

Department of Health

Janelle Grammer, RS, MSHSA
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August 31, 2007

Honorable Mayor and Members of the Common Council
City of Racine
Racine City Hall
730 Washington Avenue
Racine, WI 53403

Dear Mayor and Council Members:

I hereby request permission to have the formal bidding process waived and the Purchasing Agent to be directed to negotiate directly with Cepheid for the purchase of a Smart Cycler Add On Processing Block for DIA. The processing block has 16 independent Reaction Sites, each with 4-color optical excitation and detection, and will allow for real time testing for water sampling. Cepheid is the sole vendor for this item which is an addition to an existing piece of equipment.

The funds are available from the laboratory equipment account.

Respectfully submitted,

A handwritten signature in blue ink that reads "Janelle Grammer". The signature is written in a cursive style.

Janelle M. Grammer

“Caring for the Community”