



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Vice Chair Ronald D. Hart, Alderman Sandy Weidner,
Alderman Jeff Coe, Alderman Raymond DeHahn*

Tuesday, August 26, 2008

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 p.m.

Members Present: Ald. Greg Holding, 11th District, Chairman; Ald. Ron Hart, 14th District; Ald. Sandy Weidner, 6th District; Ald. Jeff Coe, 1st District; Ald. Ray DeHahn, 7th District; Richard Jones, Commissioner of Public Works/City Engineer; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering

Staff: Brian O'Connell, City Development; Chief Hansen, Fire Department

Others: Devin Sutherland; Scott Petlewski; Tom Karkow

Approval of Minutes for the August 12, 2008 Meeting.

On a motion by Hart, seconded by Weidner, the minutes were approved as printed.

1. [08-2504](#)

Subject: Communication from the Downtown Racine Corporation requesting to close portions of Main Street and Sixth Street for the 6th Annual Party on the Pavement on Saturday, October 4, 2008, from 12:00 p.m. to 7:00 p.m. (Res. 08-0986)

Recommendation: Permission be granted to the Downtown Racine Corporation to close Main Street from State Street to 7th Street and Sixth Street from Main Street to Grand Avenue, on Saturday, October 4, 2008, from 12:00 p.m. to 7:00 p.m., for the 6th annual "Party on the Pavement" event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. Proof of liability insurance be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event;

E. The sponsor shall be responsible for the signing of the necessary detours for the State Highway route; and

F. The sponsor shall pay a special event fee of \$700.00.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

Devin Sutherland appeared and noted the request is the same as in the past and are familiar with the proper traffic control and detours. He also requested permission to put in a ferris wheel at 6th and Main and noted the size of the wheel. Rick stated he should contact the Building Department for an electrical inspection if required. Devin stated there would be ample room provided for the movement of safety vehicles around the wheel. Rick noted the request has been approved in the past.

On a motion by Hart, seconded by Weidner, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

2. [08-2510](#)

Subject: Request of Adams Outdoor Advertising to lease 1673-75 State Street from the City. (Res. 08-0987)

Recommendation of the Public Works and Services Committee on 8-26-08: That the Mayor and City Clerk be authorized and directed to enter into a lease agreement with Adams Outdoor Advertising for the placement of a billboard at 1673-75 State Street, with the following stipulations:

A. Signs shall not extend over public right-of-way.

B. Lessee shall maintain the display boards in excellent condition.

C. Lessee shall remove any dated or seasonal advertising within one week after the advertised event.

D. Lessee shall maintain landscaping in accordance with approved plans.

Fiscal Note: Not applicable.

Roll Call Vote: Ayes - Ald. Holding, Ald. Hart, Ald. Coe
Nays - Ald. Weidner, Ald. DeHahn

Brian O'Connell explained the request for billboard advertising. This location was removed from the original package submitted to the Common Council earlier in the year. Scott Petlewski mentioned that this location is necessary because their

location near Educator's Credit Union at Northwestern and Rapids Drive is no longer available. He noted that during original discussions with the City earlier in the year, if that site was no longer available, they would come back and request use of the site at Spring and State Streets. Scott distributed a drawing showing the size and location of the billboard and noted it will be landscaped and maintained monthly. Ald. Weidner noted this is a gateway entrance into the City and doesn't feel a billboard fits in with the neighborhood. Jeff Coe and Ron Hart had no objections to the request.

On a motion by Hart, seconded by Coe, the Committee approved leasing the location to Adams Advertising. On a roll call vote, members voting Aye: Hart and Coe; members voting Nay; Weidner and DeHahn. Chairman Holding voted Aye and motion passed.

Recommended For Approval

3. [08-2552](#) **Subject:** Communication from L. Street Properties LLC requesting to install 2 rescue platforms and one canopy over city right-of-way at 506 7th Street and a projecting sign at 505 6th Street.

Recommendation of the Public Works and Services Committee on 8-26-08: Defer

Rick requested this item be deferred.

On a motion by Hart, seconded by Weidner, the Committee deferred the item.

Deferred

4. [08-2577](#) **Subject:** Direct Referral. Communication from the Fire Chief submitting a proposal for roof replacement at Fire Station No. 7. (Res. 08-0988)

Recommendation of the Public Works and Services Committee on 8-26-08: That the Mayor and City Clerk be authorized and directed to execute a contract with Industrial Roofing Services, Inc., Brookfield, WI, for professional engineering services for Roof Replacement at Fire Station No. 7, at a cost not to exceed \$14,000.00.

Further recommends that funds to defray the cost of these professional services are available in Account 986.300.5080, Fire Station 7 Roof.

Fiscal Note: Funds are available as herein delineated.

Chief Hansen appeared and explained the number of roof leaks occurring at Fire Station No. 7. Several patches have been installed over the years, but are not working. Leaks from the roof are damaging interior walls. There may be asbestos in the existing shingles that need to be addressed and dealt with. Tom noted he has a proposal from Industrial Roofing Services to provide professional services for the roof replacement in the not-to-exceed amount of \$14,000. Funding for this work is before the Finance Committee for approval.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

5. [08-2493](#) **Subject:** Communication from the Alderman of the 8th District requesting brighter lighting in the alley at 1516, 1520 and 1526 Carlisle Avenue.

Recommendation of the Public Works and Services Committee on 8-12-08: Defer

Recommendation of the Public Works and Services Committee on 8-26-08: The communication be received and filed.

Fiscal Note: Not applicable.

No one appeared regarding the request for alley lighting.

On a motion by Hart, seconded by Weidner, the Committee received and filed the communication.

Recommended to be Received and Filed

6. [08-2537](#) **Subject:** Communication from the Alderman of the 7th District requesting to hire a consultant for a study on the efficacy and cost of establishing a quiet zone for railroad crossings in anticipation of increased railroad traffic due to the expansion of the Oak Creek power plant.

Recommendation of the Public Works and Services Committee on 8-26-08: Long term deferral.

Ald. DeHahn noted several complaints of horns from trains and the frequency of those trains. Train traffic will increase with the WE Energies power plant expansion and also if KRM gets up and running. Quiet zones could be looked at at the intersections of the residential neighborhoods to mitigate the noise from the trains. Rick noted a similar communication was received and filed back in 2004. He explained the process for creating quiet zones along train tracks. The process can take 18 to 24 months and the railroads meet all federal requirements for safety at grade crossings. The cost to improve at grade intersections would be borne entirely by the City, as no federal or state grant money exists for such a program. Rick explained the different options for railroad crossing enhancements to create quiet zones and further noted some methods can fall below standards over time. The appropriate way to create a quiet zone would be to do the most intense overhaul of the railroad crossing to create situations that would not fall below federal standards. He noted these options can cost anywhere from \$300,000 to \$500,000 for at grade crossings. John noted there were 23 crossings in the City of Racine, with 19 of them at grade that would require such treatment for quiet zones. Rick estimated the cost to be six to ten million dollars. Ald. Coe noted there is no way the City could fund such a project. Chairman Holding indicated the typical annual borrowing for the City is about 7 to 8 million dollars and a project like this alone would double the City's borrowing cost.

On a motion by Hart, seconded by Weidner, the Committee deferred the item.

Deferred

7. [08-2551](#)

Subject: Communication from the Commissioner of Public Works/City Engineer requesting authority to revise the project limits for the Lake Michigan Pathway as part of the CMAQ grant which was previously approved for the Pointe Blue Project. (Res. 08-0989)

Recommendation of the Public Works and Services Committee on 8-26-08: That the Commissioner of Public Works/City Engineer be authorized and directed to request from the Wisconsin Department of Transportation that the CMAQ grant for construction of a bicycle/pedestrian pathway on the Walker Site as part of the pathway project be substituted with construction of a bicycle/pedestrian pathway from DeKoven Avenue along the lake front to the southerly limits of the City of Racine at 24th Street and from Augusta Street to Melvin Avenue with linkage to the existing off street path which was constructed during Phase II of the Lake Michigan Pathway project.

Fiscal Note: The CMAQ grant was previously approved in the amount of \$1,278,750.00, with federal participation in the amount of \$1,023,000.00 and the local share in the amount of \$255,750.00. The alternate project, as described, will fall within these budget constraints.

Rick noted in April 2005, the City applied for and was awarded a CMAQ grant for the construction of a bicycle/pedestrian pathway along the Walker site. The project was to be done in conjunction with the Pointe Blue project, which failed. With the disposition of the Walker site still unknown, Rick asked the Committee to revise the project limits to other sections between Augusta Street and Melvin Avenue and from the area south of Samuel Myers Park to 24th Street, along the lakefront.

On a motion by Hart, seconded by Weidner, the Committee approved the request.

Recommended For Approval

8. [08-2570](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 52-08 (K8-060), Festival Hall AC Replacement. (Res. 08-0990)

Recommendation of the Public Works and Services Committee on 8-26-08: That Contract 52-08 (K8-060), Festival Hall AC Replacement, be awarded to Grunau Co., Inc., Oak Creek, WI, at their bid price of \$34,954.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from Account 108.988.5010, Festival Hall - Replace Rooftop A/C Condenser.

Fiscal Note: Funds are available as herein delineated.

Tom submitted bid results with Grunau Company submitting the low bid in the amount of \$34,954.

On a motion by Hart, seconded by Weidner, the Committee approved entering into a

contract with Grunau, they being the lowest responsible bidder.

Recommended For Award of Bid

9. [08-2567](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 24-01 (K1-024), Professional Services-Phase I Environmental Investigation for State Street Corridor - Area IV., K. Singh and Associates, Inc., consultant. (Res.08-0991)

Recommendation of the Public Works and Services Committee on 8-26-08: That the professional services provided by K. Singh and Associates, Inc. on Contract 24-01 (K1-024), Professional Services-Phase I Environmental Investigation for State Street Corridor - Area IV, be accepted and final payment authorized for a total contract amount of \$56,541.77, from funds heretofore appropriated.

Fiscal Note: Contract was authorized under Resolution 3875, dated March 20, 2001.

Tom explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$56,541.77.

On a motion by Hart, seconded by Weidner, the Committee approved final payment.

Recommended For Approval

10. [08-2568](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 65-02 (K2-069), Professional Services-Environmental Remediation Services-State Street Grocery Store, K. Singh and Associates, Inc., consultant.

Recommendation of the Public Works and Services Committee on 8-26-08: Defer

Tom requested this item be deferred.

On a motion by Hart, seconded by Weidner, the Committee deferred the item.

Deferred

11. [08-2571](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner Public Works/ Engineering submitting Change Order No. 1 on Contract 16-08 (K8-017), 2008 Sidewalk Construction, Phase I, John's Concrete, Inc., contractor. (Res.08-0992)

Recommendation of the Public Works and Services Committee on 8-26-08: That Change Order No. 1 on Contract 16-08 (K8-017), 2008 Sidewalk Construction, Phase I, John's Concrete, Inc., contractor, be approved as submitted in the credit amount of \$34,936.97.

Fiscal Note: Change Order No. 1 will result in a decrease in contract price.

John explained this is a rectifying change order to decrease items on the contract not performed. It is in the credit amount of \$34,936.97.

On a motion by Hart, seconded by Weidner, the Committee approved the change order.

Recommended For Approval

12. [08-2572](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 16-08 (K8-017), 2008 Sidewalk Construction, Phase I, John's Concrete, Inc., contractor.

Recommendation of the Public Works and Services Committee on 8-26-08: Defer

John noted the final payment is not ready and requested the item be deferred.

On a motion by Hart, seconded by Weidner, the Committee deferred the item.

Deferred

13. [08-2569](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting a PECFA reimbursement for underground storage tank remediation at 1420 State Street.

Recommendation of the Public Works and Services Committee on 8-26-08: That the communication be received and filed.

Fiscal Note: The check is in the amount of \$44,072.40.

Tom explained the City has received a reimbursement check in the amount of \$44,072.40 for PECFA eligible expenses with regard to a former underground storage tank at 1420 State Street.

On a motion by Hart, seconded by Weidner, the Committee received and filed the communication.

Recommended to be Received and Filed

14. [08-2578](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from The Telephone Co., Inc. to conduct telephone auditing services. (Res.08-0993)

Recommendation of the Public Works and Services Committee on 8-26-08: That the Mayor and City Clerk be authorized and directed to enter into an agreement with The Telephone Company, Inc., for the provision of telephone auditing services.

Fiscal Note: The only cost to the City of Racine would be 50% of any overcharges refunded to the City and 50% of the first six months' billing reduction received by the City due to the audit.

Tom submitted a proposal from The Telephone Company to review, local, long distance and data communication invoices and contracts to search for any overcharges by these providers. The fee is 50% of any historical overcharges refunded to the City as a result of the audit. The City would only be billed based on any savings or refund realized by the City from the audit.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

15. [08-2533](#)

Subject: Communication from the Assistant Commissioner of Public Works/Engineering requesting to enter into an agreement for underground locating services. (Res.08-0994)

Recommendation of the Public Works and Services Committee on 8-26-08: That the Mayor and City Clerk be authorized and directed to enter into an agreement with Precise Underground Marking Corp., Milwaukee, WI, to mark underground street lighting and traffic signal infrastructure at a per ticket price of \$11.50 per locate with an hourly rate of \$6.25 per quarter hour for any locate that exceeds 60 minutes.

Further recommends that funding for these professional services are available in Account 101.590.5610, Professional Services.

Fiscal Note: Funds are available as herein delineated.

John explained the proposal is for marking underground street lighting and traffic signal infrastructure in 2009. The cost per ticket is \$11.50 per locate and a rate of \$6.25 per quarter hour for locates that exceed 60 minutes. The fuel surcharge in the proposal will be deleted and the estimated cost of the services is \$35,000 and funding is available. He also asked the Committee approve up to four one-year extensions as well.

On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

16. [08-2573](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/ City Engineer submitting Amendment No. 1 to Contract 38-07 (K7-044), Stormwater Utility Professional Services, Earth Tech AECOM, consultant. (Res.08-0995)

Recommendation of the Public Works and Services Committee on 8-26-08: That Amendment No. 1 to Contract 38-07 (K7-044), Stormwater Utility Professional Services, Earth Tech AECOM,

consultant, as submitted, be approved in the amount of \$19,000.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 104.000.5610, Professional Services.

Fiscal Note: Funds are available as herein delineated.

John noted the amendment is to accommodate the continuation of on-call services associated with the Stormwater Utility Professional Services. This work is for Earth Tech to review the billing for the departments within the City government. Also to work with the City Assessor's office to get the stormwater rate on the tax roll and determine the rate for the stormwater charge. It is in the not-to-exceed amount of \$19,000 and funding is available.

On a motion by Hart, seconded by Weidner, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

17. [08-2574](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 2 on Contract 11-08 (K8-012), PS - Database for Sanitary Sewer Maintenance Program, Earth Tech AECOM, consultant. (Res.08-0996)

Recommendation of the Public Works and Services Committee on 8-26-08: That Amendment No. 2 to Contract 11-08 (K8-012), Professional Services - Database for Sanitary Sewer Maintenance Program, Earth Tech AECOM, consultant, as submitted, be approved in the amount of \$19,500.00.

Further recommends that funding to defray the cost of these professional services be appropriated from the following accounts:

\$ 9,750.00 - Account 104.988.5420, Storm Sewers, Misc. Loc.

\$ 9,750.00 - Account 287.988.5310, Sanitary Sewer, Misc. Loc.

\$19,500.00 - Total

Fiscal Note: Funds are available as herein delineated.

Rick explained the amendment is in the not-to-exceed amount of \$19,500 and is to accommodate the continuation of scope of services associated with the 2008 Sanitary Sewer Lateral Fee Billing Database. The professional services agreement has been expanded for all non-residential sanitary laterals to be billed to the commercial and industrial users. This work includes assessing multiple lateral locations into the various non-residential properties to see which laterals are active or inactive, helping the Assessor's office with the tax roll and inspecting records from the Engineer's Office, Racine Water and Wastewater Utility and Plumbing Department for the non-residential laterals.

On a motion by Hart, seconded by Weidner, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

Miscellaneous Business

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.