



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Wastewater Commission

Monday, February 19, 2024

4:30 PM

City Hall, Room 303

ROLL CALL

PRESENT: 7 - Natalia Taft, Claude Lois, John Tate II, Cory Mason, Mollie Jones, Anthony Beyer and Anthony Bunkelman

EXCUSED: 3 - John Hewitt, Stacy Sheppard and Terry McCarthy

[0104-24](#)

Subject: Approval of Minutes for the January 16, 2024, Meeting

Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Lois, seconded by Mayor Mason, that this file be Approved

[0121-24](#)

Subject: Preliminary Budget Expenditures for December 2023 Totaling \$15,074,151.49

Recommendation: To Receive & File

Fiscal Note: N/A

Highlights of the financial report given by Administrative Manager, Ken Scolaro.

A motion was made by Vice President Tate II, seconded by Mayor Mason, that this file be Received and Filed

[0024-24](#)

Subject: 2024 Hauler Rates

Recommendation of the Wastewater Commission on 02/19/2024:
To Approve

Recommendation of the Wastewater Commission on 01/16/2024:To Defer this item until next month's meeting in February due to an error discovered in the calculation methodology.

Fiscal Note: N/A

The Wastewater Utility Director presented new Waste Hauler Rates for 2024 to recover Utility costs attributed to treatment, analysis, and administration of waste delivered by tanker truck to the Wastewater Treatment Plant. The rate for PATS will be \$25.57 / 1000 gal., and the rate for Stericycle will be \$12.98 / 1000 gal.

A motion was made by Lois, seconded by Mayor Mason, that this file be Approved

[0105-24](#)

Subject: Communication from the Wastewater Utility Director Regarding Household Hazardous Waste (HHW) Events

Recommendation: To Approve

Fiscal Note: N/A

The Wastewater Utility Director presented an update about the postponement of Household Hazardous Waste (HHW) events for 2024. This postponement is due to safety issues with the current temporary location as well as an effort to prevent further confusion about the location of the events by using yet another temporary location. HHW events for 2024 will resume pending the anticipated completion of the Transfer Station on June 1st.

A motion was made by Mayor Mason, seconded by Alder Jones, that this file be Approved

[0106-24](#)

Subject: Amendment of Consulting Services Agreement with AECOM for Environmental Support

Recommendation: To Approve

Fiscal Note: Time and material not to exceed \$20,000.

The Wastewater Utility Director presented an amendment to an existing agreement with AECOM from 2019, that will provide environmental engineering support on an as-needed basis related to property acquisition and treatment plant expansion.

A motion was made by Mayor Mason, seconded by Vice President Tate II, that this file be Approved

[0107-24](#)

Subject: Communication from the Wastewater Utility Director for Consideration of an Update to the Utility Employee Handbook to Incorporate Expanded Leave Time Revisions

Fiscal Note: N/A

The Wastewater Utility Director presented a proposal to amend recent revisions related to vacation accrual to match that of the City's & Water Utility's vacation leave policy in an effort to maintain consistency and ease of record-keeping across City and Utility departments.

A motion was made by Mayor Mason, seconded by Vice President Tate II, that

this file be Approved

[0108-24](#)

Subject: Change Order No. 1 on Contract B-22, UV Upgrades Project, Lee Mechanical (Contractor)

Recommendation: To Approve

Fiscal Note: Contract change results in a decrease of \$56,577.15, bringing the total contract amount to \$11,941,665.85.

The Wastewater Utility Director presented Change Order No. 1 on Contract B-22, UV Upgrades Project, Lee Mechanical, Inc. (contractor) in the net credit amount of \$56,577.15. This change order is to rectify adjustments in material quantities and units, as well as for increasing the timeline of the contract schedule by 241 calendar days due largely in part to electrical equipment lead time.

A motion was made by Lois, seconded by Mayor Mason, that this file be Approved

CLOSED SESSION

A motion was made by Vice-President Tate II, seconded by Mayor Mason to enter into Closed Session.

AYES:

Beyer

Bunkelman

Jones

Lois

Mason

Taft

Tate II

[0110-24](#)

Subject: Communication sponsored by Alder McCarthy requesting that the Wastewater Commission meet regarding bargaining and development opportunities, which, for competitive and bargaining reasons, require a closed session.

Fiscal Note: N/A

Closed Session Discussion

OPEN SESSION

A motion was made by Mayor Mason, seconded by Alder Jones to enter into Open Session.

AYES:

Beyer

Bunkelman

Jones
Lois
Mason
Taft
Tate II

A motion was made by Mayor Mason, seconded by Vice-President Tate II that this item be Received & Filed.

Adjournment

There being no further business to address, the meeting was adjourned at 5:34 p.m.