

Department of City Development

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September 24, 2008

Mayor Gary Becker
Members of the Common Council
c/o Janice Johnson-Martin, City Clerk

Subject: 2009 operating plan and special assessments for the Downtown Business Improvement District – BID No. 1.

Dear Mayor Becker and Honorable Aldermen:

The board of the Downtown Business Improvement District has submitted its proposed 2009 operating plan and special assessments for the district and requests that it be approved.

Please refer this request to the Finance and Personnel Committee for its review and recommendation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian F. O'Connell", written in a cursive style.

Brian F. O'Connell
Director of City Development

C: Ald. Jeff Coe
David Brown, Finance Director
Devin Sutherland, Downtown Racine Corp.
File