



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chair Natalia Taft
Vice Chair Marcus West
Alder Sam Peete
Alder Jason Meekma
Alder John Tate II

Monday, July 12, 2021

5:30 PM

Virtual

Call To Order

PRESENT: 4 - Chair Taft, Vice Chair West, Alder Peete and Alder Tate II

EXCUSED: 1 - Alder Meekma

Approval of Minutes for the May 24, 2021 Meeting

A motion was made by Alder Peete, seconded by Vice Chair West, to Approve the Minutes

[0531-21](#)

Subject: Communication sponsored by Alder Taft requesting the Mayor and City Clerk be authorized to sign the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for the period of July 1, 2021 through June 30, 2023. (Grant Control #00386).

Recommendation of the Finance and Personnel Committee on 07-12-2021: That the Mayor and City Clerk be authorized to sign the Wisconsin Emergency Management/State Regional Hazardous Material Response Team contract for the period of July 1, 2021 through June 30, 2023.

Fiscal Note: The City will receive \$98,190 for the services rendered.

Chief Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Peete, that this file be Recommended For Approval

[0525-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the Chief of Police requesting to apply for the 2022 Bullet Proof Vest Partnership Grant (Grant Control #00383).

Recommendation of the Finance and Personnel Committee on 07-12-2021: Approval to apply for the 2022 Bullet Proof Vest Partnership Grant.

Fiscal Note: Grant amount is \$57,600.00. City Match: \$57,600.00 to be funded by the Racine Police Department General Fund.

Chief Robinson, Police Chief, appeared before the Committee to speak on the item.

A motion was made by Alder Peete, seconded by Vice Chair West, that this file be Recommended For Approval

[0576-21](#)

Subject: Communication sponsored by Alder Taft submitting a Financial Assistance Agreement Resolution for Safe Drinking Water Loan for Lead Service.

Recommendation of the Finance and Personnel Committee on 07-12-2021: To approve and authorize the Mayor and City Clerk to enter into the Financial Assistance Agreement.

Fiscal Note: The Racine Water Utility applied for a Safe Drinking Water Loan through the State of Wisconsin. The Financial Assistance Agreement will make available up to \$1,610,120 in a principal forgiveness loan for lead service lateral replacements.

Cara Pratt, Sustainability and Conservation Coordinator, appeared before the Committee to speak on item.

A motion was made by Vice Chair West, seconded by Alder Tate II, that this file be Recommended For Approval

[0577-21](#)

Subject: Communication sponsored by Alder Taft submitting a Resolution regarding Declaration of Official Intent to Reimburse the Lead Service Lateral Replacement Project.

Recommendation of the Finance and Personnel Committee on 07-12-2021: To approve, and that Mayor Mason and the City Clerk be authorized to sign the Resolution regarding Declaration of Official Intent to Reimburse the Lead Service Lateral Replacement Project.

Fiscal Note: The Racine Water Utility applied for a Safe Drinking Water Loan through the State of Wisconsin. It may expend up to \$1,610,120 in internal funds through December 10th, 2021 that would be reimbursed by loan funds by the end of 2021.

Cara Pratt, Sustainability and Conservation Coordinator, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Vice Chair West, that this file be Recommended For Approval

[0562-21](#)

Subject: Communication sponsored by Alder Tate II. requesting authorization for the Mayor and City Clerk to sign a revised agreement with the Wisconsin Transit Capital Assistance Grant Program (VW

Mitigation Program) to fund up to two buses and agreeing to a reduction of future State shared revenue payments to pay for the local share.

Recommendation of the Finance and Personnel Committee on 07-12-2021: To Approve

Fiscal Note: Up to \$418,328 in reduced state shared revenue payments amortized over ten annual installments at zero percent interest starting the year that the reimbursement occurs

Michael Maierle, Transit Manager, appeared before the Committee to speak the item.

A motion was made by Alder Peete, seconded by Vice Chair West, that this file be Recommended For Approval

[0563-21](#)

Subject: Communication sponsored by Alder Tate II. requesting authorization for the Mayor and City Clerk to sign a revised agreement with the Wisconsin Transit Capital Assistance Grant Program (VW Mitigation Program) to fund up to seven buses and agreeing to a reduction of future State shared revenue payments to pay for the local share.

Recommendation of the Finance and Personnel Committee on 07-12-2021: To Approve

Fiscal Note: Up to \$1,247,532 in reduced state shared revenue payments amortized over ten annual installments at zero percent interest starting the year that the reimbursement occurs.

Michael Maierle, Transit Manager, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Vice Chair West, that this file be Recommended For Approval

[0568-21](#)

Subject: Communication sponsored by Mayor Mason and Alder Taft from the Assistant Commissioner of Public Works requesting authorization to change the pay grade of the Building Complex Plumber Position from Grade H to Grade I and to change the pay grade of the Building Complex Supervisor from Grade I to Grade J.

Recommendation of the Finance and Personnel Committee on 07-12-2021: That the request by the Assistant Commissioner of Public Works be approved.

Fiscal Note: Funding to defray the cost for contracted plumbing services is available in org-obj 70240-50100.
Grade H: \$54,142-\$69,576

Grade I: \$58,864-\$75,650

Grade J: \$63,586-\$81,765

Ronald Pritzlaff, Asst. Commissioner of Public Works and Paul Vornholt, City Administrator, appeared before the Committee to speak on the item.

A motion was made by Alder Peete, seconded by Alder Tate II, that this file be Recommended For Approval

[0581-21](#)

Subject: Communication sponsored by Alder Taft from the Assistant Commissioner of Public Works requesting authorization to provide additional funding in the amount of \$80,000 for contracted plumbing services within the DPW Building Complex Division in order to ensure that the current level of service is maintained.

Recommendation of the Finance and Personnel Committee on 07-12-2021: That the request by the Assistant Commissioner of Public Works be approved and that the Finance Director be authorized to do a budget amendment moving \$80,000 from 70240 50100 (Full Time Salaries) to 70240 52200 (Contracted Services)

Fiscal Note: Funding to defray the cost for contracted plumbing services is available in 70240 50100 (Full Time Salaries) and will be moved to 70240 52200 (Contracted Services)

Ronald Pritzlaff, Asst. Commissioner of Public Works, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Vice Chair West, that this file be Recommended For Approval

[0566-21](#)

Subject: Communication sponsored by Mayor Cory Mason, on behalf of the Director of City Development, seeking permission to accept the US EPA Brownfield Cleanup Revolving Loan Fund (BC-RLF) Supplemental Grant award for the City of Racine. (Grant Control# 00374)

Recommendation of the Finance and Personnel Committee on 07-12-2021: That the Director of City Development, or his designee, be authorized to act on behalf of the City to accept the US EPA BC-RLF Supplemental grant and to sign all forms and documents, pay all fees, and take all necessary action to undertake, direct, and complete the supplemental grant activities.

Fiscal Note: The City has been awarded \$500,000. There are no required matching funds from the City to receive this funding. Funds in the City's BC-RLF are available to developers subject to a 20% funding match from the developers.

Bill Bowers, Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Vice Chair West, that this file be Recommended For Approval

[0582-21](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Human Resource Director requesting to change the starting salary for Long Term Seasonal DPW and Parks truck drivers.

Recommendation of the Finance and Personnel Committee on 07-12-2021: This will increase the starting rate to \$21.47/hr. from \$18.50/hr.

Fiscal Note: The cost to the City will be approximately \$45,000.

Kate Jackson, HR Director, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Vice Chair West, that this file be Recommended For Approval

[0567-21](#)

Subject: Communication sponsored by Mayor Mason requesting permission to accept a reimbursement grant from FEMA for COVID-19 Vaccination planning, preparation, implementation and outreach. (Grant Control #00376).

Recommendation of the Finance and Personnel Committee on 07-12-2021: That the Health Department/Finance Department be authorized to accept a reimbursement grant from FEMA for COVID-19 Vaccination planning, preparation, implementation and outreach. (Grant Control #00376)

Fiscal Note: Final grant amount is \$604,790.21. There is no City match.

Kathleen Fischer, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair West, seconded by Alder Tate II, that this file be Recommended For Approval

[0579-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the Finance Director, seeking a budget amendment to the 2021 budget to move expenses for the Neighborhood Enhancement Division to Fund 225-Private Property Maintenance.

Recommendation of the Finance and Personnel Committee on 07-12-2021: Approve the budget amendment to move expenses and revenues from the general fund to the private property maintenance fund.

Fiscal Note: Amendment details are attached to the legislative item, net amendment is \$798,164. Amendment is proposed to more effectively account for the activities of the Neighborhood Enhancement Division and

the federal funding associated with it.

Kathleen Fischer, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Peete, seconded by Vice Chair West, that this file be Recommended For Approval

[0507-21](#)

Subject: Communication sponsored by Alder Taft from the Finance Director requesting authorization to carry forward various budget items from 2020 to 2021.

Recommendation of the Finance and Personnel Committee on 07-12-2021: That the resolution authorizing 2020 to 2021 budget carryovers be approved.

Fiscal Note: These are budget carryovers for commitments that were existing, encumbered and funded in prior years as well as projects that have spending periods over one year in length. There is existing funding in place for this action.

Kathleen Fischer, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Peete, that this file be Recommended For Approval

[0580-21](#)

Subject: Communication sponsored by Mayor Mason requesting to approve Ord. 0012-21 Electronic Attendance at Meetings.

Recommendation of the Finance and Personnel Committee on 07-12-2021: To approve subject to pending amendments.

Fiscal Note: N/A

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Vice Chair West, that this file be Recommended For Approval

[0477-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Sheila Stewart for consideration for disallowance.

Recommendation to the Finance and Personnel Committee on 07-12-2021: That the claim of Sheila Stewart be disallowed.

Fiscal Note: N/A

Marisa Roubik, Asst. City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Vice Chair West, that the disallowance of this claim be Recommended For Approval

[0583-21](#)

Subject: Communication sponsored by Mayor Mason requesting an allocation up to \$500,000 in American Rescue Plan Act (ARPA) funding for eviction and foreclosure prevention activities.

Recommendation of the Finance and Personnel Committee on 07-12-2021: That the request from Mayor Mason to allocate a total of up to \$500,000 in ARPA funding for foreclosure and eviction prevention activities respectively be approved.

Fiscal Note: Total ARPA funding not to exceed \$500,000. The ARPA funds are currently uncommitted and require no City match.

Vicky Selkove, Manager of Strategic Initiatives and Community Partnerships and Matthew Rejc, Asst. Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair West, seconded by Alder Tate II, that this file be Recommended For Approval

[0508-21](#)

Subject: Communication sponsored by Mayor Mason requesting the attached resolution in support of the Board of Commissioners of Public Lands loan for the purpose of financing development for the Belle City Square Project (Horlick Malted Milk Site).

Recommendation of the Finance and Personnel Committee on 07-12-2021: That the resolution be approved

Fiscal Note: The loan not to exceed \$4,000,000. Loan will be a 10 year term with a 3% interest rate.

Kathleen Fischer, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair West, seconded by Alder Peete, that this file be Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 7:20 p.m. The next scheduled meeting of this Committee is at 5:30 p.m. on Monday, August 9, 2021 at City Hall, Room 303.

Respectfully submitted,

Ald. Taft, Chair

Finance & Personnel Committee