

February 21, 2013

Mayor John Dickert  
& the Common Council

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request to enter into a Professional Services Agreement with Mattes Architects & Designers, LLC., to provide architectural design and details for Graceland Cemetery Section 23 Cremation area project.

Price is quoted as \$3,000. Funds are available in account 207.993.5520, Graceland Cemetery Cremation Area.

Staff will be available at the meeting to discuss this in greater detail.

Respectfully requested,

Tom Molbeck  
Director