



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Jim Kaplan
Vice Chairman Raymond DeHahn
Sandy Weidner
Michael Shields
Henry Perez*

Tuesday, September 30, 2014

5:30 PM

City Hall, Room 303

REVISED

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - Sandy Weidner, Raymond DeHahn, Michael Shields and Henry Perez

EXCUSED: 1 - Chairman Kaplan

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Brian O'Connell, Strand Associates, Brendan O'Brien, Devin Sutherland, Traci Gengler, Shane Bernan, Tom Karkow

Approval of Minutes for the September 9, 2014 Meeting.

The minutes of the September 9, 2014 meeting were approved as printed. Passed unanimously.

1. [14-10521](#) **Subject:** (Direct Referral) Public Officials Meeting on the Reconstruction of Northwestern Avenue (STH 38) - Golf Avenue to Memorial Drive, State Project ID: 2290-17-00.

Recommendation of the Public Works and Services Committee on 9-30-14: Receive and file.

Fiscal Note: N/A

Bhupendra Bista outlined the details of this project.

Motion made by Shields, seconded by Perez to receive and file this item. Passed unanimously.

Recommended to be Received and Filed

2. [14-10526](#) **Subject:** Communication from Cheri Kulland, McKinley Middle School Directing Principal, requesting to close off the south sidewalk of Rupert Boulevard from Chicago Street west to the cemetery during the

2014-2015 winter.

Recommendation of the Public Works and Services Committee

on 9-30-14: That Racine Unified School District be granted permission to close the sidewalk on Rupert Boulevard in front of McKinley Middle School from December 1, 2014 to April 1, 2015 with the requirement that Racine Unified School District holds the City of Racine harmless from any and all injuries caused by conditions of the sidewalk related to this closure.

Fiscal Note: There will be no cost to the City of Racine in granting this permission.

Tom Eeg explained the details of this request.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

3. [14-10577](#)

Subject: Communication from the Downtown Racine Corporation requesting to close Ontario Street, south of State Street, for Octoberfest on Saturday, October 18, 2014 from 12:00 P.M. to 9:00 P.M.

Recommendation of the Public Works and Services Committee

on 9-30-14: That the Downtown Racine corporation be granted permission to close Ontario Street, south of State Street, on Saturday, October 18, 2014 from 12:00 P.M. to 9:00 P.M. for Octoberfest with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event.
- E. The sponsor shall be responsible for the signing of the necessary detours for the event.
- F. The sponsor shall pay a \$250 special event fee.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide any necessary assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs incurred on a regular shift basis to provided limited assistance to implement this event.

Tom Eeg explained the details of this request.

Motion made by Shields, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

4. [14-10598](#)

Subject: (Direct Referral) Communication from the Downtown Racine Corporation requesting to use City right-of-way for the annual Holiday Parade on Saturday, November 8, 2014.

Recommendation of the Public Works and Services Committee

on 9-30-14: That the Downtown Racine Corporation be granted permission to close Ontario Street, State Street between Ontario Street and Main Street, Main Street between State Street and Sixth Street, Sixth Street between Main Street and City Hall, on Saturday, November 8, 2014 from 4:00 P.M. to 6:30 P.M., for the Downtown Holiday Parade with the following conditions:

- A. A hold harmless agreement be executed and a \$75 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property occupants seventy-two (72) hours in advance of the event.
- E. The sponsor shall pay a \$750 special event fee.
- F. Sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval; and providing and removing all temporary traffic control devices and detour signs.
- G. Sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. Sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide any necessary assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

Tom Eeg explained the details of this request.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

5. [14-10618](#) **Subject:** (Direct Referral) Communication from St. Catherine's High School submitting a request to install permanent banners on Main Street, between 14th Street and 12th Street.

Recommendation of the Public Works and Services Committee on 9-30-14: That St. Catherine's High School be granted permission to install five (5) banners on street light poles on Main Street, between 14th Street and 12th Street, until September 1, 2015, in celebration of their sesquicentennial anniversary.

Further recommends that a hold harmless agreement be executed and a \$150 processing fee paid, and a liability insurance certificate be filed with the City Attorney's Office in accordance with State Statute 66.0425, Privileges in Streets.

Fiscal Note: The placement of these banners will result in \$150 in revenue to the City of Racine.

Tom Eeg explained the details of this request.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

6. [14-10619](#) **Subject:** (Direct Referral) Communication from American Towers, LLC., requesting permission to perform soil testing and surveying at Lockwood Park.

Recommendation of the Public Works and Services Committee on 9-30-14: Permission be granted to T-Mobile to perform soil testing and surveying at Lockwood Park.

Fiscal Note: N/A

Tom Eeg explained the details of this request.

Motion made by Shields, seconded by Perez to approve.

On a roll call vote, members voting aye: Shields, Perez

Members voting naye: Weidner

Motion passed: 2:1

Recommended For Approval

7. [14-10553](#) **Subject:** (Direct Referral) Request by the Redevelopment Authority for the vacation of the east-west alley and part of the north-south alley in the block bounded by Washington Avenue, West Boulevard, Thirteenth Street, and Grove Avenue.

Recommendation of the Public Works and Services Committee

on 9-30-14: Since public interest requires it, that the following parcel of land, more particularly described as follows, be and hereby is vacated and discontinued:

That part of Block 7 in Jay Eye See Land Co's Subdivision No 3 and Jay Eye See Addition No. 4, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Southeast ¼ of Section 18 Township 3 North, Range 23 East described as follows:

Vacate the east-west alley between lot 6 and the west 19 feet of lot 27, and lots 5 through 3 and the west 20 feet of lot 2, which lies south of Washington Ave. and east of the east line of Grove Ave. to previously vacated portion of said alley.

Said described tract containing 2,235 square feet more-or-less.

And;

That part of Block 7 in Jay Eye See Land Co's Subdivision No 3 and Jay Eye See Addition No. 4, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Southeast ¼ of Section 18 Township 3 North, Range 23 East described as follows:

Vacate the north-south alley between lots 6 through 8 and lots 25 through 27, which lies south of Washington Ave. and east of the east line of Grove Ave and west of the west line of West Blvd.

Said described tract containing 1,680 square feet more-or-less.

Further recommends that a preliminary resolution be introduced to the Common Council and referred to the City Plan Commission.

Fiscal Note: N/A

Brian O'Connell explained the details of this request.

Motion made by Shields, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

8. [14-10510](#)

Subject: Communication from the Alder of the 9th District requesting referral to Public Works and Services Committee his request asking that staff develop a proposal to ensure that Ordinance 18-529, as applicable to sump pumps and other drainage, is enforced in order to minimize clear water infiltration into sanitary sewers and the impact that it causes on basement backups.

Recommendation of the Public Works and Services Committee

on 09-09-14: Deferred

Recommendation of the Public Works and Services Committee

on 9-30-14: Receive and file.

Fiscal Note: N/A

Mark Yehlen outlined the details on this request.

Motion made by Perez, seconded by Shields to receive and file the item. Passed unanimously.

Recommended to be Received and Filed

9. [14-10617](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to discuss WE Energies proposed changes in electrical rates and revenues.

Recommendation of the Public Works and Services Committee

on 9-30-14: That the City of Racine adopt a resolution to express its concern that WE Energies' 2015/2016 rate proposal before the Wisconsin Public Service Commission will cause significant environmental and economic damage to the State by discouraging the development of alternative, renewable sources of electricity generation and perpetuating the State's unhealthy dependence on fossil fuels.

Fiscal Note: N/A

Tom Eeg explained the details of this request.

Motion made by Shields, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

10. [14-10583](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 36-14 (K4-036), City Hall Annex - Replace Fire Alarm.

Recommendation of the Public Works and Services Committee

on 9-30-14: That the bids for Contract 36-14 (K4-036), City Hall Annex - Replace Fire Alarm, be rejected and the project be redesigned and rebid.

Fiscal Note: N/A

Tom Eeg recommended since the bids came in over the estimated cost, that the bids be rejected and the Commissioner of Public Works be granted permission to redesign and rebid the project.

Motion made by Shields, seconded by Perez to reject the bids for Contract 36-14, City Hall Annex - Replace Fire Alarm, and the project be redesigned and rebid.

Passed unanimously.

Recommended to be Received and Filed

11. [14-10584](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 48-14 (K4-048), Roof Replacement-Solid Waste Garage & Park Service Center.

Recommendation of the Public Works and Services Committee on 9-30-14: That Contract 48-14 (K4-048), Roof Replacement-Solid Waste Garage & Park Service Center, be awarded to Kaschak Roofing, Inc., at their bid price of \$154,800.00, plus Alternate Bid 1 in the amount of \$1,400.00 for a total bid of \$156,200.00, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from the following accounts:

\$109,900.00 - Account 994.410.5020, SW Garage Roof Sections 5,6
\$ 46,300.00 - Account 994.404.5010, Park Svc Center Roof
\$156,200.00 - Total

Tom Eeg recommended this be awarded to the lowest responsible bidder.

Motion made by Shields, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

12. [14-10585](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 47-14 (K4-047), Pershing Park - Replace Fence.

Recommendation of the Public Works and Services Committee on 9-30-14: That Contract 47-14 (K4-047), Pershing Park - Replace Fence, be awarded to Statewide Fencing, at their bid price of \$48,773.00, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from Account 994.700.5280, Pershing Soccer Field Fencing.

Tom Eeg recommended this be awarded to the lowest responsible bidder.

Motion made by Shields, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

13. [14-10609](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 49-13 (K3-054), HVAC Upgrade-Fire Station No. 5, DMJ Services, Inc., dba Action Heating, Plumbing & Cooling, contractor.

Recommendation of the Public Works and Services Committee

on 9-30-14: That the work done by DMJ Services, Inc., dba Action Heating, Plumbing & Cooling, under Contract 49-13 (K3-054), HVAC Upgrade-Fire Station No. 5, be accepted and final payment authorized for a total contract amount of \$28,380.00.

Fiscal Note: Contract was authorized under Resolution 13-0357, dated September 3, 2013.

Tom Eeg stated the project is completed and recommended final payment be approved.

Motion made by Shields, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

14. [14-10627](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a professional services agreement for Contract 51-14 (K4-051), PS - Tank Removal Services, Natural Resource Technology, Inc., consultant.

Recommendation of the Public Works and Services Committee

on 9-30-14: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Natural Resources Technology, Inc., for Contract 51-14 (K4-051), in the not-to-exceed amount of \$11,900.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 914.000.5050, CDBG Sanitary Fund.

Fiscal Note: Funds are available as herein delineated.

John Rooney explained the details of this project.

Motion made by Shields, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

15. [14-10590](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 51-13 (K3-056), PS-Spring Street/Washington Park Streambank Stabilization, AECOM, consultant.

Recommendation of the Public Works and Services Committee

on 09-30-14: That Amendment No. 1 to Contract 51-13 (K3-056), PS - Spring Street/Washington Park Streambank Stabilization, AECOM, consultant, as submitted, be approved. This is a no-cost amendment

to the contract to include construction inspection services related to the retaining wall to be built at Washington Park.

Fiscal Note: N/A

John Rooney explained the details of this project and stated there were no costs associated with this amendment.

Motion made by Perez, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

16. [14-10582](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 4 to an existing agreement for the marking of underground street lighting and traffic signal infrastructure with Precise Underground Marking Corporation, Milwaukee, WI.

Recommendation of the Public Works and Services Committee on 09-30-14: That the agreement with Precise Underground Marking Corporation to mark underground street lighting and traffic signal infrastructure, which ends December 31, 2014, be approved for a one-year extension with a per ticket price of:

Prescreens - \$9.84

Locates - \$12.58

Site Visit/No Conflict - \$12.58

Emergency During Business Hours (Clear/No Conflict/Site

Visit/Locate) - \$12.58

Emergency After Business Hours (Clear/No Conflict/Site Visit/Locate)
- \$43.71

Projects - \$27.32

Fiscal Note: Funding to defray the cost of these services is available in Account 101.590.5610, Street Lighting - Professional Services.

John Rooney stated this would extend the existing agreement with Precise Underground, in accordance with their existing contract, with a rate increase of 3%, and recommended approval.

Motion made by Shields, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

Public Comment Period

Adjournment

The meeting adjourned at 6:42 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, 636-9122, at least 48 hours prior to this meeting.