



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Alderman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Eric Marcus
Jim Morgenroth*

Tuesday, September 27, 2011

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:32 P.M.

PRESENT: 5 - Sandy Weidner, Raymond DeHahn, Michael Shields, Eric Marcus and James Morgenroth

Also present: Mark Yehlen, Tom Eeg, John Rooney, Rev Jhon Freddy Correa, Tom Karkow - WRJN

Approval of Minutes for the September 13, 2011 Meeting.

*The minutes for the September 13, 2011 were approved as printed.
Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.*

1. [11-6936](#) **Subject:** Communication from Emmaus Evangelical Lutheran Church requesting permission to use city right-of-way for a Health, Latino and Soccer Festival on October 8-9, 2011.

Recommendation of the Public Works and Services Committee on 9-27-11: That Emmaus Lutheran Church be granted permission to close Summit Avenue from English Street to Yout Street, Yout Street from Summit Avenue to Carlisle Avenue, and English Street from Summit Avenue to Carlisle Avenue, on Saturday, October 8, 2011, and Sunday, October 9, 2011, from 10:00 a.m. to 6:00 p.m., for a Health, Latino and Soccer Festival.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$350.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Rev. Correa appeared before the committee and described the event. He noted he was looking for additional street closures on English and Yout Street. Tom Eeg indicated this event has been approved in the past, however it was only for Summit Avenue. He also indicated a hold harmless agreement and liability insurance would need to be filed and the event fee would be \$350.00. Ald. Weidner expressed concerns about the closure of the alley and also indicated concerns over music. Rev. Correa noted that the music would be played from 10:30 a.m. to 6:00 p.m. on Saturday, October 8, 2011 and from 11:30 a.m to 6:00 p.m on Sunday, October 9, 2011. He noted that only a portion of English Street west of the alley to Summit would have to be completely closed and that access could be provided to the alley for those residents on Carlisle Avenue. Eeg noted that barricades could be placed as such to provide the road closure but to allow local access only to those alleys.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

2. [11-6892](#)

Subject: Communication from the Alderman of the 2nd District requesting to discontinue sidewalk assessments and to create a Special Revenue Fund for sidewalk maintenance and improvement.

Recommendation of the Public Works and Services Committee on 9-27-11: Defer

Ald. Marcus requested a discontinuation of sidewalk assessments and the possibility of creating a special revenue fund for sidewalk maintenance and improvement. He noted the cost of one square of sidewalk and noted if you include the permit fee it costs a homeowner approximately \$160.00. He noted that if a fee as small as \$20.00 would be enacted that the payback for that period would be at least 8 years for one sidewalk square that would need to be replaced. Ald. Marcus also noted that sidewalk is always a financial maintenance responsibility on the property owner unlike street assessments which they are paid once and then the City takes on the improvement after that. Ald. Marcus also indicated that some benefits may be provided to the City in so far as not having to go through issuing the orders, permits, or billing for the work. Rooney noted that the Sidewalk Inspection Program has been in place since the nineties when a judgment through a court order required the City to implement a Sidewalk Inspection Program. He noted this was just simply another way to generate a single stream of revenue for sidewalk maintenance and improvement. He noted this was a policy decision by the Common Council and indicated it is fairly similar to the special revenue fund used for the sanitary sewer maintenance fund. He noted that the sanitary lateral fees were imposed to provide funding for sanitary sewers and laterals. He noted that there were some areas of concern in so far as to how equitably charge a sidewalk fee. He noted that perhaps commercial or industrial properties that are larger than a typical residential lot may be required to pay a different fee seeing as more sidewalk exists abutting their property.

He also noted there are areas of the City that do not have sidewalks. He indicated that there are many ideas that need to be explored and if the Committee wished to do so the appropriate action would be to defer the item and let the City Engineer come up with some criteria for such a program. He noted that it would be appropriate then if the Committee decided to move forward with this to refer the item to the Committee of the Whole for discussion. Ald. DeHahn was concerned about people who have recently paid for sidewalk improvements and now would be paying a fee in subsequent years. Ald. Morgenroth disagreed with the request. Ald. Shields was in favor of deferring the item and allowing staff to come up with some recommendations for review and then if needed to further refer the item to the Committee of the Whole for discussion.

Motion made by Marcus, seconded by Shields to defer the item. On a roll call vote members voted.

Ayes: Marcus, DeHahn, Shields

Noes: Morgenroth

Motion passed 3:1

Deferred

3. [11-6963](#) **Subject:** (Direct Referral) Communication from the Purchasing Agent submitting bids on Official Notice #14, LED Lighting at BUS Garage.

Recommendation of the Public Works and Services Committee on 9-27-11: That the contract for LED Lighting at the BUS Garage be awarded to Ruud Lighting, Inc., Sturtevant, WI, at their bid price of \$26,678.36, they being the only responsible bidder.

Fiscal Note: Funding to defray the cost of this lighting be appropriated from Account 105.900.5040, Capital Projects - ARRA Funded.

Tom Eeg submitted Official Notice #14 from the Purchasing Agent for the purchase of LED lighting at the Belle Urban System garage. He asked for approval of the same.

Motion made by Marcus, seconded by Shields. Passed unanimously.

Recommended For Approval

4. [11-6953](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 34-10 (K0-042), City Hall and Memorial Hall Restoration (R1), AZAR, LLC, contractor.

Recommendation of the Public Works and Services Committee on 9-27-11: That the work done by AZAR LLC under Contract 34-10 (K0-042), City Hall and Memorial Hall Restoration (R1), be accepted and final payment authorized for a total contract amount of \$303,899.28.

Fiscal Note: Contract was authorized under Resolution No. 10-2150, dated August 17, 2010.

Tom Eeg submitted final payment on Contract 34-10 (K0-042). He noted the work has been done satisfactorily and has been completed.

Motion made by DeHahn, seconded by Marcus. Passed unanimously.

Recommended For Approval

5. [11-6885](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting the assessment rates established for 2012 Public Hearings for 2013 construction of Portland Cement Concrete Paving and Curb and Gutter.

Recommendation of the Public Works and Services Committee on 9-27-11: The proposed special assessment rates for public hearings in 2012 (2013 construction) for portland cement concrete paving and curb and gutter be as follows:

Portland Cement Concrete Paving

Residential Paving (7 inch) - 26' Flange to Flange Foot	\$57.00/Front
Residential Paving (7 inch) - 32' Flange to Flange Foot	\$65.00/Front
Commercial Paving (8 inch) - 32' Flange to Flange Foot	\$75.00/Front
Industrial Paving (9 inch) - 32' Flange to Flange Foot	\$85.00/Front
Industrial Paving (9 inch) - 44' Flange to Flange	\$105.00/Front Foot
Industrial Paving (9 inch doweled)-44' Flange to Flange	\$115.00/Front Foot
Industrial Paving (10 inch doweled)-44' Flange to Flange	\$125.00/Front Foot

Portland Cement Concrete Curb and Gutter (30 inch)

7" Pavement	\$22.00/Front Foot
8" Pavement	\$24.00/Front Foot
9" Pavement	\$26.00/Front Foot
10" Pavement	\$28.00/Front Foot

Sewer and Water Services

Sewer (6") and Water (1")	\$10,500.00/Each
Sewer (6") and Water (2")	\$12,000.00/Each

Alley Paving

10' ROW	7" Pavement	\$35.00/Front Foot
11'-15' ROW	7" Pavement	\$45.00/Front Foot
16'-20' ROW	7" Pavement	\$55.00/Front Foot
21'-25' ROW	7" Pavement	\$65.00/Front Foot

Further recommend that these special assessment rates become effective upon passage of the Common Council for all preliminary resolutions.

These rates apply to all streets, regardless of width, unless the actual construction cost is less, then the front foot cost shall be reduced accordingly.

Fiscal Note: These rates are established so that the abutting property owner pays 100% of the cost of such street improvements.

John Rooney submitted the assessment rates to be established for the 2012 Public Hearings for 2013 construction of Portland Cement Concrete Paving and curb & gutter. He noted these rates need to be approved by the Committee and Common Council so that the Commissioner's reports can be completed and that assessment letters for proposed damages can be sent to affected property owners. Rooney reviewed the rates and noted they were the same rates as the previous 2 years. He noted what the rates have been in the past and how they have increased over time. He noted the Engineering Department reviews bid results and tries to estimate what this cost will be per front foot.

Motion made by Shields, seconded by DeHahn. Passed unanimously.

Recommended For Approval

6. [11-6928](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a list of streets to be included in the 2012 Public Hearings for 2013 construction.

Recommendation of the Public Works and Services Committee on 9-27-11: The following list of streets, as submitted by the Assistant Commissioner of Public Works/Engineering, be considered for reconstruction with portland cement concrete paving for the 2013 construction season (2012 hearings) and that a preliminary resolution be introduced.

Portland Cement Concrete Paving

Belmont Avenue from Eisenhower Drive to Spring Street
Cleveland Avenue from Durand Avenue to Pierce Boulevard
Echo Lane from Byrd Avenue to Sixteenth Street
Emstan Hills Road from Duchess Drive to Oakwood Drive
English Street from N. Main Street to Chatham Street
English Street from Chatham Street to Michigan Boulevard

Freeland Circle from Virginia Street to Cul-de-sac
Glendale Avenue from Winthrop Avenue to Drexel Avenue
Indiana Street from Dead end to Olive Street
Kentucky Street from Cul-de-sac to Shadow Lane
Mitchell Street from Ashland Avenue to Kearney Avenue
N. Wisconsin Street from Carlton Drive to Cul-de-sac (N)
Spring Valley Drive from Spring Street to Harrington Drive
Victorian Drive from Emstan Hills Road to Maryland Avenue
Vista Drive from Spring Valley Drive to Harrington Drive
Wood Duck Way from Waterbury Lane to Chicory Road

Fiscal Note: Unknown at this time.

John Rooney submitted a list of streets to be included in the 2012 Public Hearings for 2013 construction. Rooney noted that the list of streets meet the criteria for a Public Hearing to be held. He noted these streets are built of non-permanent pavement materials. He noted that the PCI is under forty and that the streets either have not had a Public Hearing held or have not had one held in the last 5 years.

Motion made by DeHahn, seconded by Marcus. Passed unanimously.

Recommended For Approval

7. [11-6929](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a list of alleys to be included in the 2012 Public Hearings for 2013 construction.

Recommendation of the Public Works and Services Committee on 9-27-11: The following list of alleys, as submitted by the Assistant Commissioner of Public Works/Engineering, be considered for reconstruction with portland cement concrete paving for the 2013 construction season (2012 hearings) and that a preliminary resolution be introduced.

Portland Cement Concrete Paving

Alley bounded by Walton Avenue and Layard Avenue; Charles Street and Geneva Street

Alley bounded by Lindermann Avenue and Kinzie Avenue; Blaine Avenue and Hayes Avenue

Alley bounded by Kinzie Avenue and Haven Avenue; Arthur Avenue and Blaine Avenue

Alley bounded by Layard Avenue and Romaine Avenue; Charles Street and Geneva Street

Alley bounded by Prospect Street and Hamilton Street; Carlisle Avenue and Blake Avenue

Alley bounded by 3rd Street and State Street; Wisconsin Avenue and Main Street S(NS)

Alley bounded by 15th Street and Wright Avenue; Deane Boulevard

and Quincy Avenue

Alley bounded by 19th Street and 18th Street; Grange Avenue and Flett Avenue

Alley bounded by 16th Street and Washington Avenue; Packard Avenue and Memorial Drive

Alley bounded by 16th Street and 15th Street; Deane Boulevard and Quincy Avenue

Alley bounded by 16th Street and 15th Street; West Boulevard and Deane Boulevard

Alley bounded by 17th Street and 16th Street; Morton Avenue and Austin Avenue

Alley bounded by 17th Street and 16th Street; Murray Avenue and Phillips Avenue

Alley bounded by St. Patrick Street and High Street; Summit Avenue and Carlisle Avenue

Alley bounded by State Street and West Street; Blake Avenue and Memorial Drive

Alley bounded by Railroad tracks and 17th Street; West Boulevard and Deane Boulevard

Alley bounded by DeKoven Avenue and 18th Street; Franklin Street and Center Street

Alley bounded by DeKoven Avenue and 18th Street; Villa Street and Park Avenue

Alley bounded by English Street and Yout Street; Marquette Street and La Salle Street

Alley bounded by English Street and Yout Street; Summit Avenue and Carlisle Avenue

Alley bounded by Hamilton Street and Albert Street; Carlisle Avenue and Blake Avenue

Alley bounded by Hamilton Street and Albert Street; Summit Avenue and Carlisle Avenue

Alley bounded by High Street and English Street; Summit Avenue and Carlisle Avenue

Alley bounded by Goold Street and Walton Avenue; Green Street and St. Clair Street

Fiscal Note: Unknown at this time.

John Rooney submitted a list of alleys to be included in the 2012 Public Hearings for the 2013 construction. Rooney noted that the office of Public Works and Engineering was directed by the Aldermen several years ago to bring forward all the alleys that were unimproved and then bring forward the alleys that were improved but were in need of replacement. Rooney noted that this way the last round of improved alleys that would be coming before the Committee for consideration. Ald. Marcus felt that alleys should only be submitted at requests of the Aldermen or the property owner. Ald. DeHahn noted that this was the last group of alleys to be brought through and indicated the preliminary resolutions should be approved.

Motion made by Shields, seconded by DeHahn. On a roll call vote members voted.

*Ayes: Shields, DeHahn, Morgenroth
Noes: Marcus
Motion passed 3:1*

Recommended For Approval

8. [11-6954](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 5 to Contract 1-11 (K1-001), City Hall Renovations-Phase III (R1), Seater Construction Co., Inc., contractor.

Recommendation of the Public Works and Services Committee on 9-27-11: That Change Order No. 5 on Contract 1-11 (K1-001), City Hall Renovations-Phase III (R1), Seater Construction Co., Inc., contractor, be approved in the amount of \$19,577.00.

Fiscal Note: Funding to defray the cost of this change order to be appropriated from Account 990.100.5010, City Hall-Facilities Plan Implementation.

Tom Eeg explained Change Order No. 5 to Contract 1-11 (K1-001). He noted the changes requested by the Health Administrator. Ald. Marcus questioned what the total cost of this project will ultimately be with all the changes requested versus what was originally anticipated.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Approval

9. [11-6913](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 on Contract 35-11 (K1-037), Replace Fire Alarm System at Library, Enterprise Engineered Systems, Inc., contractor.

Recommendation of the Public Works and Services Committee on 9-27-11: That Change Order No. 1 on Contract 35-11 (K1-037), Replace Fire Alarm System at Library, Enterprise Engineered Systems, Inc., contractor, be approved in the amount of \$1,600.00.

Fiscal Note: Funding to defray the cost of this change order to be appropriated from Account 255.991.5020, Fire Alarm.

Tom Eeg submitted Change Order No. 1 on Contract 35-11 (K1-037). He explained the change order for the fire alarm system at the library and indicated that funding was available.

Motion made by Marcus, seconded by Shields. Passed unanimously.

Recommended For Approval

10. [11-6597](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No.

2 to Contract 19-11 (K1-019), Professional Services - Design Roof Specifications for Street Maintenance Garage, Industrial Roofing Services, Inc., consultant.

Recommendation of the Public Works and Services Committee on 9-27-11: That Amendment No. 2 to Contract 19-11 (K1-019), Professional Services - Design Roof Specifications for Street Maintenance Garage, Industrial Roofing Services, Inc., consultant, as submitted, be approved in the amount of \$1,500.00

Fiscal Note: Funding to defray the cost of this change order to be appropriated from Account 404.000.5760, Equipment Maintenance Lintel Replacement.

Tom Eeg submitted Amendment No. 2 to Contract 19-11 (K1-019) for additional design services for the Street Maintenance Garage.

Motion made by Marcus, seconded by Shields. Passed unanimously.

Recommended For Approval

11. [11-6927](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 2 on Contract 15-11 (K1-015), 2011 City Resurfacing (R1), A.W. Oakes & Sons, Inc., contractor.

Recommendation of the Public Works and Services Committee on 9-27-11: That Change Order No. 1 on Contract 15-11 (K1-015), 2011 City Resurfacing (R1), A.W. Oakes & Sons, Inc., contractor, be approved in the amount of \$33,825.00.

Fiscal Note: Funding to defray the cost of this change order be appropriated from Accounts 104.991.5420, Storm Sewer, Miscellaneous Locations.

John Rooney submitted Change Order No. 2 on Contract 15-11 (K1-024). He noted this was for the relay of storm sewer at the WE Energies property located at 233 Lake Avenue. He noted that the storm sewer that existed on site and that was permitted to go under the heating facility was an old brick sewer that was failing. He noted the appropriate action was to re-route the storm sewer around the heating facility. He noted that funding is available in the Storm Water Utility for this work.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Approval

12. [11-6925](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering requesting a reduction in retainage on Contract 24-11 (K1-024), Spring Street Bridge Repairs, Lunda Construction Company, contractor.

Recommendation of the Public Works and Services Committee

on 9-27-11: That the request of the contractor to reduce the retainage on Contract 24-11 (K1-024), Spring Street Bridge Repairs, Lunda Construction Company, contractor, to \$2,500.00, be approved.

Fiscal Note: The amount of retainage is sufficient to cover the value of the remainder of the work on this project.

John Rooney requested a reduction on retainage on Contract 24-11 (K1-024). He noted that the contractor, Lunda Construction was not due back to make repairs on the Memorial Drive Bridge until late October or early November 2011. He noted that the work on Spring Street has been accepted and that the contractor was requesting a reduction in retainage held on the Spring Street Project.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Approval

13. [11-6934](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 1 to an existing agreement for the marking of underground street lighting and traffic signal infrastructure with Precise Underground Marking Corporation, Milwaukee, WI.

Recommendation of the Public Works and Services Committee

on 9-27-11: That the agreement with Precise Underground Marking Corporation to mark underground street lighting and traffic signal infrastructure, which ends December 31, 2011, be approved for a one (1) year extension at the current rate.

Fiscal Note: Funding to defray the cost of these services is available in Account 101.590.5610, Street Lighting-Professional Services. This contract was authorized by Resolution 10-2255, dated November 3, 2010, and will result in no increase in cost for the 2012 calendar year.

John Rooney submitted Amendment No. 1 to an agreement with Precise Underground Marking Corporation for the marking of traffic signal, street lighting, and interconnect communication lines owned by the City of Racine. He noted these utilities need to be marked per State Statutes under Digger's Hotline. He noted that Precise Underground Marking Corporation is honoring the same unit prices for 2012 as they did in 2011. Rooney asked the Committee to approve the amendment to the agreement.

Motion made by Marcus, seconded by Morgenroth. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 6:50 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.