



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Sandy Weidner*  
*Vice Chairman Raymond DeHahn*  
*Michael Shields*  
*Jim Kaplan*  
*Jeff Coe*

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Tuesday, November 12, 2013

5:30 PM

City Hall, Room 205

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### Call To Order

*The meeting was called to order at 5:30 p.m.*

**PRESENT:** 5 - Sandy Weidner, Raymond DeHahn, Michael Shields, Jeff Coe and Jim Kaplan

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Melissa Kaprelian-Becker, Gregory Holding, Ken Plaski, Mike Lechner, Kara Kading, Jennifer Poppler, Patrick Starcken, David Hazen, Tom Karkow, Bill Sasse and Kevin Christensen.

### Approval of Minutes for the October 29, 2013 Meeting.

*The minutes of the October 29, 2013 meeting were approved as printed. Passed unanimously.*

1. [13-9516](#)

**Subject:** Communication from Kara Kading requesting to use City right-of-way for the St. John's Lutheran School Bunny Hop on Saturday, April 26, 2014 from 10:00 A.M. until 12 noon.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That St. John's Lutheran School be granted permission to use city right-of-way for a run/walk on Saturday, April 26, 2014 from 9:00 a.m. to 12:00 p.m.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

Further recommends that the Commissioner of Public Works, City

Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Kara Kading appeared before the Committee and explained the event.*

*Tom Eeg noted this was a similar request as last year and noted the stipulations.*

*Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.*

**Recommended For Approval**

2. [13-9503](#)

**Subject:** Communication from the Alderman of the 6th District, on behalf of RUSD, requesting a barrier on Rapids Drive to direct pedestrian traffic to the crosswalks.

**Recommendation of the Public Works and Services Committee on 11-12-13: Defer**

*Patrick Starcken appeared before the committee and explained they have an issue with students crossing various areas along Rapids Drive. He indicated that barrier fencing was done at Madison East and Marquette University.*

*John Rooney stated there are installation and maintenance costs associated with this request. He also stated there are underground utilities that would be obstructed by the fencing.*

*Mr. Hazen stated that funding has not been considered yet, but he was requesting that the City work with the school district to alleviate this issue.*

*Ald. Kaplan stated that the Madison school could have students following the fencing along the median, so it wouldn't resolve the safety issue. He also stated this wouldn't provide safety in the Racine school area.*

*Ald. Shields asked that the City review the options and costs associated with this safety concern.*

*Ald. DeHahn questioned if consideration was given to placing fencing along the curb line area as opposed to the median.*

*Motion made by DeHahn, seconded by Kaplan, to defer this item until Racine Unified provides a further study of the options that could be made. Passed unanimously.*

**Deferred**

3. [13-9515](#)

**Subject:** Communication from Jennifer Poppler regarding a drainage issue at 3320 Daisy Lane which was caused by a design flaw.

**Recommendation of the Public Works and Services Committee on 11-12-13: Defer**

*Jennifer Poppler appeared before the committee and expressed concerns about the*

*drainage on this site.*

*Kevin Christensen from Finn Christensen stated this area is 13" lower than the curbline so all water drains to the private parking lot. He stated they can run a storm sewer along the roadway to the existing street sewer.*

*Ald. DeHahn questioned the sewer costs. Kevin stated it would cost approximately \$12,000.*

*Ald. DeHahn questioned if the City could cover some of the sewer extension costs.*

*John Rooney stated the City doesn't have a need for sewer in this area, but the Common Council could approve sewer costs needed.*

*Ald. Holding requested that the City cover some of the costs.*

*Ald. Shields requested that the item be deferred to determine the best route and costs for this sewer service.*

*Motion made by DeHahn, seconded by Kaplan, to defer. Passed unanimously.*

**Deferred**

4. [13-9555](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer wishing to discuss a request from the Village of Mt. Pleasant to submit a joint WisDOT Safe Route To School Grant application for sidewalk installation on the west side of Oakes Road from Washington Avenue (STH 20) to Durand Avenue (STH 11).

**Recommendation of the Public Works and Services Committee on 11-12-13:** That the Mayor and City Clerk be authorized and directed to participate with the Village of Mt. Pleasant for the joint submittal of a Wisconsin Department of Transportation Safe Route to School Grant application. This grant is for the installation of sidewalk along the west side of Oakes Road between Washington Avenue (STH20) and Durand Avenue (STH11) which will be funded 80/20 by the State of Wisconsin.

Further recommends that a public hearing be held for the installation of the sidewalk.

**Fiscal Note:** Sidewalk installation is an assessable project and, therefore, all costs will be paid for by the abutting property owners.

*John Rooney stated that Mr. Sasse came to him to determine if the City wanted to apply for a State grant with them to install sidewalk along Oakes Road.*

*Mr. Sasse outlined the details on the Safe Route to School grant program.*

*Motion made by DeHahn, seconded by Kaplan, to approve the joint application. Passed unanimously.*

**Recommended For Approval**

5. [13-9524](#)

**Subject:** Communication from the Alderman of the 11th District requesting a study for the replacement or upgrade of the Safety Building.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That a study be conducted for the replacement or upgrade of the Safety Building for an amount not-to-exceed \$25,000.00.

Further recommend that this item be referred to the Finance and Personnel Committee for funding.

**Fiscal Note:** Not applicable at this time.

*Ald. Holding requested that the City look at options for renovating the Safety Building or replacing it with a new facility. Cost figures were needed to determine the current and future needs of this facility.*

*Ald. Coe stated the study would assess Police and Fire space needs in the existing building or the Annex building area to determine the best design.*

*Ald. Kaplan agreed that the building should be reviewed to determine the best standard.*

*Motion made by DeHahn, seconded by Kaplan, to approve a study of the Safety Building. Passed unanimously.*

**Recommended For Approval**

6. [13-9255](#)

**Subject:** Communication from Alderperson Kaprelian-Becker relating to a new ordinance and an increased forfeiture associated with the illegal dumping of waste tires. (Ord. 16-13)

**Recommendation of the Public Works and Services Committee on 8-27-13 and 9-10-13:** Defer

**Recommendation of the Public Works and Services Committee on 11-12-13:** That Ordinance No. 16-13 to create Sec. 42-37, Waste Tire Generators and Transporters and recreate Sec. 42-28, Payment of Forfeiture in Lieu of Court Appearance to include increased forfeiture for the illegal dumping or accumulation of waste tires, in the Municipal Code of the City of Racine, Wisconsin, be adopted.

**Fiscal Note:** Not applicable.

*Ald. Kaprelian-Becker stated the Police Department, Municipal Judge and Ken Plaski agreed the City needed better enforcement of this violation. She has received calls regarding tires being dumped illegally in public areas.*

*Ken Plaski outlined the details on enforcement.*

*Motion made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

7. [13-9536](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 58-13 (K3-063), Construct Home-1643 Villa Street.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That Contract 58-13 (K3-063), Construct Home-1643 Villa Street, be awarded to Double D Construction, Inc., Kenosha, WI, at their bid price of \$184,240.00, they being the lowest responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from Account 808.002.5770, Home-1643 Villa Street.

*Mike Lechner presented the bids to the committee. It was recommended that the bid be awarded to the lowest bidder.*

*Ald. Coe stated that these new houses are built in his district and he sees other houses in the area being repaired and improved at the same time.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Award of Bid**

8. [13-9537](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 59-13 (K3-064), Construct Home-3521 Haven Avenue.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That Contract 59-13 (K3-064), Construct Home-3521 Haven Avenue, be awarded to Double D Construction, Inc., Kenosha, WI, at their bid price of \$185,320.00, they being the lowest responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from Account 804.022.5310, Home-3521 Haven Avenue.

*Mike Lechner presented the bids to the committee. It was recommended that the bid be awarded to the lowest bidder.*

*Ald. Coe stated that these new houses are built in his district and he sees other houses in the area being repaired and improved at the same time.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Award of Bid**

9. [13-9538](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 60-13 (K3-065), Construct Home-1754 Villa Street.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That Contract 60-13 (K3-065), Construct Home-1754 Villa Street, be awarded to Double D Construction, Inc., Kenosha, WI, at their bid price of \$186,280.00, they being the lowest responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from Account 808.004.5770, Home-1754 Villa Street.

*Mike Lechner presented the bids to the committee. It was recommended that the bid be awarded to the lowest bidder.*

*Ald. Coe stated that these new houses are built in his district and he sees other houses in the area being repaired and improved at the same time.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Award of Bid**

10. [13-9530](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 29-13 (K3-032) - Professional Services - 2013 Underwater Bridge Inspection Services, Ayres Associates, Inc., consultants.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That the professional services provided by Ayres Associates, Inc., under Contract 29-13 (K3-032), Professional Services - Underwater Bridge Inspection Services, be accepted and final payment authorized for a total contract amount of \$11,750.00.

**Fiscal Note:** Contract was authorized under Resolution No. 13-0172, dated April 15, 2013.

*Mark Yehlen stated that the work has been completed.*

*Motion made by DeHahn, seconded by Coe, to approve. Passed unanimously.*

**Recommended For Approval**

11. [13-9531](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 56-12 (K2-067) - Transit Center-Masonry and Roof Renovations, Carlson Racine Roofing and Sheet Metal, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That the work done by Carlson-Racine Roofing & Sheet Metal, Inc. under Contract 56-12 (K2-067), Transit Center-Masonry

and Roof Renovations, be accepted and final payment authorized for a total contract amount of \$217,990.00.

**Fiscal Note:** Contract was authorized under Resolution No. 12-3369, dated October 16, 2012.

*Mark Yehlen stated that the work has been completed.*

*Motion made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

12. [13-9540](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 36-13 (K3-041), Roof Replacement-City Hall Annex & State Street Bridge, Carlson Racine Roofing & Sheet Metal, Inc. contractor.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That Change Order No. 1 on Contract 36-13 (K3-041), Roof Replacement at City Hall Annex and State Street Bridge, Carlson-Racine Roofing & Sheet Metal, Inc., contractor, be approved in the amount of \$18,230.00.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from the Account 993.200.5040, Annex Roof Areas 2,3,5,6,7.

*Tom Eeg explained this is a standard change order and is required due to water damage from a previous blizzard.*

*Motion made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

13. [13-9541](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 to Contract 9-13 (K3-009), 2013 Concrete Street Paving Assessable (R1), Cornerstone Pavers, LLC, contractor.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That Change Order No. 1 on Contract 9-13 (K3-009), Street Paving Assessable (R1), Cornerstone Pavers, LLC, contractor, be approved in the amount of \$96,613.01.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from the following accounts:

(\$ 163.54) - Account 906.000.5010, Concrete Street Paving  
(\$5,220.00) - Account 906.000.5410, Sanitary Sewer Laterals

\$86,041.55 - Account 993.908.5220, Asphalt Resurfacing  
\$12,130.00 - Account 104.993.5420, Storm Sewers, Misc.  
\$ 3,825.00 - Account 287.993.5310, Sanitary Sewers, Var. Loc.  
\$96,613.01

*Undercutting soils.*

*Motion made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

14. [13-9545](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a revised State/Municipal Agreement for State Project ID: 2290-17-00/20/70 - Northwestern Avenue (STH 38), Golf Avenue to Memorial Drive.

**Recommendation of the Public Works and Services Committee on 11-12-13:** That the Mayor and City Clerk be authorized and directed to sign a revised State/Municipal Agreement for State Project ID: 2290-17-00/20/70, Northwestern Avenue (STH38) - Golf Avenue to Memorial Drive, be approved in the amount of \$8,144,424 with the City's share being \$1,029,706 and the Federal funds share being \$7,114,718.

**Fiscal Note:** Funding to defray the cost of the City's share of these professional services will be included in the 2014-2023 CIP.

*John Rooney explained the details of this revised agreement.*

*Motion made by DeHahn, seconded by Kaplan, to approve. Passed unanimously.*

**Recommended For Approval**

15. [13-9534](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a list of streets to be included in the 2014 Public Hearings for 2015 Construction.

**Recommendation of the Public Works and Services Committee on 11-12-13:** The following list of streets, as submitted by the Assistant Commissioner of Public Works/Engineering, be considered for reconstruction with portland cement concrete paving for the 2015 construction season (2014 hearings) and that a preliminary resolution be introduced.

**Portland Concrete Paving**

**Chatham Street** - Barker St. to Hubbard St.

**Chatham Street** - Lombard Ave. to North to the Dead End

**Delaware Avenue** - Kearney Ave. to Debra Ln.



**Lake Avenue** - Ninth St. to Tenth St.  
**Maryland Avenue** - Kentucky St. to Indiana St.  
**Monroe Avenue** - Nineteenth St. to Twentieth St.  
**Monroe Avenue** - Victory Ave. to 630' North of Republic Ave.  
**Monroe Avenue** - 360' North of Republic Ave. to Republic Ave.  
**N. Wisconsin Street** - Carlton Dr. to South to the Cul-de-sac  
**Rosalind Avenue** - Spruce St. to Cul-de-sac  
**Savoy Circle** - Cecelia Park Dr. to Cul-de-sac  
**St. Clair Street** - South St. to Willmor Ave.  
**Summit Avenue** - Layard Ave. to Dead End  
**Winthrop Avenue** - Drexel Ave. to Glendale Ave.  
**Duchess Drive** - Emstan Hills Rd. to Biscayne Ave.  
**Pritchard Drive** - 450' North of Maryland Ave. to Maryland Ave.  
**Regal Court** - Monarch Dr. to Cul-de-sac

**3-Inch Bituminous**

**Duchess Drive** - Emstan Hills Rd. to Biscayne Ave.  
**Pritchard Drive** - 450' North of Maryland Ave. to Maryland Ave.  
**Regal Court** - Monarch Dr. to Cul-de-sac

**Sewer and Water Laterals**

**Lake Avenue** - Ninth St. to Tenth St.  
**Monroe Avenue** - Nineteenth St. to Twentieth St.

**Sidewalk**

**Maryland Avenue** - Kentucky St. to Indiana St.  
**N. Wisconsin Street** - Carlton Dr. to South to the Cul-de-sac  
**Rosalind Avenue** - Spruce St. to Cul-de-sac  
**Summit Avenue** - Layard Ave. to Dead End

**Curb & Gutter**

**Duchess Drive** - Emstan Hills Rd. to Biscayne Ave.  
**Pritchard Drive** - 450' North of Maryland Ave. to Maryland Ave.  
**Regal Court** - Monarch Dr. to Cul-de-sac  
**Summit Avenue** - Layard Ave. to Dead End

**Fiscal Note:** Unknown at this time.

*John Rooney submitted the list of streets to be included in the 2014 public hearings for 2015 construction. He noted a preliminary resolution would need to be approved.*

*Motion made by DeHahn, seconded by Kaplan, to approve a preliminary resolution for these street improvements. Passed unanimously.*

Recommended For Approval

**Public Comment Period**

**Adjournment**

*The meeting adjourned at 7:15 p.m.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**