



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg
Vice Chair Q.A. Shakoor, II
Alderman Ronald Hart
Alderman Terry McCarthy
Alderman Dennis Wiser*

Monday, November 8, 2010

5:00 PM

City Hall, Room 301

Call To Order

PRESENT: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wiser

Approval of Minutes for the October 25, 2010 Meeting.

to Approve the Minutes

1. [10-5773](#)

Subject: (Direct Referral) Communication from the Grants Facilitator requesting permission to apply for the Project Safe Neighborhood 2010 Grant Announcement through the Wisconsin Office of Justice Assistance. (Grant Control #2010-039)

Recommendation of the Finance & Personnel Committee on 11-08-10: Permission be granted for the Grant Facilitator to apply for the Project Safe Neighborhood 2010 Grant Announcement through the Wisconsin Office of Justice Assistance. (Grant Control #2010-039)

Fiscal Note: There is no City match required.

Attachments: [2010psndirectreferraltofinance](#)

Debbi Embry appeared to explain the use of the grant.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by the following vote:

AYES: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wiser

2. [10-5745](#)

Subject: Communication from the Director of City Development requesting that the City provide financial assistance to Summit Packaging Systems, Inc. for the expansion of its operations in the City of Racine.

Recommendation of the Redevelopment Authority on 11-08-10:

that the Authority supports the use of funds from the Intergovernmental Revenue Sharing account for financial assistance for Summit Packaging Systems, Inc., and that the financial assistance be conditioned upon Summit Packaging Systems, Inc., agreeing to give preference to City of Racine residents when filling open positions, and that the Mayor and City Clerk be authorized and directed to execute a financial assistance agreement with Summit Packaging Systems, Inc.

Fiscal Note: The proposed financial assistance is consistent with the provisions of sec. 46-268 of the Racine Municipal Code regarding the Intergovernmental Revenue Sharing (919) Account. Sufficient funds are available in the account.

Recommendation of the Finance & Personnel Committee on

11-08-10: That the Mayor and City Clerk be authorized to execute an agreement with Summit Packaging, Inc. to provide financial assistance for its relocation to and expansion at 3441 S. Memorial Drive.

Further recommends that the agreement include a requirement that Summit Packaging give preference to city residents when filling open positions.

Further recommends that the Mayor and City Clerk be authorized to execute amendment, assignment and assumption agreements concerning the use and maintenance of the railroad spur at 3441 S. Memorial Drive that was constructed by the city.

Fiscal Note: The proposed agreement would provide an annual payment to Summit Packaging over a ten year period if the residents hiring preference is complied with. The payment is calculated as 75% of the city real estate tax payment. The payment for 2011 is estimated to be \$53,444. Payments would be made from the Intergovernmental Sewer Revenue Sharing (919) Account. Sufficient funds are available in that account.

Attachments: [Summit Packaging request](#)

City Development Director Brian O'Connell to inform the committee about the agreement. Jenny Trick of RCEDC appeared and gave details regarding Summit Packaging, Inc.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Vice Chair Q.A. Shakoor, II, that this be Recommended For Approval. The motion PASSED by the following vote:

AYES: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wisner

3. [10-5751](#)

Subject: Communication from the Public Health Administrator

requesting permission to accept \$8,700.00 from the Division of Public Health of the Department of Health Services for HIV Partner Services.

There is no City match required. The grant control number is 2010-038.

Recommendation of the Finance & Personnel Committee on 11-08-10:

Permission be granted for the Public Health Administrator to accept the \$8,700 grant from the Department of Health Services for HIV Partner Services. (Grant Control No. 2010-038)

Fiscal Note: No City match required.

Attachments: [LtrtoMayorandCommonCouncilHIV102710.pdf](#)

City of Racine Health Administrator Dottie-Kay Bowersox appeared to explain the use of the grant.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Dennis Wiser , that this be Recommended For Approval. The motion PASSED by the following vote:

AYES: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wiser

4. [10-5752](#)

Subject: Communication from the Public Health Administrator requesting permission to accept \$36,845.00 from the Wisconsin Division of Public Health, Department of Health Services for the budget period of January 1, 2010 through December 31, 2010 for the Women, Infants and Children (WIC) program.

There is no City match required. The grant control number is 2006-049.

Recommendation of the Finance & Personnel Committee on 11-08-10:

Permission be granted for the Public Health Administrator to accept \$36,845.00 from the Wisconsin Division of Public Health, Department of Health Services for the budget period of January 1, 2010 through December 31, 2010 for the Women, Infants and Children (WIC) program. (Grant Control No. 2--6-049)

Fiscal Note: No City match required

Attachments: [LtrtoMayorandCommonCouncilWIC102710.pdf](#)

City Health Administrator Dottie-Kay Bowersox appeared to explain the use of the grant.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Dennis Wiser , that this be Recommended For Approval. The motion PASSED by the following vote:

AYES: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wiser

5. [10-5679](#)

Subject: Relocation Agreement with the Wisconsin Department of Transportation for Relocation of Hydrants on Highway 20

Recommendation of the Racine Waterworks Commission on 10-26-10: To approve. Refer to the Finance and Personnel Committee for approval.

Recommendation of the Finance & Personnel Committee on 11-08-10: The Mayor and City Clerk be authorized and directed to enter into an agreement with the Wisconsin Department of Transportation for Relocation of Hydrants on Highway 20.

Fiscal Note: The estimated cost of the relocation is \$7,100. The Wisconsin DOT will reimburse for 90% of the cost and the Racine Water Utility will pay the remaining 10%.

Attachments: [hydrant relocation agrmt - 10-5679.pdf](#)

Keith Haas asked to be excused from appearing at this meeting.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by the following vote:

AYES: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wisner

6. [10-5746](#)

Subject: Communication from the City Attorney requesting additional funding for account 101.160.5610, Professional Services, for the remainder of the 2010 budget year.

Recommendation of the Finance & Personnel Committee on 11-08-10: Recommend that \$80,000 be transferred from account 101.990.5970, Contingency, to account 101.160.5610, Attorney-Professional Services to cover anticipated legal fees through the remainder of 2010.

Fiscal Note: There are sufficient funds available to cover the transfer.

Attachments: [professional services_001](#)

Scott Letteney of the City Attorney's office appeared and said that the Attorney's office was already over budget due to a large number of cases this year.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by the following vote:

AYES: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wisner

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:37 pm. The next scheduled meeting of this Committee is scheduled for Monday, November 22, 2010 at 5:00 p.m. at City Hall, Room 301.

Respectfully submitted,

**Alderman James T. Spangenberg, Chairman
Finance & Personnel Committee**