

**CITY OF RACINE BOARD OF HEALTH
SEPTEMBER 09, 2014**

DEPARTMENT: Administrative Division

PREPARED BY: *Dottie-Kay Bowersox, MSA – Public Health Administrator*

MONTH: *August 2014*

Highlights

Date	Meeting	Purpose	Outcome
May 2011 through 2014	HD Budget	Develop Individual Budgets for Every HD Program / Service	Endeavor that will enable HD Personnel to enhance their current facilitation of finances / programs and will be phased into the HD's organizational plan. All formats have been developed and approved.
July 2011 through 2014	Committee of the Whole	Presentation for Proposed Tobacco Ordinance	The Public Health Administrator will meet with the City Attorney to discuss alternatives.
November 2010 through 2014	Animal Control	Continued Partnerships	Communications continue with City Police Department and Wisconsin Humane Society to fine tune / assist.
April 2012 through 2014	Urban Chickens	City Ordinance Recommendation	Early last year several community members contacted the HD for direction.
January 2012 through 2014	Update / Revise HD Job Descriptions	Continuation of this Process	Research / review / update all HD positions.
January 2011 through 2014	Animal Licensing and Regulations	Discuss Opportunities as a County on the Reporting of Rabies Vaccinations	Develop a plan to process animal licenses, potential collaboration of rabies vaccination notification, revision of the City of Racine's Animal Control Ordinances, and integration of County wide reporting.
July 2012 through 2014	Child Death Review (CDR) / Fetal Infant Mortality Review (FIMR)	Determine Parameter / Sustainability	The three Racine County Health Departments, County Representatives, and the Children's Alliance meet to discuss the framework for the development of a FIMR / CDR hybrid model.
Nov. 2012 through 2014	Downtown Design Development Authority	Finalize City Hall Outside Signage	Provided design concepts to the committee and received approval for the placement of signage to identify City Hall at the back / parking lot entrances.

Administration Highlights Continued

Date	Meeting	Purpose	Outcome
February 2013 through 2014	Racine Public Health Nursing Personnel	Review and Discuss Current / Potential Community Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize, and alter STD, HIV, TB, Communicable Disease, and Emergency Protocols. The Immunization and Lead Manuals are complete.
February 2013 through 2014	Racine Environmental Health Personnel	Review and Discuss Current / Potential Environmental Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize and alter Lead, Nuisance Animal, and Housing Protocols.
May 2013 through 2014	City Housing Integration Team	Discuss Integrated Approach to Housing / Structure Inspections	Collaborative efforts with City Building, Police / Fire Departments, County Housing Authority, and HD on the inspection of structures.
January 2014 through 2014	City Beach Team	Discuss Integrated Approach to Beach Maintenance and Facilitation	Collaborative efforts with Department of Public Works and Parks, Recreation, and Cultural Services regarding all City of Racine Coastal Beaches.
May 2013 through 2014	WALHDAB	Meeting	Continued discussions with the State of Wisconsin on the impact of Federal Act 317 and the continued reduction of Immunization clients throughout the Nation.
January 2014 through 2014	Dialogue on the transition / expansion of Clinic Services and Renovation of Area	Determine implementation and training schedule	Increase responsibilities for HD Nursing / Clerical Personnel through training and practical experience.

Administration Highlights Continued

Date	Meeting	Purpose	Outcome
May 29 – August, 2014	Vicious / Dangerous / Prohibited Animals	Modify existing City Ordinance	Submitted third draft to City Attorney's Office, Chief of City Police, Mayor / City Administrator and WHS for consideration.
August 19, 2014	Maternal Child Health Mid-Year Audit	Determine Compliance Level	State of Wisconsin determined the City of Racine's Health Department is in full compliance with mandated contract specifics.
August 27, 2014	Mayor / Wisconsin Bike Federation	Discuss the Development of a Master Bike Plan	This Department will assist and engage the members of the Master Bike Plan Committee.
February 13, 2014 through 2014	2015 Budget	Personnel Salary Schedule	Completed / forwarded schedule to City Finance for consideration / implementation.

PROGRAM: Emergency Preparedness

PREPARED BY: *Cody Pearce, Public Health Educator I*

Highlights

Date	Meeting	Purpose	Outcome
August 1 – 31, 2014	Monthly Preparedness Training	Review Incident Command System Structure	Personnel reviewed a PowerPoint covering guidelines and the structure of the Incident Command System used during public health emergencies. A short quiz was completed to demonstrate knowledge. Quiz Submission Compliance: 96%
August 17 & 22 – 24, 2014	Racine Zoo Classic Car Show & Wings Over Waukesha Air Show	Medical Reserve Corps (MRC) provided first aid services	Four MRC members volunteered to provide services during these two events. These are the final scheduled events of the year.

PROGRAMS: Wisconsin Well Woman Program of Racine County (WWWP), Greater Racine County Mammogram Coalition (Susan G. Komen Grant), Racine County Breast and Cervical Health Fund (Scholarship Program), Racine on the Move (Weight Watchers Grant)
PREPARED BY: Sarah Clemons, CHES, Public Health Educator II & Rosalyn Smith, Public Health Educator I

Highlights

Date	Meeting	Purpose	Outcome
January 1, 2014 – December 31, 2014	Racine on the Move Registration	Register City of Racine residents to participate in the Racine on the Move (Weight Watchers) Program	Thirteen (13) people registered in August to participate in total five hundred and nineteen (519) people have registered since December 2013.
August 5, 2014	Racine County Mammogram Coalition Meeting	Discuss the efforts of the Coalition partners	All partners provided an update regarding the program goals. Each partner also had an opportunity to ask questions and present any concerns regarding the grant and the program goals.
August 20, 2014	Wisconsin Breast Cancer Taskforce	Discuss and guide the efforts of the Wisconsin Breast Cancer Taskforce	Convened by the Wisconsin Comprehensive Cancer Control Program and its partnership organization, the Wisconsin Cancer Council, in collaboration with Wisconsin Well Woman Program and the American Cancer Society. The goal of the Task Force is to improve breast cancer screening rates in Wisconsin.
August 28, 2014	Wisconsin Well Woman Program Statewide Teleconference	Receive information about the future of WWWP	Provided information about the efforts of the WWWP grant. Data was shared regarding the statewide caseload and recommendations were made to ensure that the Center for Disease Control and Prevention's goals are met.

PROGRAM: City Wellness Initiative

PREPARED BY: *Debbie Herz-Mazius, RN*

Highlights

Date	Meeting	Purpose	Outcome
August 14, 2014	Well Racine Task Force	Support Racine businesses efforts in completing the Welcoa award process	Subcommittees reported on the progress of recruiting new businesses for the Well Racine project. Discussed next roundtable which will include the topic of diabetes prevention and treatment.
August 21, 2014	Health E Vend Luncheon sponsored by the Health Department and City Wellness	Introduce Library personnel and City Administrators to healthy food options from the new Library vending machine	Approximately 32 people attended the lunch. Health E Vend owner, Eric Lutterman, provided 4 lunch options, nutritional information and cost. Each lunch option was under 540 calories and cost under \$5.50. The library went from 25% healthy options to 89%. Unfortunately City hall is at 26%, DPW at 29% and Police at 37%.