

730 Washington Ave. • Room 304 • Racine, WI 53403 • 262-636-9166 • Fax: 262-636-9545

December 14, 2006

Mayor Gary Becker  
Members of the Common Council  
730 Washington Avenue  
Racine, WI. 53403

Dear Mayor Becker and Members of the Common Council:

Attached is the October 2006 financial and operating report for the Belle Urban System.

I request that this communication be referred to the Transit and Parking Commission for its review and consideration.

Sincerely,

Michael J. Glasheen, P.E.  
Transit Planner

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BELLE URBAN SYSTEM  
MONTHLY REPORT  
OCTOBER 2006

EMPLOYEE RELATIONS

REPORT OF COMPLAINTS

1) SERVICE COMPLAINTS

Seven service related complaints were reported by Professional Transit Management of Racine for passing up people at bus stops (4), dispatcher not answering phone (1), leaving late (1) and taking passengers past bus stops (1).

2) SAFETY COMPLAINTS

Twelve safety related complaints were reported during the month for reckless driving (2), speeding (6), use of cell phones (3) and running a red light (1).

3) MISCELLANEOUS COMPLAINTS

One miscellaneous complaint was received during the month for interfering with a funeral procession (1).

SAFETY

A. ACCIDENT SUMMARY

Several accident/incident reports were made during the month. A summary breakdown follows:

Bus/Object	1
Mechanic Helper backed bus into garage door frame - Preventable	
Bus/Auto	1
Bus hit parked car – Preventable	
Boarding/Deboarding	1
Customer fell while boarding the bus – Non-Preventable	
Slips/Falls	1
Customer fell while driver was preparing to stop to deboard her – Non-Preventable	
Wheelchair	1
Passenger claimed driver did not properly strap down wheelchair - Unverified	

B. SAFETY ACTIVITIES/MEETINGS

Safety related meetings or activities held during the month included individual safety meetings with four employees, retraining session with one driver, ride checks of six drivers, monitoring detours for safety, discussed and took several actions regarding the dangers of running in front of a bus after deboarding, recommended a safety tip for interaction with funeral processions, highlighted driver use of courtesy cards for accident/incidents, began sending 2-4 safety text messages to drivers daily through AVL system, revised personal cell phone use policy, printed criteria for post accident drug and alcohol testing and assembled accident/incident packets for easy use and access.

## VEHICLE MAINTENANCE

### A. ROAD CALLS

Maintenance employees of Transit Management of Racine this month made a total of 28 road calls, of which 17 of those required a bus change.

### B. NUMBER OF BUSES OUT OF SERVICE AND REASONS

Attached is a report on the buses that were out of service during the month.

### C. LOST TIME REPORT

A total of 931 minutes of scheduled bus service, involving 29 occurrences, were lost during the month due to mechanical (672/20), schedule issues (166/6), incidents (80/2) and a driver running in the wrong direction (13/1).

## NON-VEHICLE MAINTENANCE

The dedication of the State Street railroad passenger depot was held on October 14, 2006 and the facility was put into use that day.

Contracts continued for the rebuilding of 25 engines and transmissions for 1997 Nova buses. All twenty-five transmission rebuilds and nineteen engine rebuilds have been done to date.

The project with Siemens ILG for installation of an automatic vehicle location system is complete. The system went "live" on March 1, 2005. Bi-weekly warranty meetings are ongoing to work on the outstanding warranty issues.

A contract was executed for the design of changes at the transit garage, including updated electrical distribution, design of two small maintenance offices, and design of new administrative offices. Two meetings have been held with the architect to discuss the scope of the project and review preliminary design concepts.

Work has started on the 2006 Capital Improvement Projects: addition of electronic transfer units to the bus fare boxes, upgrading of the diesel fuel system and replacement of the washrack and bus cleaner unit. Approval has been granted to acquire the electronic transfer units for the fare boxes.

Software for paratransit scheduling was installed, training was provided and the software is in use. There are issues to be resolved before the project is considered complete.

## EMPLOYEE INFORMATION

### A. OPERATOR OVERTIME

The following table shows the overtime hours paid to bus drivers during the month.

Full Time drivers' regular hours	5,721.31
Full Time drivers overtime hours	15.16
Scheduled overtime hours	18.37
Part Time drivers' regular hours	1,517.91
Part time drivers overtime hours	0.00
Miscellaneous overtime hours	0.00

Overtime hours were paid to cover vacations and sick leave.

## B. MAINTENANCE OVERTIME

The following table shows the overtime hours paid to mechanics during the month.

Full Time mechanic regular hours	1,320.25
Full Time mechanic overtime hours	62.00

Overtime hours were paid to cover pager, vacations, a farebox class provided by GFI and state bus inspections.

## MISCELLANEOUS INFORMATION

### WHEELCHAIR SERVICE

The buses made a total of 94 wheelchair trips during 31 days of service. Trips were made on routes 1, 2, 3, 4, 5, 7, 27 and 86. Downtown Racine/transit center represented 36.7% of the origins/destinations/transfer points.

### RIDERSHIP INFORMATION

The attached tables and graphs show the ridership information for the month. This information is based on passenger revenue, bus token sales and bus pass sales provided by Professional Transit Management of Racine and the City of Racine.

### DRUG AND ALCOHOL TESTING

Five random drug and alcohol tests were performed during the month in accordance with Federal requirements.

**MONTHLY DOWNED BUS LIST**

<u>DATE</u>	<u>BUS #</u>	<u>REASON</u>	<u>DATE</u>	<u>BUS #</u>	<u>REASON</u>
October 01		Sunday	October 13	55 Midlife 48 Midlife 69 Driver seat repair	
October 02	55 Midlife 48 Midlife 61 Service		October 14	55 Midlife 48 Midlife 59 Service 64 Service	
October 03	55 Midlife 48 Midlife 60 Service 61 Brake job 51 Service		October 15	Sunday	
October 04	55 Midlife 48 Midlife 73 Service 56 Kneel repair 51 Horn repair		October 16	55 Midlife 48 Midlife 75 Service	
October 05	55 Midlife 48 Midlife 61 Throttle valve replacement 56 Rear door repair 59 Wheel chair lift repair 68 Antifreeze leak		October 17	55 Midlife 48 Midlife 59 Brake job 44 Replace rear upper radius rods	
October 06	55 Midlife 48 Midlife 54 Climate control repair		October 18	55 Midlife 48 Midlife 59 Brake job 53 Service 64 Rear brake job	
October 07	55 Midlife 48 Midlife 50 Service 73 E8 brake valve repair 45 Service		October 19	55 Midlife 48 Midlife 75 Repair engine mount 62 Service 69 Hydraulic leak	
October 08	Sunday		October 20	55 Midlife 48 Midlife 75 Repair engine mount 59 Repair left-hand blower 69 Hydraulic leak 50 Power steering leak	
October 09	55 Midlife 48 Midlife 54 Electrical repair		October 21	55 Midlife 48 Midlife 72 Service 56 Service 65 Service	
October 10	55 Midlife 48 Midlife 60 Rear brake job		October 22	Sunday	
October 11	55 Midlife 48 Midlife 44 Turbocharger replacement		October 23	55 Midlife 48 Midlife 75 Generator oil leak 46 Service	
October 12	55 Midlife 48 Midlife 60 Rear brake job (2nd half) 72 Front door proximity switch replacement				

October 24	55 Midlife 48 Midlife 63 Service 73 Misc repairs 62 Electrical repairs
October 25	55 Midlife 48 Midlife 59 Repair no heat 65 Wheelchair lift repair
October 26	55 Midlife 48 Midlife 75 Electrical repairs
October 27	55 Midlife 48 Midlife 71 Service
October 28	55 Midlife 48 Midlife 43 Service 57 Service
October 29	Sunday
October 30	55 Midlife 48 Midlife 53 Replace heater circ. pump
October 31	55 Midlife 48 Midlife 46 No heat 70 Service

MONTH: OCTOBER 2006 LINKED TRIPS

ROUTE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL	
1	129	629	613	585	599	615	250	122	627	594	575	559	542	237	127	570	595	662	591	596	241	134	603	540	606	428	433	216	120	571	577	14286	
2	580	567	532	530	538	123	123	503	579	499	497	497	535	123	527	542	524	537	518	122	122	122	520	494	544	329	316	138	517	528	11762		
3	157	936	971	866	940	861	315	141	918	927	885	857	882	271	132	880	887	950	850	247	123	123	901	924	604	539	250	124	920	886	20989		
4	197	714	833	785	813	883	406	204	824	755	784	787	855	412	197	756	818	803	775	838	412	168	798	748	757	518	629	460	188	814	734	19665	
5	338	333	310	306	321	106	106	318	320	297	307	313	104	327	306	309	329	329	322	101	101	171	316	308	299	223	260	87	326	320	7206		
7	158	658	678	644	601	646	398	161	605	605	577	575	667	395	154	647	555	637	655	643	325	171	608	609	573	439	545	375	133	635	15707		
86	37	235	212	199	226	214	79	47	233	185	201	191	188	107	37	206	175	204	209	200	106	52	205	200	173	173	192	113	55	221	175	5050	
9	118	92	104	114	110	110	125	119	119	113	107	98	98	98	90	94	90	90	73	80	80	81	80	81	80	81	82	67	92	98	2108		
27	32	39	36	46	36	37	33	37	33	26	42	40	40	37	30	56	36	40	25	25	31	31	36	24	42	35	35	31	30	783	0		
Trippers	383	360	360	373	365	377	368	377	377	373	371	371	371	371	381	356	375	384	384	340	340	373	356	371	371	371	353	374	374	0	0	0	0
Trolley Free																																	
TOTAL	678	4623	4698	4434	4540	4601	1677	675	4554	4498	4330	4293	4491	1649	647	4414	4384	4590	4513	4412	1554	648	4436	4295	4353	2838	3016	1639	620	4480	4357	104937	

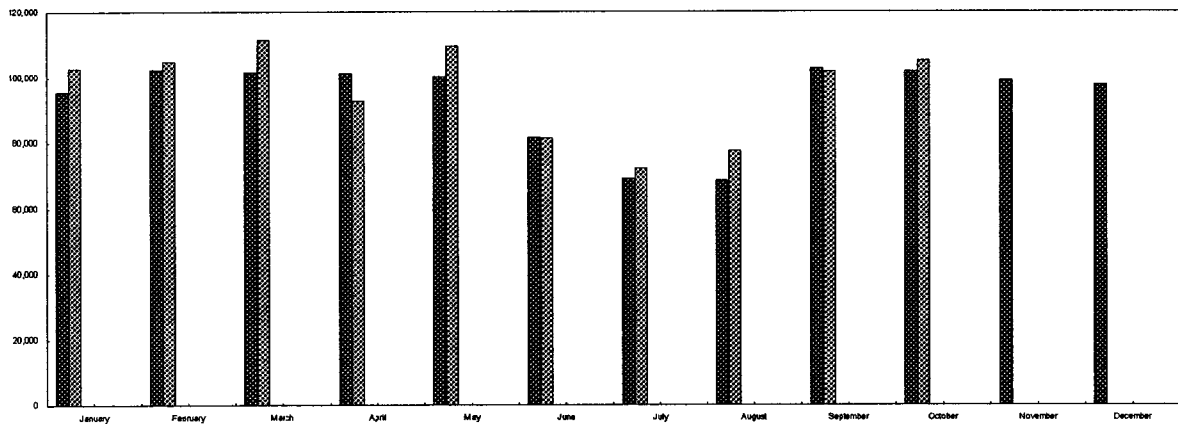
MONTH: OCTOBER 2006 UNLINKED TRIPS

Daily boardings, including cash, token, pass, ticket, transfer and free

ROUTE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
1	170	803	789	751	769	787	312	163	798	763	737	720	711	298	166	735	759	834	760	761	299	174	770	701	769	552	565	277	158	739	740	18330
2	741	730	685	687	697	666	166	661	735	649	646	646	691	165	680	680	694	683	694	671	162	162	674	643	695	447	441	180	673	679	15269	
3	204	1246	1287	1163	1244	1170	417	188	1223	1229	1175	1145	1184	371	177	1177	1181	1258	1223	1146	341	169	1199	1212	1217	824	773	349	167	1221	1178	28058
4	254	965	1088	1025	1059	1132	524	260	1070	999	1018	1020	1099	528	252	995	1056	1052	1020	1077	521	223	1038	981	982	691	812	576	240	1057	970	25594
5	482	480	480	448	464	464	179	460	460	461	432	441	453	176	465	443	443	452	470	459	169	169	454	442	435	339	383	159	466	456	10516	
7	219	861	884	838	800	848	519	222	804	802	767	764	864	514	212	840	747	839	853	836	437	229	803	798	764	598	714	493	189	832	826	20716
86	46	331	310	291	320	309	108	55	327	279	291	280	281	135	45	298	266	299	303	291	132	60	298	289	263	232	254	141	63	314	265	7176
9	168	142	151	163	159	174	174	174	136	139	121	126	146	146	141	136	139	139	121	126	126	128	125	127	101	87	87	140	144	144	0	3096
27	51	58	54	65	55	52	52	52	56	56	44	60	59	59	48	74	74	55	59	43	43	49	54	42	60	54	54	49	48	48	1189	
Trippers	394	371	384	376	388	379	388	384	384	384	384	381	382	382	392	367	367	386	395	351	351	384	366	366	382	382	364	385	385	7599	0	
Trolley Free																																
TOTAL	893	6042	6139	5790	5931	6009	2225	888	5948	5879	5656	5609	5870	2187	852	5771	5723	5997	5898	5761	2061	855	5797	5611	5686	3844	4083	2175	817	5855	5691	137543

RIDERSHIP  
UNLINKED TRIPS

	2005	2006	2007	2008	2009	2010
January	95,374	102,553				
February	102,331	104,780				
March	101,518	111,469				
April	101,114	92,669				
May	100,179	109,466				
June	81,615	81,443				
July	68,997	72,256				
August	68,544	77,404				
September	102,625	101,720				
October	101,633	104,937				
November	99,005					
December	97,601					
Subtotal	1,120,536	958,697	0	0	0	0
Spec. Trans.	17,253	12,409				
Total	1,137,789	971,106	0	0	0	0





BELLE URBAN SYSTEM

OPERATING AND FINANCIAL STATISTICAL COMPARISONS

THRU: OCTOBER	2006 YEAR TO DATE	2005 YEAR TO DATE	NUMERICAL DIFFERENCE	% DIFFERENCE
OPERATING DAYS	31	31	0	0.00%
WEEKDAYS	22	21	1	4.76%
SATURDAYS	4	5	-1	-20.00%
SUNDAYS	5	5	0	0.00%
TOTAL MILES	99,470	103,403	(3,933)	-3.80%
REVENUE	93,084	97,040	(3,956)	-4.08%
DEAD	6,386	6,363	23	0.36%
TOTAL PASSENGERS	104,937	101,633	3,304	3.25%
CASH/PASS	91,561	89,127	2,534	2.84%
TOKEN	13,276	12,506	770	6.16%
REVENUES*	\$107,301.23	\$96,065.24	\$11,235.99	11.70%
CASH/TICKETS	\$46,554.55	\$46,472.36	\$82.19	0.18%
TOKEN	\$11,682.88	\$10,880.22	\$802.66	7.38%
REGULAR PASS	\$26,965.00	\$24,745.00	\$2,220.00	8.97%
SCHOOL PASS	\$22,098.80	\$13,967.66	\$8,131.14	58.21%
TOKENS USED	13,276	12,506	770	6.16%
REGULAR PASSES SOLD	592	530	62	11.70%
HDCP PASSES SOLD	148	147	1	0.68%
RATIO REV./REV. PASS.	\$1.02	\$0.95	\$0.08	
RATIO REV./REV MILE	\$1.15	\$0.99	\$0.16	16.44%
RATIO TOTAL PASS./REV. MI.	1.13	1.05	0.08	7.64%

\*TAKEN FROM DAILY OPERATING SUMMARY

BELLE URBAN SYSTEM

OPERATING AND FINANCIAL STATISTICAL COMPARISONS

THRU: OCTOBER	2006 YEAR TO DATE	2005 YEAR TO DATE	% DIFFERENCE
OPERATING DAYS	300	300	0.00%
WEEKDAYS	214	213	0.47%
SATURDAYS	43	43	0.00%
SUNDAYS	43	44	-2.27%
TOTAL MILES	991,037	1,040,178	-4.72%
REVENUE	930,574	979,040	-4.95%
DEAD	60,463	61,138	-1.10%
TOTAL PASSENGERS	958,697	923,930	3.76%
CASH/PASS	838,932	811,006	3.44%
TOKEN	119,765	112,924	6.06%
REVENUES*	\$931,773.86	\$897,224.36	3.85%
CASH/TICKETS	\$444,247.63	\$423,896.52	4.80%
TOKEN	\$105,303.20	\$98,243.88	7.19%
REGULAR PASS	\$251,971.00	\$237,505.00	6.09%
SCHOOL PASS	\$130,252.03	\$137,578.96	-5.33%
TOKENS USED	119,765	112,924	6.06%
TOTAL PASSES SOLD	6,914	6,505	6.29%
RATIO REV./REV. PASS.	0.97	0.97	
*TAKEN FROM DAILY OPERATING SUMMARY			
EXPENSES	\$6,138,032	\$6,023,623	1.90%
ENCUMBRANCES	\$13,561	\$11,412	18.83%
TOTAL EXPENSES	\$6,151,593	\$6,035,035	1.93%
LESS DEPRECIATION	\$854,100	\$843,646	1.24%
LESS CHARTER REVENUE	\$17,015	\$24,526	-30.62%
LESS INS. REPAYMENTS	\$11,686	\$4,958	135.70%
LESS GARNISHEE FEES	\$0	\$0	#DIV/0!
NET EXPENSES	\$5,268,792	\$5,161,905	2.07%
LESS FAREBOX REV.	\$434,297	\$417,715	3.97%
LESS BUS PASS REV.	\$228,555	\$214,317	6.64%
LESS TOKEN REVENUE	\$48,483	\$35,824	35.34%
LESS SCHOOL BOARD	\$143,643	\$149,958	-4.21%
LESS TICKETS	\$10,178	\$8,035	26.67%
DEFICIT	\$4,403,636	\$4,336,056	1.56%

2006 BUDGET	ESTIMATED	TO DATE**
EXPENSES	\$7,625,290	\$6,138,032
ENCUMBRANCES	\$0	\$13,561
TOTAL EXPENSES	\$7,625,290	\$6,151,593
LESS DEPRECIATION	\$1,088,431	\$854,100
LESS CHARTER REVENUE	\$23,000	\$17,015
LESS INS. REPAYMENTS	\$6,500	\$11,686
LESS GARNISHEE FEES	\$0	\$0
NET EXPENSES	\$6,507,359	\$5,268,792
LESS FAREBOX REV.	\$515,026	\$434,297
LESS BUS PASS REV.	\$298,320	\$228,555
LESS TOKEN REVENUE	\$39,000	\$48,483
LESS SCHOOL BOARD	\$265,850	\$143,643
LESS TICKETS	\$7,524	\$10,178
DEFICIT	\$5,381,639	\$4,403,636
FEDERAL SHARE	\$2,183,532	\$2,183,532
STATE SHARE	\$1,827,672	\$1,523,060
CALEDONIA	\$24,529	\$14,441
PARKSIDE	\$53,455	\$27,336
MT. PLEASANT	\$157,234	\$72,729
STURTEVANT	\$57,384	\$33,787
YORKVILLE	\$5,219	\$3,100
COUNTY	\$60,000	(\$5)
OTHER NON TRANS	\$100,000	\$14,752
MISC REVENUE	\$900	\$1,260
ADVERTISING REVENUE	\$32,250	\$7,500
CITY	\$1,086,535	\$1,086,535
UNFUNDED DEFICIT	(\$207,071)	(\$564,391)
SERVICE AND PERFORMANCE GOALS		
	ANNUAL	TO DATE
COST/TOTAL MILE	\$5.49	\$5.32
COST/REV. PASSENGER	\$5.73	\$5.50
COST/PLATFORM HOUR	\$70.90	\$65.77
PASS. REV./EXPENSES	16.90%	17.68%
REV. PASS./REV. MILE	1.02	1.03
REV. PASS./SERVICE AREA	10.36	8.53
POPULATION (ANNUAL)		

BELLE URBAN SYSTEM MONTHLY PERFORMANCE INDICATOR SUMMARY

REPORT PERIOD: OCTOBER, 2006

14-Dec-06

INDICATOR	CURRENT MONTH	PRE-CEEDING MONTH	PRIOR YEAR MONTH	CURRENT YTD	PRIOR YEAR YTD
<u>SYSTEM EFFICIENCIES</u>					
TOTAL COST/REVENUE MILE	\$6.71	\$6.96	\$5.96	\$6.60	\$6.15
PASSENGER REVENUE/REVENUE MILE	\$1.15	\$1.19	\$0.99	\$1.00	\$0.92
TOTAL COST/REVENUE PASSENGER	\$5.95	\$5.97	\$5.69	\$6.40	\$6.52
PASSENGER REVENUE/REVENUE PASS.	\$1.02	\$1.02	\$0.95	\$0.97	\$0.97
FAREBOX RECOVERY - %	17.18%	17.14%	16.61%	15.18%	14.90%
REV. PASSENGERS/REVENUE MILE	1.13	1.17	1.05	1.03	0.94
REV. PASSENGERS/REVENUE HOUR	14.44	14.80	13.66	13.33	12.63
<u>SYSTEM EFFECTIVENESS</u>					
ROAD CALLS	28	21	7	155	106
REVENUE MILES/ROAD CALL	3,324	4,157	13,863	6,004	9,236
COMPLAINTS	20	5	7	65	61
WHEELCHAIR TRIPS	94	114	16	731	517
LOST TIME - MINUTES	931	630	216	4,717	3,039
LOST TIME - INCIDENTS	29	17	5	135	80
<u>EMPLOYEE EFFICIENCIES</u>					
DRIVERS OFF-ILLNESS/PAY HRS.	9.8%	8.0%	12.5%	6.7%	9.5%
OTHER EMPL. OFF-ILLNESS/PAY HRS	2.2%	3.1%	1.0%	1.7%	1.9%
<u>TRANSPORTATION EFFECTIVENESS</u>					
ACCIDENTS/INCIDENTS	5	10	8	58	67
ACCIDENTS/100,000 PASSENGERS	4.76	9.83	7.87	6.05	7.25
ACCIDENTS/100,000 MILES	5.37	11.46	8.24	6.23	6.84
REVENUE MILES/ACCIDENT	18,617	8,730	12,130	16,044	14,613
<u>FINANCIAL EFFICIENCIES</u>					
OPERATIONAL EXPENSE/REV MILE	\$4.17	\$4.44	\$4.22	\$4.28	\$4.06
OPERATIONAL EXPENSE/TOTAL EXP.	62.2%	63.7%	70.9%	64.9%	66.0%
VEHICLE MAINT EXPENSE/REV MILE	\$0.89	\$0.79	\$0.67	\$0.74	\$0.63
VEHICLE MAINT EXPENSE/TOTAL EXP.	13.3%	11.3%	11.2%	11.2%	10.3%
NON-VEHICLE MAINT EXP/REV MILE	\$0.24	\$0.17	\$0.09	\$0.17	\$0.14
NON-VEHICLE MAINT EXP/TOTAL EXP.	3.5%	2.5%	1.5%	2.5%	2.3%
ADMINISTRATION EXPENSE/REV MILE	\$1.41	\$1.57	\$0.98	\$1.41	\$1.32
ADMINISTRATION EXPENSE/TOTAL EXP.	21.0%	22.5%	16.5%	21.4%	21.5%