeared before the Committee to speak on the item.*

**A motion was made by Alder McCarthy, seconded by Alder Horton, that this file be Recommended For Approval.**

[1039-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Finance Director, requesting permission to submit the Fiscal Results for the period ending September 30, 2023 for the City ARPA Funds (Fund 229).

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** To Receive and File.

**Fiscal Note:** N/A

*Finance Director Fischer, and Mayor Mason, appeared before the Committee to speak on the item.*

*Special Notation: The recommendation is "To Receive and File" with the understanding that the down payment assistance program comes through a Committee for approval (where applicable).*

**A motion was made by Alder McCarthy, seconded by Alder West, that this communication be Received and Filed.**

[1043-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Finance Director, requesting permission to submit the presentation of the 3rd Quarter 2023 Fiscal Results and the September 2023 Investment summary.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** To Receive and File.

**Fiscal Note:** N/A

*Finance Director Fischer, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that this communication be Received and Filed.**

[0973-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of Racine Shopping Centre, LLC for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 10-30-2023:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

A motion was made by Alder West, seconded by Alder McCarthy, that the disallowance of this claim be Recommended for Approval.

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 6:23p.m. The next scheduled meeting of the Committee is at 5:30p.m. on Monday, November 13, 2023.**

**Respectfully submitted,**

**Alder West, Chair**

**Finance & Personnel Committee**