

December 30, 2009

Mayor John Dickert
& the Common Council
City Hall

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request reducing the contract retainage for Contract 50-09 (K9-051) Parks & Parking System Improvements by O&M Excavating & Grading Inc.

It is recommended that the contract retainage be reduced from \$10,246.53 to \$2,000.00. These are sufficient funds to compensate for the landscape work not completed on the contract.

This contract was approved by Resolution 09-1510 of July 21, 2009.

Sincerely,

Donnie Snow
Director