

Fee Exempt Agreement
Inter-Agency Agreement
Between
Medical College of Wisconsin
Racine Family Medicine Center
and the
City of Racine Health Department

This agreement between The Medical College of Wisconsin, Inc. on behalf of its Racine Family Medicine Center (“Racine Family Medicine Center”) and the City of Racine Health Department is written at the recommendation of the Wisconsin Division of Public Health. The purpose of the agreement is to promote a working relationship between the two agencies for detection, treatment, disease intervention and surveillance of sexually transmitted infections (STI) and reportable sexually transmitted diseases (STD) in the City of Racine, Village of Elmwood Park, and Village of Wind Point. This agreement details each agency’s responsibilities.

A. Responsibilities of Racine Family Medicine Center

Racine Family Medicine Center agrees to perform the responsibilities outlined in **Exhibit I**, consistent with the patient and clinic service guidelines in the Region V Infertility Prevention Guidelines. <http://www.hcet.org/wfpp/sandr/clap.htm#ipg>

These responsibilities include: patient selection; screening and diagnostic testing; patient education and anticipatory guidance; patient treatment services; disease intervention; testing and treatment services for partners; follow-up; communicable disease reports; periodic performance (summary) reports, and quality assurance.

B. Responsibilities of the City of Racine Health Department

The City of Racine Health Department agrees to perform the responsibilities outlined in **Exhibit II**.

These responsibilities include: authorization of “fee-exempt” testing; referral for screening and treatment services; epidemiologic follow-up (index patient and partner); treatment follow-up (as needed); and periodic surveillance reports.

C. Patient Eligibility for “Fee-Exempt” Tests

Patients meeting the following criteria will be eligible for “fee-exempt” tests under this agreement:

1. patients with risk factors identified by the clinician who do not meet the patient selection and testing criteria (Selective Screening Criteria (SSC)) established by DPH and the WSLH for “no-charge” tests (outlined in **Exhibit III**) , and
2. who are uninsured, and
3. who are below 250% of the federal poverty level.

Patients requesting STI/STD tests with no identified risk factors placing them at increased relative risk of infection will not be eligible for “fee-exempt” tests.

D. Other STI/STD Service-related Issues

Racine Family Medicine Center and the City of Racine Health Department jointly agree to the following:

1. To consider **all patient information** – whether or not in the form of a medical record or communicable disease report – as **private and confidential**, and not to release any information that could (directly or indirectly) reveal the identify of the individual without prior written informed consent except to comply with state statutes for communicable disease reporting and investigation.
2. To identify and request **training/technical assistance** from the DPH-STD and Family Planning Programs, and WSLH to maintain effective testing, treatment, and disease intervention services.
3. To keep clinician and clinic **staff skills and knowledge** current as needed to evaluate patients at risk of STI infections and make appropriate judgements for use of fee-exempt testing. This includes:

epidemiologic and surveillance data to understand the prevalence and relative risk of infection associated with clinical, demographic, and behavioral factors; and

sexual history taking for obtaining relevant patient information.

- 4. To maintain appropriate **quality assurance** measures.
- 5. To periodically **evaluate "fee-exempt" testing performance**, i.e., the percent of positive results, compared with regional/statewide performance data provided by WSLH.
- 6. To periodically **evaluate sensitivity of criteria** for "no-charge", "fee-exempt", and "fee-for-service" testing, in light of current epidemiologic/surveillance data from the Infertility Prevention family planning and STD clinic monitoring sites.

City of Racine Health Department

 Gary Becker, Mayor
 City of Racine

Date

*12/15/07
 Approved as to form.
 [Signature]
 Davis CTS [Signature]*

The Medical College of Wisconsin, Inc.

[Signature]
 Marjorie Spencer, CFO

10-10-07

Date



Exhibits

- I. Responsibilities of Racine Family Medicine Center**
- II. Responsibilities of City of Racine Health Department**
- III. Wisconsin Family Planning Program Selective Screening Criteria**

Exhibit I
Responsibilities of Racine Family Medicine Center

1. To provide **screening and diagnostic tests** for the following STI/STDs:
 - a. Chlamydia
 - b. Gonorrhea
 - c. Herpes Simplex
 - d. Syphilis
 - e. Human papillomavirus (HPV)
 - f. HIV (optional)

The above tests will be performed at the Wisconsin Laboratory of Hygiene (WSLH) using the Wisconsin Family Planning Program Laboratory Request Form (**Exhibit III**). Laboratory test methodologies shall be agreed upon by the WSLH, DPH-Family Planning Program, DPH-STD Program, and Racine Family Medicine Center.

Eligible patients (outlined in **Section C** of the agreement) will receive these laboratory tests at no fee. This agreement does not include the costs and fees for other services, i.e., clinic visits, laboratory specimen shipping and handling, and treatment and medication. These services will be provided according to the established clinic fee schedule.

Patients not eligible for fee-exempt testing will have the option to receive STI/STD testing on a fee-for-service basis through Racine Family Medicine Center according to the established clinic fee schedule.

2. To provide **patient education and anticipatory guidance** for the above STI/STDs.
3. To follow **patient selection and testing criteria** (Selective Screening Criteria (SSC)) established by DPH and the WSLH for “no-charge” tests (outlined in **Exhibit III**), and guidelines for “fee-exempt” tests (outlined in **Section C** of the agreement). [See Fee-Exempt criteria for specific STIs/STDs, if applicable, in **Exhibit IV**].
4. To provide timely **patient treatment** services:
 - a. To notify patients by telephone or appropriate mail of positive test results within 24 hours, and if attempts are unsuccessful, to notify the LHD for Disease Intervention.
 - b. To provide on-site treatment for STI/STDs 1.a and 1.b (above), and treatment (either on-site or by referral) for all other STI/STDs.
5. To initiate the **disease intervention** process:
 - a. To interview patients testing positive for STI/STDs, and
 - b. To provide instruction and guidance for self-referral of partners.
6. To provide **testing and treatment services for partners** of (index) patients.
7. To provide appropriate **follow-up** on patients receiving treatment services.
8. To initiate DPH **communicable disease reports** with (index) patient and partner information.

Reference: Infertility Prevention Guidelines. Region V Infertility Prevention Project.
<http://www.hcet.org/wfpp/sandr/clap.htm#ipg>

Exhibit II
Responsibilities of City of Racine Health Department

1. To **authorize the use of “fee-exempt” testing** for eligible patients, consistent with Division of Public Health Fee-Exempt Guidelines (**Exhibit V**) for the following STI/STDs:
 - a. Chlamydia
 - b. Gonorrhea
 - c. Herpes Simplex
 - d. Syphilis
 - e. HIV (optional)
2. To use Racine Family Medicine Center as a **referral option for STI/STD screening and treatment** services.
3. To initiate **epidemiologic follow-up** as indicated **on patients** with positive test results who have not returned to Racine Family Medicine Center for treatment and disease intervention within five (5) working days.
4. To initiate **epidemiologic follow-up** as indicated **on partners** of patients with positive test results who have not self-referred to Racine Family Medicine Center for testing and treatment within five (5) working days.
5. To either directly refer patients for **follow-up or** to provide **feedback** to Racine Family Medicine Center regarding patients who are at risk of re-infection, or for whom treatment failure is suspected.
6. To provide **periodic summary surveillance reports** (including testing and disease intervention performance) for feedback on the outcome of STD services in the City of Racine, Village of Elmwood Park, and Village of Wind Point.

Exhibit III
Wisconsin Family Planning Program
Wisconsin State Laboratory of Hygiene Laboratory Request Form
Instructions and Selective Screening Criteria

Wisconsin Family Planning Programs require a specific Chlamydia/Gonorrhea Laboratory Request Form. For information, contact Bobbie McDonald at bobbie@mail.slh.wisc.edu.

Instructions for determining eligibility for “no charge” testing for Chlamydia and Gonorrhea infections

“No-charge” Chlamydia and Gonorrhea testing is available from the Wisconsin State Laboratory of Hygiene. However, due to limited funding, it is necessary to restrict “no-charge” testing to those individuals demonstrated to be at highest risk of infection. Only patients meeting the criteria outlined below are eligible for testing using funds from the Wisconsin Family Planning Program Account **2482**. Any other CT and GC testing, for any other reason or using any test other than those indicated below, must be done fee-for-service by the WSLH. Please note: Because of differences between CT and GC infections, patients may be eligible for “no-charge” Chlamydia testing and NOT for “no-charge” Gonorrhea testing. However, except under certain rare circumstances (repeat GC testing, for example), patients meeting GC eligibility criteria should also meet CT criteria.

◆ *Selective Screening Criteria (SSC) for Chlamydia for females:*

1. **Patient** had *more than one* partner within the past 90 days
2. **Patient** had a **partner** who had *more than one* partner within past 90 days
3. **Patient** had a *new* partner within past 90 days
4. **Patient** had a partner with *symptoms* or *diagnosis* of GC, NGU, epididymitis, or other STD within past 90 days
5. Current *diagnosis* of (or evaluation for) gonorrhea
6. Current *diagnosis* of or *symptoms* of PID
7. Cervicitis - mucopurulent discharge or friable cervix
8. Cervical erythema greater than 50%
9. Purulent vaginal discharge
10. Prior to an IUD insertion
11. Pregnancy - prenatal visit
12. Confirmed or self-reported infection in past 5 years

◆ *Selective Screening Criteria (SSC M) for Chlamydia for males:*

- M1.** Males who are confirmed or self reported sex contacts of partners diagnosed with chlamydia infection
M2. Males who are **not** sex contacts and present with symptoms suggestive of infection
M3. Males who are **not** sex contacts and present with **no symptoms**, but with a urine dipstick Leukocyte Esterase Test (**LET**) result of trace or higher.

◆ *Selective Screening Criteria (SSC G) for Gonorrhea for male or female patients:*

- G1.** Current *diagnosis* of PID
G2. **Patient** had a partner with *symptoms* or *diagnosis* of Chlamydia, GC, NGU, epididymitis, or other STD within past 90 days (confirmed or self-reported)
G3. Symptomatic: cervicitis -mucopurulent discharge (MPC) or friable cervix, or penile discharge
G4. Current *diagnosis* (positive test) for Chlamydia
G5. Diagnosed with Chlamydia, GC, or PID within the previous year

Other criteria (examples below) may also indicate testing for chlamydia or gonorrhea. **However, only tests meeting the above criteria should use the Wisconsin Family Planning Program Accounts.** Tests under all other circumstances should be **fee-for-service** through the SLH unless otherwise authorized by Local Health Departments.

- ◆ *Examples of Fee-for-Service Chlamydia testing (males or females) may include:*
 - Patient Request/Clinician discretion
 - Use of Chlamydia test other than EIA for females (or NAATS for males)
 - Testing of anatomical sites other than cervical for females, and other than urethral/urine for males

- ◆ *Examples of Fee-for-Service Gonorrhea testing (males or females) may include:*
 - Symptoms suggestive of pelvic inflammatory infection*
 - Pregnancy (initial interim prenatal visit)*
 - Prior to insertion of IUD*
 - Patients with (current) multiple sexual partners*
 - Partners with (current) multiple sexual partners*
 - Patients with IUDs at higher relative risk of infection*
 - Patient request/Clinician discretion
 - Use of Gonorrhea test other than NAATS for males or females

**Please note: patients meeting some of these criteria(*) may qualify for a "no-charge" Chlamydia test but not for gonorrhea*