



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Board of Park, Recreation and Cultural Services

Chairman Kristen Kaprelian
Vice Chairman Christina Mueller
Alderman Mary Land
Alderman Jason Meekma
Amy Schaal
Keith Hemmig
Roy Carter
Melissa Kaprelian-Becker

Wednesday, March 8, 2017

5:15 PM

City Hall Annex, Room 130

Call To Order

Chair Kaprelian called the meeting to order at 5:15 p.m.

Staff Present: Tom Molbeck & Jena Kohlman

Guests Present: Beth Heidorn, Steve Bernstein, Jim LaFortune, Jamian Knuth & 21st Century Students, Alderwoman Lemke

PRESENT: 7 - Kristen Kaprelian, Christina Mueller, Mary Land, Amy Schaal, Keith Hemmig, Roy Carter and Melissa Kaprelian-Becker

EXCUSED: 1 - Jason Meekma

Approval of the February 8, 2017 Meeting Minutes

A motion was made by Schaal seconded by Hemmig to approve the meeting minutes. The motion PASSED by voice vote. Unanimous.

Public Input

Jerry Hooymon appeared before the board.

[201-17](#)

Subject: Zoological Report

Attachments: [Zoological Report March 2017](#)

Heidorn provided a synopsis of the report.

A motion was made by Schaal seconded by Kaprelian-Becker to receive and file the report. The vote PASSED by voice vote. Unanimous.

[202-17](#)

Subject: Director's Report

Attachments: [March 2017 Director's Report](#)

Molbeck provided a synopsis of the report.

A motion was made by Schaal seconded by Hemmig to receive and file the report. The motion PASSED by voice vote. Unanimous.

Approval of the Board of Cemetery Commissioner's February 20, 2017 Meeting Minutes

A motion was made by Hemmig seconded by Land to approve the meeting minutes. The motion PASSED by voice vote. Unanimous.

[26-17](#)

Subject: Communication from Melissa Kaprelian-Becker on behalf of 21st Century Preparatory School requesting approval to paint an educational mural on the pavement near the canoe launch at the Root River Environmental Community Center.

Recommendation of the Board of Parks, Recreation & Cultural Services on 2/8/17: To defer.

Fiscal Note: N/A

Recommendation of the Board of Parks, Recreation & Cultural Services on 3/8/17: To approve 21st Century Preparatory School's request to paint a mural on the pavement near the canoe launch at the Root River Environmental Center.

Fiscal Note: There will be no cost to the City.

Attachments: [Mural REC](#)
[REC AREA MAP](#)

Jamian Knuth along with several 21st Century Preparatory School students presented their request to the board.

Aerial photos and diagrams were presented as well as a draft mural. Students provided details of the design and the materials to be used.

Knuth indicated 96 students are assisting with this project.

Molbeck invited Knuth to discuss the project in more depth with department staff. Details of this project will need to be reviewed by staff before it is painted.

The discussion concluded with a musical performance by 21st Century Preparatory School students.

A motion was made by Kaprelian-Becker seconded by Schaal to approve the educational mural on the pavement near the canoe launch at the Root River Environmental Community Center. The motion PASSED by voice vote. Unanimous.

[70-17](#)

Subject: Communication from the Director of PRCS requesting May 13, 2017 be proclaimed as International Migratory Bird Day in the city of Racine, Wisconsin and all citizens are urged to celebrate this observance and to support efforts to protect and conserve migratory

birds and their habitats in our community and the world at large.

Recommendation of the Board of Parks, Recreation & Cultural Services on 3/8/17: To approve May 13, 2017 be proclaimed as International Migratory Bird Day in the city of Racine, Wisconsin.

Fiscal Note: N/A

Attachments: [International Migratory Bird Day Resolution](#)

Molbeck explained to the board the purpose of this communication is to meet the requirements for the renewal application and to maintain status as a Bird City.

The PRCS department will not be holding an event on May 13, 2017, though will participate in the "Big Sit" event in September.

A motion was made by Schaal seconded by Kaprelian-Becker to approve May 13, 2017 as International Migratory Bird Day in the City of Racine, Wisconsin. The motion PASSED by voice vote. Unanimous.

[77-17](#)

Subject: Communication from Jeff Collen, YMCA CEO/Lighthouse Run Director, requesting to use City right-of-way, Monument Square and Sam Johnson Parkway on Saturday, June 17, 2017, for the 39th Annual Lighthouse Run.

Recommendation of the Public Works and Services Committee on 02-14-17: Permission be granted to the sponsor of the Lighthouse Run to use certain City streets for the period of 6:00 A.M. to 10:30 A.M. on Saturday, June 17, 2017, and to close the following streets:

Main Street from State Street to Sixth Street
Lake Avenue from 8th Street to State Street
State Street from Main Street to Lake Avenue
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)
Dodge Street from Main Street to Michigan Boulevard
Michigan Boulevard from Dodge Street to Wolff Street
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U.S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 A.M. to 10:40 A.M. on Saturday, June 17, 2017, to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

A. A hold harmless agreement be executed and a \$75.00 processing

fee paid.

B. A liability insurance certificate be filed prior to this event.

C. Any overtime costs incurred by any City department be charged to the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$1,400.00 special event fee.

F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.

H. If required, sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least 24 hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to various City Departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Parks, Recreation & Cultural Services Committee on 3-8-17: To approve use of Monument Square and Park Place for the Lighthosue Run. Further approve the set up for said event prior to 6:00 a.m. on Saturday, June 17, 2017.

Fiscal Note: Park permit fees & charges as determined by PRCS

Attachments: [77-17 2017 Lighthouse Run](#)

Molbeck spoke on the request.

A motion was made by Hemmig seconded by Land to approve YMCA's request to use Monument Square and the Park Place (Sam Johnson Parkway) for the Lighthouse Run. Further approve the set up for said event prior to 6:00 a.m. on Saturday, June 17, 2017. The motion PASSED. Unanimous.

[84-17](#)

Subject: Communication from the Alderman of the 15th District requesting the Board of Parks, Recreation and Cultural Services consider potential recreational uses of the south portion of Vidian-Cheska Park.

Recommendation of the Board of Parks, Recreation & Cultural Services on 3/8/17: To consider potential recreational use of Vidian-Cheska Park. Further recommend, the PRCS Board's Facility & Grounds Sub-Committee to initiate community discussions.

Fiscal Note: N/A

Attachments: [M Lemke Rec Use of Vidian Chelska Park](#)

Alderwoman Lemke appeared before the board advocating for those with properties abutting the park. Lemke expressed concerns of those residents regarding the upkeep of the grounds and the desire to increase recreational use of the park.

Schaal suggested this be assigned to a PRCS Board sub-committee.

A motion was made by Kaprelian-Becker seconded by Schaal to consider potential recreational use through community discussion being assigned to a sub-committee of the PRCS Board. The motion PASSED by voice vote. Unanimous.

[112-17](#)

Subject: Communication from Salmon Unlimited requesting the use of Pershing Park and the Lake Michigan Pathway for the 2017 Salmon-A-Rama event from July 12, 2017 through July 25, 2017.

Recommendation of the Parks, Recreation & Cultural Services on 3/8/17: To approve Salmon Unlimited's request to use Pershing Park, including overnight hours, for the Salmon-a-Rama event from July 12, 2017 through July 25, 2017.

Fiscal Notes: Park permit fees & charges as determined by PRCS

Attachments: [Salmon a Rama 2017](#)
[Salmon-A-Rama Grounds Map](#)

Jim LaFortune & Steve Bernstein appeared before the board.

A motion was made by Hemmig seconded by Schaal to approve Salmon Unlimited's request to use Pershing Park, including overnight hours for the Salmon-a-Rama event from July 12, 2017 through July 25, 2017. The motion PASSED by voice vote. Unanimous.

[118-17](#)

Subject: Communication from the General Manager of the Wastewater Utility wishing to meet with the Board of Parks and Recreation to discuss the use of Brose Park for a future underground storage basin.

Recommendation of the Board of Parks, Recreation & Cultural Services on 3/8/17: to approve the use of Brose Park for a future underground storage basin.

Fiscal Note: N/A

Attachments: [park and rec brose park ltr](#)

Mike Gitter appeared before the board.

Gitter provided an aerial photo of Brose Park as well as a diagram outlining placement of the tank to the board.

Discussion ensued.

A motion was made by Kaprelian-Becker seconded by Hemmig to approve the use of Brose Park for a future underground storage basin. The motion PASSED by voice vote. Unanimous.

[144-17](#)

Subject: Communication from Elizabeth Davidson requesting to use Pershing Park as an exchange point for the 2017 Ragnar Relay-Chicago event beginning 8:00 p.m. Friday, June 9, 2017 until 8:00 a.m. Saturday, June 10, 2017.

Recommendation of the Board of Parks, Recreation & Cultural Services on 3/8/17: To approve Ragnar Relay's use of Pershing Park overnight from Friday, June 9, 2017 through Saturday, June 10, 2017.

Fiscal Notes: Park permit fees & charges as determined by PRCS

Attachments: [Ragnar Relay](#)

Molbeck spoke on the request.

A motion was made by Kaprelian seconded by Mueller to approve Ragnar Relay's use of Pershing Park overnight from Friday, June 9, 2017 through Saturday, June 10, 2017. The motion PASSED by voice vote. Unanimous.

Adjournment

There being no further business the meeting adjourned at 6:49 p.m.