

Department of Public Works

City Hall
730 Washington Avenue
Racine, Wisconsin 53403
262.636.9121 – Public Works
262.636.9191 - Engineering



Mark Yehlen, P.E.
Commissioner of Public Works

Thomas M. Eeg, P.E.
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.
Asst. Comm. of Public Works/City Engineer

January 9, 2013

Ald. Sandy Weidner
Chairwoman, Public Works
and Services Committee
Racine, Wisconsin

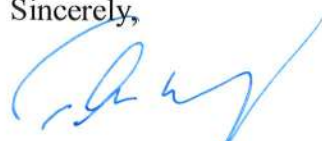
Dear Ald. Weidner:

Submitted for your review and approval is a professional services proposal from Industrial Roofing Services, Inc. for Contract 10-13 (K3-010), Professional Services-2013 Parking Lot Repairs-Parking System & Hampden Place. These services are for the not-to-exceed amount of \$14,700.00.

Funding to defray the cost of these professional services is available in the following accounts:

\$ 7,700.00 – Account 106.993.5750, Surface Lot Repaving
\$ 7,000.00 – Account 993.404.5020, Hampden Place-Resurface Lot
\$ 14,700.00 – Total

Sincerely,



Thomas M. Eeg
Asst. Comm. of Public Works/Operations

TME:das

Schweitzer, Debbie

From: Eeg, Thomas
Sent: Tuesday, January 08, 2013 6:14 PM
To: Stanek, Albert; Schweitzer, Debbie
Subject: FW: City of Racine - DPW Pavement Proposals
Attachments: 14783 COR - DPW Building Maintenance Pavement Proposal.pdf; 14784 COR - Memorial Hall Pavement Proposal.pdf

I think this \$7k is a reasonable cost for this \$100k project as that is 7% of the budget. We have gone up to 10% on other projects (non-paving), but I would say this is reasonable and they will oversee the construction as well to ensure it is done properly. If you have no problems with it, I will get this on the next PWS agenda to move forward on this project.

Debbie: Get on next agenda and we need a Contract No. – **2013 Parking Lot Repairs** – Parking System and Hampden Place

Thomas M. Eeg, P.E. [<mailto:Thomas.Eeg@cityofracine.org>]
Assistant Commissioner of Public Works / Operations
730 Washington Avenue
Racine, Wisconsin 53403
262-636-9121
262-636-9142 Fax

From: Anna Peterson [<mailto:annap@irsroof.com>]
Sent: Tuesday, January 08, 2013 5:32 PM
To: Eeg, Thomas
Cc: Butch Winterfeldt; Keith Dippel; William Ryan Wilke
Subject: City of Racine - DPW Pavement Proposals

Attached please find two proposals for your review and approval.

Should you have any questions, please contact Butch Winterfeldt at 262-432-0500 (office) or 920-427-7400 (cell).

Thank you,

Anna Peterson

Industrial Roofing Services, Inc
Phone: 262.432.0500
Fax: 262.432.0504
annap@irsroof.com

13-8502



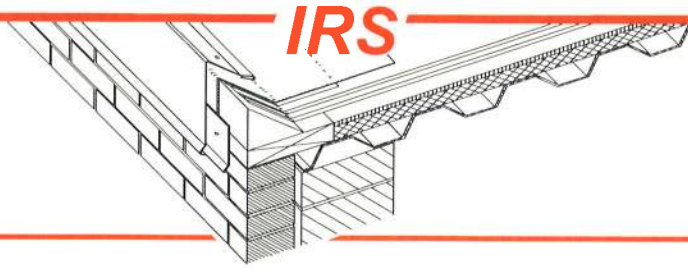
Industrial Roofing Services, Inc.
13000 West Silver Spring Drive
Butler, Wisconsin 53007
Phone: (262) 432-0500
Fax: (262) 432-0504
www.irsroof.com

Proposal for
PAVEMENT SPECIFICATIONS
of
MEMORIAL HALL LOT AND LAKEFRONT LOT #5
72 7TH STREET
RACINE, WI

Submitted by
BUTCH WINTERFELDT

Prepared for
Mr. Thomas Eeg
City of Racine - D.P.W.
730 Washington Avenue
Racine, WI 53403

January 8, 2013



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Butler, Wisconsin 53007
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January 8, 2013

Mr. Thomas Eeg
City of Racine - D.P.W.
730 Washington Avenue
Racine, WI 53403

SUBJECT: Proposal for Pavement Analysis, Specifications and Project Administration of Memorial Hall Lot and Lakefront Lot #5, located at 72 7th Street in Racine, WI.

Dear Mr. Eeg:

Industrial Roofing Services, Inc. is pleased to submit the following proposal for pavement design and specification services. These services will allow you to install a pavement system that meets your requirements at a competitive price.

IRS shall supply all services necessary to provide the following information:

PHASE 1: Pavement Analysis, Survey and Selection

Pavement Survey: IRS will examine and survey the site to establish existing and proposed pavement elevations.

Existing Pavement Analysis: IRS will perform a complete pavement analysis to determine existing conditions and construction. This will include analysis of drainage conditions, type of traffic, traffic patterns, fencing, curb and line painting requirements. Borings are recommended and may be necessary to determine substrate conditions which would adversely affect the new asphalt pavement's performance. The number, location and additional cost would be reviewed and authorized by the Owner prior to proceeding with the borings.

Establish Pavement Project Scope of Work: IRS will develop a proposed scope of work and then review that scope of work prior to completing Phase II Design development. IRS will then finalize construction cost estimates reflective of the agreed upon scope of work.

Mr. Eeg
January 8, 2013
Page 3

PHASE II: Pavement Design

Bidding Documents: A detailed specification package will be developed for the purpose of securing competitive bids on the selected pavement design. Construction drawings will be provided to eliminate any questions regarding the intent of the design. All IRS specifications are written and designed to ensure a competitive bidding environment. Our fees include three sets of plans and specifications.

Contractor Selection: IRS will assist you in selecting a group of contractors qualified in the installation of the specified pavement design to create a competitive bidding environment.

Pre-Bid Conference: IRS will conduct a pre-bid meeting to review the project documents and pertinent site conditions with the prospective contractors and a representative of the owner. This meeting ensures a thorough understanding of the project requirements by everyone involved.

Bid Analysis: IRS will assist you in the evaluation of the bids.

PHASE III: Project Administration

Contract Award: IRS will perform necessary contract services; review of submittals for compliance with the project documents, review and approval of design changes, change orders, unit price requests, applications for payment with retainages and lien waivers.

Pre-Construction Meeting: IRS will conduct a meeting with the contractor's superintendent and a representative of the owner to review the project documents and site conditions. This meeting ensures clarification and resolution of any questions prior to the start of work.

Job Progress Observations: IRS will conduct periodic job site visits at critical junctures during construction, as well as additional visits when necessary because of problems or unanticipated conditions. IRS shall prepare and deliver to the owner and contractor copies of reports generated during job site visits.

- ◆ Any additional observation that becomes necessary as a result of contractor workmanship concerns will be conducted on an agreed-upon frequency with the owner based on the current IRS fee schedule.

Final Approval: IRS will conduct a final review of the project to ensure completed work and job site conditions are acceptable prior to approving the final application for payment.

Mr. Eeg
January 8, 2013
Page 4

FEES

Industrial Roofing Services, Inc. shall provide the above-described services for the lump sum fee of seven thousand dollars (\$7,000.00). Our fees shall be invoiced during each phase of the project as follows:

Phase I:	20% of the fees	\$1,400.00
Phase II:	40% of the fees	\$2,800.00
Phase III:	40% of the fees	<u>\$2,800.00</u>
		\$7,000.00

AUTHORIZATION

To acknowledge acceptance of this proposal, please return a signed copy of the Authorization page with any paperwork (i.e. a purchase order or signed contract) to our corporate headquarters:

Industrial Roofing Services, Inc.
13000 West Silver Spring Drive
Butler, WI 53007
Fax: (262) 432-0504

Upon receipt of a purchase order or signed contract we will enter the information in our system and schedule the work to be completed.

Should you have any questions regarding this proposal, please do not hesitate to call. We appreciate this opportunity and look forward to working with you on this project.

Sincerely yours,
INDUSTRIAL ROOFING SERVICES, INC.

Butch Winterfeldt

Butch Winterfeldt
Manager, Business Development

akp

Acknowledged by:

Name Title

Date: _____



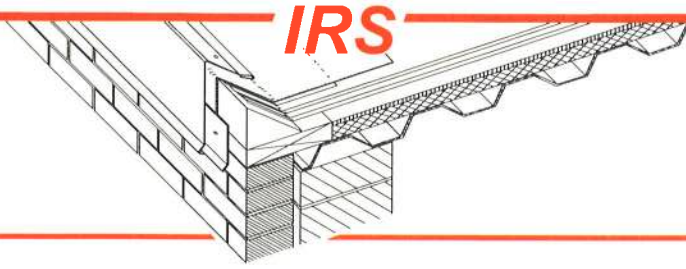
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www.irsroof.com

Proposal for
PAVEMENT SPECIFICATIONS
of
BUILDING MAINTENANCE SITE PARKING LOT
1415 HAMPDEN PLACE
RACINE, WI

Submitted by
BUTCH WINTERFELDT

Prepared for
Mr Thomas Eeg
City of Racine - D.P.W.
730 Washington Avenue
Racine, WI 53403

January 8, 2013



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January 8, 2013

Mr Thomas Eeg
City of Racine - D.P.W.
730 Washington Avenue
Racine, WI 53403

SUBJECT: Proposal for Pavement Analysis, Specifications and Project Administration of Building Maintenance Site Parking Lot, located at 1415 Hampden Place in Racine, WI.

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January 8, 2013
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Butch Winterfeldt

Butch Winterfeldt
Manager, Business Development

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Acknowledged by:

Name Title

Date: _____