



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Revised

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair Terry McCarthy*  
*Alderman Mary Land*  
*Alderman Tracey Larrin*  
*Alderman Jason Meekma*

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Monday, October 22, 2018

5:00 PM

City Hall, Room 307

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#### Call To Order

**PRESENT:** 5 - Q.A. Shakoor II, Terry McCarthy, Mary Land, Tracey Larrin and Jason Meekma

#### Chairman Comments

**Also Present:** David Brown, Finance Director, Felicia Nitsch, Human Resources Clerk, Marisa Roubik, Assistant City Attorney, Mayor Mason.

#### Approval of Minutes for the October 8, 2018 Meeting.

A motion was made by Alderman Land, seconded by Alderman Larrin to Approve the Minutes.

[1104-18](#)

**Subject:** (Direct Referral) Presentation of plan for refunding the City's 2018 Note Anticipation Note.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** To approve refunding of 2018 Note Anticipation Note as presented.

**Fiscal Note:** \$10,245,000 NAN dated 10/11/2018 for 2018 Capital Projects to be refunded over 14 years.

*Brad Viegut, Managing Director of Robert W. Baird & Company, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[1105-18](#)

**Subject:** (Direct Referral) Presentation of plan for Issuance of Note Anticipation Notes for TID 18.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** To approve the issuance of Note Anticipation Notes for TID 18 as presented.

**Fiscal Note:** \$3,500,000 5-year NAN for TID 18 site preparation activities.

*Brad Viegut, Managing Director of Robert W. Baird & Company, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[1078-18](#)

**Subject:** Communication from Kelly Kruse, representing Business Improvement District No. 1, Downtown, for approval of its proposed 2019 Operating Plan.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** To Defer this item to the next scheduled Finance & Personnel Committee meeting on Monday, November 12, 2018, to allow Kelly Kruse, representing the Business Improvement District No. 1, Downtown, the opportunity to speak before the Committee.

**Fiscal Note:** N/A

**A motion was made by Vice Chair McCarthy, seconded by Alderman Larrin, that this file be Deferred**

[1070-18](#)

**Subject:** Purchasing Agent wishing to discuss the bid results for Official Notice #15-2018 - Raze and Removal of Three Residential Structures located at 1111 West St.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** To award the contract for the raze and removal of three residential structures at 1111 West St. to SRI, LLC at their bid price of \$27,500.

**Fiscal Note:** Funds for these services are available in 22540 52390 . The value of the contract is \$27,500.

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Larrin, that this file be Recommended For Approval**

[1071-18](#)

**Subject:** Purchasing Agent wishing to discuss the bid results for Official Notice #16-2018 - Purchase of Glock Pistols for the Police Department.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** To award contract for the purchase of new Glock pistols and trade in currently used pistols per the attached prices to Ray O'Herron, they being the lowest, responsive, responsible bidder.

**Fiscal Note:** The purchase of the new pistols and the trade in of the old pistols will result in net outlay of \$18,192.50, these funds are available in 20603 57300.

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Larrin, that this file be Recommended For Approval**

[1072-18](#)

**Subject:** Communication from the Manager of Housing and Community Development requesting the City of Racine accept properties from Racine County for the purpose of redevelopment.

**Recommendation of the Finance & Personnel Committee on**

**10/22/2018:** To accept any, or all of, the listed sixteen properties if obtained by the County via in rem foreclosure and donated to the City of Racine by the Racine County Board of Supervisors.

**Fiscal Note:** The City will insure all properties while holding title and will pay all property maintenance fees (snow removal, mowing, etc). While in City ownership, the properties will not accrue or pay property taxes. The City will pay all recording fees. No back taxes, liens, or fees may be paid by the City in exchange for the property.

*Matthew Rejc, Manager of Housing and Community Development, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[1073-18](#)

**Subject:** Communication from the Manager of Housing and Community Development requesting the City of Racine transfer properties from City of Racine to Racine Revitalization Partnership for the purpose of redevelopment.

**Recommendation of the Finance & Personnel Committee on**

**10/22/2018:** Permission be granted to the Manager of Housing and Community Development to transfer 1624 Phillips Avenue, 1107 Twelfth Street, 1204 Highland Avenue and 1516 Owen Avenue to Racine Revitalization Partnership.

**Fiscal Note:** Racine Revitalization Partnership will reimburse the City for the title transfer and recording fees for the property. No other funds will be owed by the City of Racine to donate the property.

*Matthew Rejc, Manager of Housing and Community Development, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that**

this file be Recommended for Approval

[1075-18](#)

**Subject:** Communication from the City Administrator and Director of City Development requesting an amendment to the Wild Root Grant Agreement allowing for the release of \$175,000 in approved Grant Funds to effectuate the closing on real property at 500 Walton Avenue.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** To execute amendments to an approved grant agreement to allow for the release of \$175,000 in approved grant funds to effectuate the closing on real property at 500 Walton Avenue.

**Fiscal Note:** The \$390,000 grant is funded through the Intergovernmental Shared Revenue Fund as approved by Resolution 0015-18 of May 1, 2018. \$175,000 drowdown to be used at property closing with the remaining \$215,000 to be drawn at closing of private financing by December 31, 2019.

*Amy Connolly, Director of City Development, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Larrin, that this file be Recommended for Approval.**

[1084-18](#)

**Subject:** Communication from the Mayor requesting that the City of Racine apply for an Advancing Cities Grant from JPMorgan Chase. (Grant #00199)

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** Permission be granted to the Mayor to apply for an Advancing Cities Grant from JPMorgan Chase. (Grant #00199)

**Fiscal Note:** The grant has the potential of generating \$1 million per year for a total of \$3 million over three years. No City Match on part of the city.

*Cory Mason, Mayor of the City of Racine, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[1090-18](#)

**Subject:** Communication from the Mayor requesting that the City of Racine Code of Ordinances be amended to reconstitute the City Assessor and the Human Resources Manager as Administrative Managers.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** That the City of Racine, Code of Ordinances be amended to reconstitute the City Assessor and the Human Resources Manager as

Administrative Managers.

**Fiscal Note:** Any salary increases for the positions are included in the 2019 City of Racine Budget as proposed by the Mayor.

*Cory Mason, Mayor of the City of Racine, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended for Approval**

[1069-18](#)

**Subject:** Communication from the City Attorney submitting the claim of Breanna Guenther for consideration.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** That the claim be denied.

**Fiscal Note:** N/A

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this claim be denied. The motion was APPROVED on a voice vote.**

[1076-18](#)

**Subject:** Communication from the City Attorney submitting the claim of Christine Kiernan for consideration.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** That the claim be denied.

**Fiscal Note:** N/A

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this claim be denied. The motion was APPROVED on a voice vote.**

[1106-18](#)

**Subject:** (Direct Referral) Reaffirmation of the City's Investment Policy.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** Reaffirm Investment Policy as presented with no changes.

**Fiscal Note:** Recurring reaffirmation as required by policy and auditing guidelines.

*David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that**

this file be Recommended For Approval

[1107-18](#)

**Subject:** (Direct Referral) Approval of the issuance of a resolution adopting an authorized list of public depositories for the City.

**Recommendation of the Finance & Personnel Committee on 10/22/2018:** Recommend the issuance of a resolution listing the following institutions as Public Depositories approved by the Common Council of the City of Racine:

Associated Bank  
BMO Harris Bank (Bank of Montreal)  
Community State Bank  
Hometown Bank, Ltd,  
Johnson Bank  
JPMorgan Chase Bank, N.A.  
Morgan Stanley Smith Barney, LLC  
North Shore Bank  
RBC Wealth Management (A Division of RBC Capital Markets, LLC.)  
State of Wisconsin Local Government Investment Pool (LGIP)  
TCF Bank  
Town Bank (A Wintrust Community Bank)  
Tri City National Bank  
US Bank (Depository for Dana Investment Advisors)

Further Recommend that a New Communication from the Alderman of the 9th District be entered into Legistar to consider closing the City's current account with Wells Fargo Bank and barring them from being an approved Public Depository for the City of Racine.

**Fiscal Note:** Under Wis Stat 34.05(1) and the City's Investment Policy, the Common Council of the City of Racine shall, by resolution, designate public depositories to be used for the deposit of all public monies received by the City Treasurer.

*David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

## Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:57 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 12, 2018 at City Hall, Room 307.

Respectfully submitted,  
Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee