

December 30, 2008

Mayor Gary Becker  
& the Common Council  
City Hall  
Racine, WI 53403

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request permission to enter in an agreement with Industrial Roofing Services, Inc. to prepare plans and specifications and project administration for Window and Door Replacement at Tyler - Domer Community Center.

The cost is not to exceed \$10,800.00 plus reimbursable costs. Funds are available in 2009 budget, Tyler-Domer Doors and Windows.

Staff will be available at the meeting to discuss this in greater detail.

Respectfully requested,

Donnie Snow  
Director