



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chair Marcus West*  
*Vice Chair Maurice Horton*  
*Alder Mary Land*  
*Alder Amanda Paffrath*  
*Alder Terry McCarthy*

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Monday, July 10, 2023

5:30 PM

City Hall, Room 303

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#### Call To Order

**PRESENT:** 4 - Chair West, Vice Chair Horton, Alder Land and Alder Paffrath

**EXCUSED:** 1 - Alder McCarthy

#### Approval of Minutes for the May 30, 2023 Meeting.

A motion was made by Alder Horton, seconded by Alder Land, to Approve the minutes.

[0689-23](#)

**Subject:** Communication sponsored by Mayor Mason, requesting permission to enter into a property agreement with Racine Unified School District that includes various properties for redevelopment within the City of Racine.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the Mayor and City Clerk be authorized to execute the property agreement with Racine Unified School District and all other necessary documents to effectuate the transfer of the properties.

**Fiscal Note:** Nominal closing costs and recording fees will be the responsibility of the City.

*Mayor Mason and RUSD Board Member Brian O'Connell, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Paffrath, that this file be Recommended for Approval.**

[0687-23](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the Fire Chief, requesting permission to transfer \$50,000 from Fire Department account 13001-50300 to account 13001-53800 training.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the Finance Director be authorized to transfer \$50,000 from account 13001-50300 to account 13001-53800.

**Fiscal Note:** Budget neutral.

*Fire Chief Hansen, appeared before the Committee to speak on the item.*

**A motion was made by Alder Paffrath, seconded by Alder Horton, that this file be Recommended for Approval.**

[0672-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Transit & Mobility Director, requesting permission to accept \$1,235,000 from the United States Department of Energy through Congressionally Directed Spending for the development of a Solar Array at 1900 Kentucky Street transit facility and energy-savings improvements.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the Mayor and City Clerk be granted permission to accept \$1,235,000 from the United States Department of Energy through Congressionally Directed Spending for the development of a Solar Array at 1900 Kentucky Street transit facility and energy-savings improvements (Grant Control #00520).

**Fiscal Note:** Total cost of project amounts to \$2,599,673 with local match of at least 50% in ARPA energy allocation of \$1,364,673 (Grant Control #00520).

*Transit & Mobility Director Jung, McKinstry Essention, LLC Representatives Laura Malwitz and Brent Schmidt, and City Administrator Vornholt, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended for Approval.**

[0673-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Transit & Mobility Director, requesting permission to enter into a Guaranteed Energy Savings Agreement with McKinstry Essention, LLC for the purpose of final design, implementation and measure and verification of a solar array at 1900 Kentucky Street transit facility and energy-savings improvements.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the Mayor and City Clerk be granted permission to enter into a Guaranteed Energy Savings Agreement with McKinstry Essention, LLC for the purpose of final design, implementation and measure and verification of a solar array at 1900 Kentucky Street transit facility and energy-savings improvements.

**Fiscal Note:** Total turnkey project cost amounts to \$2,599,673, which includes previously appropriated Investment Grade Audit, final design, implementation and measure and verification funded through United

States Department of Energy and ARPA energy funds. Congressionally Directed Spending requires a minimum of 50% in local match. Staff recommends utilizing one-time ARPA energy funds for local match.

Project costs will be funded as follows:

- Local Appropriated ARPA Energy Dollars: \$1,364,673
- Congressionally Directed Spending: \$1,235,000

*Transit & Mobility Director Jung, appeared before the Committee to speak on the item.*

**A motion was made by Alder Paffrath, seconded by Alder West, that this file be Recommended for Approval.**

[0600-23](#)

**Subject:** Communication sponsored by Mayor Mason, submitting bid results for Contract #2023164 - RFP Group Violence Intervention (GVI).

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That Contract #2023164 - RFP Group Violence Intervention (GVI) be awarded to Research Foundation of CUNY National Network for Safe Communities (NNSC) at John Jay College of Criminal Justice for the amount of \$150,000, they being the responsive, responsible bidder.

**Fiscal Note:** Funding is available for \$150,000 in 20314 43320 20149 Wisconsin Community Safety Fund.

*Public Health Administrator Bowersox, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder Paffrath, that this file be Recommended for Approval.**

[0678-23](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Administrator, requesting permission to accept \$21,000 from the State of Wisconsin Department of Health Services for Local Public Health Departments HIV Prevention / Partner Services contract (Grant Control #00511).

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the Public Health Department be authorized to enter into an agreement and accept funding from the State of Wisconsin Department of Health Services for Local Public Health Departments HIV Prevention / Partner Services contract (Grant Control #00511).

**Fiscal Note:** Grant amount is \$21,000. There is no match required. Contact period 01/01/2023 - 12/31/2023.

*Public Health Administrator Bowersox, appeared before the Committee to speak on the item.*

**A motion was made by Alder Land, seconded by Alder Horton, that this file be**

**Recommended for Approval.**[0679-23](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Administrator, requesting permission to enter into a Memorandum of Agreement with the Wisconsin Department of Agriculture, Trade and Consumer Protection Department for Weights & Measures Inspection services.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the City of Racine be authorized to enter into a Memorandum of Agreement with the Wisconsin Department of Agriculture, Trade and Consumer Protection Department for Weights & Measures Inspection services.

**Fiscal Note:** Annual fees payable to the Department shall be in the amount of \$12,750.00, except as otherwise agreed upon for succeeding contract periods and are included in the annual budget.

*Public Health Administrator Bowersox, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended for Approval.**

[0680-23](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Administrator requesting permission to enter into an agreement and accept \$27,821 from the Wisconsin Department of Natural Resources for the Beach Monitoring Program (Grant Control #00512).

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the Public Health Department be authorized to enter into an agreement and accept funding from the Wisconsin Department of Natural Resources for the Beach Monitoring Program (Grant Control #00512).

**Fiscal Note:** Grant amount is \$27,821.00. There is no match required.

*Public Health Administrator Bowersox, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Paffrath, that this file be Recommended for Approval.**

[0681-23](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Administrator, requesting permission to accept \$50,731.60 from the State of Wisconsin Department of Health Services' Public Health Vending Machine Program contract (Grant Control #00518).

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the Public Health Department be authorized to enter into an agreement and accept funding from the State of Wisconsin Department of Health Services' Public Health Vending Machine Program contract (Grant Control #00518).

**Fiscal Note:** Grant amount is \$50,731.60. There is no match required.

*Public Health Administrator Bowersox, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Land, that this file be Recommended for Approval.**

[0684-23](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Administrator, requesting permission to apply and accept funding for around \$50,000 from the State of Wisconsin Department of Health Services for the HIV Life Care and Early Intervention Services Grant (Grant Control #00519).

**Recommendation of the Finance and Personnel Committee on 07-10-23:** That the Public Health Department be authorized to apply and accept funding for around \$50,000 from the State of Wisconsin Department of Health Services for the HIV Life Care and Early Intervention Services Grant (Grant Control #00519).

**Fiscal Note:** Grant amount is anticipated to be around \$50,000. There is no match required.

*Public Health Administrator Bowersox, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder Paffrath, that this file be Recommended for Approval.**

[0603-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of Clarence Mitchell for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.**

[0618-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of Demarre D. Cook for

consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that the disallowance of this claim be Recommended for Approval.**

[0614-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of Travelers (Diels With Wheels, LLC) for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.**

[0644-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of Country Preferred Insurance Company aka Country Financial for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that the disallowance of this claim be Recommended for Approval.**

[0676-23](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the City Administrator, requesting permission to enter into an agreement with the Racine County Convention and Visitors Bureau, Inc. (d/b/a Visit Racine County), for tourism promotion and tourism development.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** That the Mayor and City Clerk be authorized to enter into an agreement with Racine County Convention and Visitors Bureau, Inc. (d/b/a Visit Racine County) for tourism promotion and tourism

development services.

**Fiscal Note:** Room tax shared with Visit Racine County will be 70% of room tax collected. Sharing estimate for 2023 is \$250,000.

*City Administrator Vornholt, appeared before the Committee to speak on the item.*

**A motion was made by Alder Paffrath, seconded by Alder Land, that this file be Recommended for Approval.**

### Closed Session

**It is intended that the Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(g) to discuss strategy for litigation in which the City of Racine is currently involved.**

**A motion was made by Alder West, seconded by Alder Horton, to go into Closed Session.**

**The motion PASSED by the following vote:**

**AYES:** 4 - Chair West, Vice Chair Horton, Alder Land and Alder Paffrath

**EXCUSED:** 1 - Alder McCarthy

### [0670-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney, requesting the City Attorney present a proposed settlement for the litigation in the matter of Azarian Wrecking, LLC, et al., v. City of Racine, et al., Racine County Case Number 2019 CV 1542.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** To approve the settlement as presented and authorize the City Attorney to execute a settlement agreement.

**Fiscal Note:** 40018 53500 TID #18 Judgment & Claims.

*City Attorney Letteney, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended for Approval.**

### [0671-23](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney, requesting the City Attorney present a proposed settlement for the litigation in the matter of Griffin v. DeBaker, et al., U.S. District Court, Eastern District of Wisconsin, Case Number 2:22-cv-01558-SCD.

**Recommendation of the Finance and Personnel Committee on 07-10-2023:** To approve the settlement as presented and authorize the City Attorney to execute a settlement agreement.

**Fiscal Note:** 11202 53500 Judgment & Claims.

*City Attorney Letteney and Attorney Jasmyne Baynard, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Paffrath, that this file be Recommended For Approval.**

### **Open Session**

**The Finance and Personnel Committee will return to open session and may take action on any item discussed in closed session.**

**A motion was made by Alder West, seconded by Alder Land, to go into Open Session.**

**The motion PASSED by the following vote:**

**AYES:** 4 - Chair West, Vice Chair Horton, Alder Land and Alder Paffrath

**EXCUSED:** 1 - Alder McCarthy

### **Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 7:05p.m. The next scheduled meeting of the Committee is at 5:30p.m. on Monday, August 7, 2023.**

**Respectfully submitted,**

**Alder West, Chair**

**Finance & Personnel Committee**