

BOARD OF HEALTH MEETING
December 2, 2008
ADMINISTRATIVE REPORT

DEPARTMENT: Healthy Birth Outcomes Coordinator,
Racine Healthy Births Healthy Families (RHBHF) Program

REPORT FOR THE MONTH OF: November 2008
(FYI - Out of Office 11/19/08 – 12/02/08)

Highlights:

- Attended Local Child Death Review Team Training on November 13, 2008 at the Crown Plaza Hotel in Milwaukee, WI
- Co-lead the FIMR Project of Racine Case Review Team Meeting on November 18, 2008 at Wheaton Franciscan Healthcare Center – All Saints.

PRODUCTIVITY MEASURES

Productivity Measures	Monthly	YTD
Attend Health Department meetings	1	3
Meet with Racine Infant Mortality Coalition (RIMC)	1	8
Meet with Racine Infant Mortality Coalition Exec. Board	1	3
Meet with Fetal Infant Mortality Review project of Racine	1	6
Conduct bi-weekly RHBHF Staff Meetings	0	0
Conduct weekly RHBHF Supervision Meetings	0	0

CONFERENCES/MEETINGS/TRAINING

Date	Conferences/Meetings/Training	Purpose
11/03	Meeting with Daryl Carter and Betty Williams	RIMC Ad-Hoc Committee on planning for PBS Series showings in Feb 2009
11/04	Milwaukee FIMR Meeting	To observe the Milwaukee FIMR Case Review Team process/participation
11/07	Statewide Advisory Committee on Eliminating Racial and Ethnic Disparities in Birth Outcomes Meeting	Receive updates on four workgroups, presentations by Cathy Frey from WPP and Lorraine Lathan on new grant project with DHS on ABCs for Healthy Families, etc.
11/11	Phone Conference with Lorraine Lathan	Discuss partnership in structuring prenatal/parenting group sessions in Racine
11/11	Meeting with James Wilson	Visit the Dr. MLK, Jr. Community Center and discuss opportunity for prenatal/parenting group sessions there
11/12	Interagency Coordinating Council (aka Project Kids)	Introduce Racine Infant Mortality Coalition, Racine Healthy Births Healthy Families (RHBHF) Program and FIMR Project of Racine
11/13	Local Child Death Review (CDR) Team Training	Receive training and network on building a Racine CDR Team
11/14	Meeting with CHAMPS representative on Nightingale Notes system	Review the case management data system and discuss of possibility to

		incorporate that into CoR HD prgs
11/17	Meeting with Dr. Erwin Cabacungan	Discussion of RIMC and Infant Mortality issue with Racine
11/18	Meeting with Sandy Poehlman and Teri Hicks	RHBHF P&P and Outreach Plan review and discussion