



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Alderman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Eric Marcus
Jim Morgenroth*

Tuesday, March 13, 2012

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Sandy Weidner, Raymond DeHahn, Michael Shields, Eric Marcus and James Morgenroth

Also present: Mark Yehlen, Tom Eeg, John Rooney, Ald. Wisneski, Tom Rudey, Linda Winston, Mike Bertola.

Approval of Minutes for the February 28, 2012 Meeting.

*The minutes of the February 28, 2012 were approved as printed.
Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.*

1. [12-7427](#) **Subject:** Communication from the Harbor Commission requesting permission to upgrade the dinghy rack structure at the Rooney Recreational Area.

Defer.

*John Rooney asked that the item be deferred.
Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.*

Deferred

2. [12-7448](#) **Subject:** Communication from the Children's Service Society Racine Child Advocacy Center requesting permission to place ribbons on street light poles during the month of April to draw attention to Child Abuse Prevention Month. (Res. 12-3020)

Recommendation of the Public Works and Services Committee on 3-13-12: That the request of the Children's Service Society Racine Child Advocacy Center to tie blue ribbons and bows on street light poles along main streets from April 1, 2012 to April 30, 2012 in observance of April as Child Abuse Prevention Month, be approved with the following stipulations :

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Linda Winston appeared before the Committee to explain the request to place ribbons on street light poles during the month of April to draw attention to Child Abuse Prevention month. She also inquired about installing them on trees. John Rooney noted that the trees are under the purview of the Parks Department and only metal and concrete poles are under the purview of the Public Works Department. He noted that he had no objection to the request but indicated a hold harmless and liability insurance would be required.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

3. [12-7442](#)

Subject: Communication from Anchor Fitness requesting permission to use city right-of-way for their Second Annual Marina Mayhem 5K/10K Challenge event on Saturday, September 29, 2012. (Res. 12-3021)

Recommendation of the Public Works and Services Committee

on 3-13-12: Anchor Fitness be granted permission to use one lane of Reichert Court west to Michigan Boulevard and 1/3 of the east side (northbound) lane of Michigan Boulevard to Gould Street for the Second Annual Marina Mayhem 5K Challenge, to be held on Saturday, September 29, 2012, from 7:30 a.m. to 10:00 a.m., with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation, & Cultural Services 3-14-12: To defer to the next meeting. Thomas Rudy of T-Ru, LLC to meet with Interim Director, Tom Molbeck, to address concerns pertaining to the amount of space needed for this event as well as to work out the details related to the park and pathway usage.

Thomas Rudey appeared before the Committee and requested permission for the Anchor Fitness Annual Marina Mayhem Challenge. He noted the event would be 5k as opposed to 10k. He also noted that this actually the first event as opposed to the second annual because last year the event was cancelled. He described the route to the Committee. Tom Eeg noted the usual stipulations for hold harmless liability insurance and notifying abutting property owners 72 hours in advance. Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Approval

4. [12-7439](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting a request from Express Elevator, LLC to renew the elevator service contract. (Res. 12-3022)

Recommendation of the Public Works and Services Committee on 3-13-12: That the current elevator maintenance agreement with Express Elevator, LLC, Oak Creek, WI, be extended through March 31, 2013 at their monthly rate of \$1,340.00 for maintenance of all elevators at City Hall, City Hall Annex, Safety Building, Memorial Hall and the Library.

Fiscal Note: This represents a 0% increase over the current monthly rate established in 2011.

Tom Eeg submitted a request from Express Elevator, LLC to renew the elevator service contract. Tom Eeg described the terms of the amendment and asked for approval of the same.

Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

5. [12-7446](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results for Contract 2-12 (K2-002), 2012 Sidewalk Replacement - Phase 1 (R1). (Res. 12-3023)

Recommendation of the Public Works and Services Committee on 3-13-12: That Contract 2-12 (K2-002), 2010 Sidewalk Replacement - Phase I (R1), be awarded to AZAR LLC, Racine, WI, at their bid price of \$301,958.83, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 230,958.93 - Account 906.000.5520, Sidewalk Replacement
\$ 19,877.50 - Account 991.908.5320, Replace Curb and Gutter
\$ 2,050.00 - Account 991.908.5530, Crosswalk Ramps
\$ 8,000.00 - Account 992.908.5520, Sidewalk Replacement
\$ 13,122.50 - Account 992.908.5320, Replace Curb and Gutter
\$ 27,950.00 - Account 992.908.5530, Crosswalk Ramps
\$ 301,958.93 - Total

John Rooney submitted bid results on Contract 2-12 (K2-002) and noted that AZAR, LLC was the lowest responsible bidder and asked the Committee to approve the bid as submitted.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Award of Bid

6. [12-7447](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results for Contract 5-12 (K2-005), Three Mile Road Reconstruction (R1). (Res. 12-3024)

Recommendation of the Public Works and Services Committee on 3-13-12: That Contract 5-12 (K2-005), Three Mile Road Reconstruction (R1), be awarded to LaLonde Contractors, Inc., Milwaukee, WI, at their bid price of \$1,568,652.53, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 405,465.69 - Account 906.992.5010, Three Mile Rd Const
\$ 1,163,186.84 - Account 991.992.5010, Three Mile Rd Const
\$ 1,568,652.53

John Rooney submitted bid results on Contract 5-12 (K2-005) and noted that LaLonde Contractors, Inc. was the lowest responsible bidder and asked the Committee to approve the bid as submitted.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Award of Bid

7. [12-7459](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering requesting permission to acquire 17' of right-of-way at 1018 Three Mile Road for the Three Mile Road Project. (Res. 12-3025)

Recommendation of the Public Works and Services Committee on 3-13-12: That the City Attorney be authorized and directed to take

the necessary steps to acquire 17' of frontage at 1018 Three Mile Road, further described as:

That part of the southwest ¼ of Section 28
Township 4 North, Range 23 East described as follows:

Commence at the Southwest corner of Section 28, Township 4 North, Range 23 East; Thence North 88°42'44" East, along the South line of section 28, 1034.15 feet; thence North 00°11'46" West, 33.01 feet; to the POINT OF BEGINNING; thence North 00°11'46" West, 17.00 feet; thence North 88°42'44" East, 55.05 feet; thence South 00°11'46" East, 17.00 feet; thence South 88°42'44" West, 55.05 feet; to the POINT OF BEGINNING. Said land being in the City of Racine, Racine County, Wisconsin.

Said described tract containing 935.85 square feet more-or-less.

Fiscal Note: The acquisition of this property will facilitate the 2012 Three Mile Road Project - N. Main Street to LaSalle Street. With funding available in Account 991.992.5010, Three Mile Road Construction.

John Rooney submitted a request to acquire 17 feet of right-of-way at 1018 Three Mile Road. He asked for approval for the City Attorney's office to acquire the property.

Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.

Recommended For Approval

8. [12-7451](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 28-09 (K9-029), PS- Sewer System Data Models, Phase II, AECOM, contractor. (Res. 12-3026)

Recommendation of the Public Works and Services Committee on 3-13-12: That the professional services provided by AECOM Technical Services, Inc., under Contract 28-09 (K0-029), Professional Services - Sewer System Data Models, Phase II, be accepted and final payment authorized for a total contract amount of \$115,664.15.

Fiscal Note: Contract was authorized under Resolution No. 9-1250, dated February 18, 2009.

John Rooney submitted request for final payment on Contract 28-09 (K9-029). He noted the work has been completed and funding is available.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Acceptance

9. [12-7452](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on

Contract 23-10 (K0-026), 2010 Pavement Inspection and Planning, AECOM, contractor. (Res. 12-3027)

Recommendation of the Public Works and Services Committee on 3-13-12: That the professional services provided by AECOM Technical Services, Inc., under Contract 23-10 (K0-026), Professional Services - 2010 Pavement Inspection and Planning, be accepted and final payment authorized for a total contract amount of \$77,892.91.

Fiscal Note: Contract was authorized under Resolution No. 10-1839, dated February 2, 2010.

John Rooney submitted request for final payment on Contract 23-10 (K0-026). He described the Pavement Inspection and Planning Contract to the Committee. Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.

Recommended For Approval

10. [12-7426](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 7-09 (K9-007), Professional Services - Repairs to State Street Bridge, Ayres Associates, Inc., consultant. (Res. 12-3028)

Recommendation of the Public Works and Services Committee on 3-13-12: That the professional services provided by Ayres Associates, Inc., under Contract 7-09 (K9-007), Professional Services - Repairs to State Street Bridge, be accepted and final payment authorized for a total contract amount of \$56,363.38.

Fiscal Note: Contract was authorized under Resolution No. 9-1247, dated February 18, 2009.

Tom Eeg submitted final payment on Contract 7-09 (K9-007). He noted that the work has been completed and that the work is 100% reimbursable from the Wisconsin Department of Transportation for the Lift Bridge Program. Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.

Recommended For Approval

11. [12-7457](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 12-09 (K9-012), Professional Services - Repairs to Main Street Bridge, HNTB, consultant. (Res. 12-3029)

Recommendation of the Public Works and Services Committee on 3-13-12: That the professional services provided by HNTB, under Contract 12-09 (K9-012), Professional Services - Repairs to Main Street Bridge, be accepted and final payment authorized for a total contract amount of \$23,528.17

Fiscal Note: Contract was authorized under Resolution No. 9-1248, dated February 18, 2009.

Tom Eeg submitted a request for final payment on Contract 12-09 (K9-012). He noted that the work has been completed and that the work is 100% reimbursable from the Wisconsin Department of Transportation.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Approval

12. [12-7453](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 67-09 (K9-068), Professional Services - Recycling Fee On-Call Services, AECOM Technical Services, Inc., consultant. (Res. 12-3030)

Recommendation of the Public Works and Services Committee on 3-13-12: That the professional services provided by AECOM Technical Services, Inc., under Contract 67-09 (K9-068), Professional Services - Recycling Fee On-Call Services, be accepted and final payment authorized for a total contract amount of \$24,989.64.

Fiscal Note: Contract was authorized under Resolution No. 9-1633, dated October 6, 2009.

Tom Eeg submitted a request on final payment on Contract 67-09 (K9-068). He noted that the work has been completed and asked for final payment.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Approval

13. [12-7454](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 3-10 (K0-003), Professional Services - West Canopy Repair and Restoration at State Street Depot, Isthmus Architecture, Inc., consultant. (Res. 12-3031)

Recommendation of the Public Works and Services Committee on 3-13-12: That the professional services provided by Isthmus Architecture, Inc., under Contract 3-10 (K0-003), Professional Services - West Canopy Repair and Restoration at State Street Depot, be accepted and final payment authorized for a total contract amount of \$54,667.87.

Fiscal Note: Contract was authorized under Resolution No. 9-1731, dated December 1, 2009.

Tom Eeg submitted a request for final payment on Contract 3-10 (K0-003). He noted that the work has been completed and asked for final payment.

Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Approval

14. [12-7458](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 9-10 (K0-009), Professional Services - Exterior Restoration and Window Replacement at Various Facilities, Industrial Roofing Services, Inc., consultant. (Res. 12-3032)

Recommendation of the Public Works and Services Committee on 3-13-12: That the professional services provided by Industrial Roofing Services, Inc., under Contract 9-10 (K0-009), Professional Services - Exterior Restoration and Window Replacement at Various Facilities, be accepted and final payment authorized for a total contract amount of \$25,450.00.

Fiscal Note: Contract was authorized under Resolution No. 10-1815, dated January 19, 2010.

*Tom Eeg submitted a request for final payment on Contract 9-10 (K0-009). He noted that the work has been completed and asked for final payment.
Motion made by DeHahn, seconded by Shields. Passed unanimously.*

Recommended For Approval

15. [12-7465](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 37-10 (K0-045), Professional Services - Extend Cityworks Software to Building Department, Azteca Systems, Inc., consultant. (Res. 12-3033)

Recommendation of the Public Works and Services Committee on 3-13-12: That the professional services provided by Azteca Systems, Inc., under Contract 37-10 (K0-045), Professional Services - Extend Cityworks Software to Building Department, be accepted and final payment authorized for a total contract amount of \$94,645.00.

Fiscal Note: Contract was authorized under Resolution No. 10-1972, dated April 19, 2010.

*Tom Eeg submitted a request for final payment on Contract 37-10 (K0-045). He noted that the work has been completed and asked for final payment.
Motion made by DeHahn, seconded by Marcus. Passed unanimously.*

Recommended For Approval

16. [12-7464](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 38-10 (K0-046), Professional Services - Future Operation and Planning Alternatives, Len Brandrup, consultant. (Res. 12-3034)

Recommendation of the Public Works and Services Committee

on 3-13-12: That the professional services provided by Len Brandrup, under Contract 38-10 (K0-046), Professional Services - Future Operations and Planning Alternatives, be accepted and final payment authorized for a total contract amount of \$14,511.93.

Fiscal Note: Contract was authorized under Resolution No. 10-1953, dated April 19, 2010.

Tom Eeg submitted a request for final payment on Contract 38-10 (K0-046). He noted that the work has been completed and asked for final payment. Motion made by DeHahn, seconded by Shields. Passed unanimously.

Recommended For Approval

17. [12-7463](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 42-10 (K0-051), Professional Services - BUS Application Preparation, AECOM Technical Services, Inc., consultant. (Res. 12-3035)

Recommendation of the Public Works and Services Committee

on 3-13-12: That the professional services provided by AECOM Technical Services, Inc., under Contract 42-10 (K0-051), Professional Services - BUS Application Preparation, be accepted and final payment authorized for a total contract amount of \$10,304.32.

Fiscal Note: Contract was authorized under Resolution No. 10-2043, dated June 1, 2010.

Tom Eeg submitted request for final payment on Contract 42-10 (K0-051). He noted that the work had been completed and asked for final payment. Motion made by DeHahn, seconded by Marcus. Passed unanimously.

Recommended For Approval

18. [12-7444](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 30-11 (K1-032), Festival Hall AC Replacement - Phase II, DMJ Services LLC d/b/a Action Heating & Cooling, contractor. (Res. 12-3036)

Recommendation of the Public Works and Services Committee

on 1-31-12: That Change Order No. 1 on Contract 30-11 (K1-032), Festival Hall AC Replacement - Phase II, DMJ Services LLC d/b/a Action Heating & Cooling, contractor, be approved in the amount of \$2,139.72.

Fiscal Note: Funding to defray the cost of this change order be appropriated from Account 108.991.5010, Festival Hall Air Handler.

Tom Eeg submitted Change Order No. 1 to Contract 30-11 (K1-032). Tom Eeg described the change order to the Committee and asked for approval of the same. Motion made by DeHahn, seconded by Marcus. Passed unanimously.

Recommended For Approval

19. [12-7445](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer requesting to rescind Res. 11-2883 which authorized final payment to Contract 30-11 (K1-032), Festival Hall AC Replacement - Phase II, DMJ Services LLC d/b/a Action Heating & Cooling, contractor. (Res. 12-3037)

Recommendation of the Public Works and Services Committee on 3-13-12: That the work done by DMJ Services LLC d/b/a/ Action heating & Cooling under Contract 30-11 (K10-0324), Festival Hall AC Replacement - Phase II, be accepted and final payment authorized for a total contract amount of \$105,493.72.

Fiscal Note: Contract was authorized under Resolution No. 11-2552, dated May 17, 2011.

Tom Eeg submitted a request to rescind Res. 11-2883 and noted that a change order had been approved previously. He noted that it needed to be added to Contract 30-11(K1-032). He noted the amount of the change order and asked for approval of the same.

Motion made by DeHahn, seconded by Marcus. Passed unanimously.

Recommended For Approval

Public Hearing Comment

Mike Bertola of 3548 Douglas Avenue Apt. 1 appeared before the Committee to discuss an accident that occurred leaving the Douglas Terrace Apartments with a construction company working for WE Energies on Douglas Avenue. He indicated that he thought the City was responsible in some way for the traffic control for the contractor working in the area. John Rooney noted that the owner of the utility in this case WE Energies was granted a permit to install utilities in the public right-of-way. He noted that public utilities have a franchise to be in the right-of-way and the City's job is to grant permission for them to place their utilities there. He noted the purpose of the permit is to make sure restoration is done properly and that the utilities aren't placed in conflict with City owned utilities. He noted that the contractor and WE Energies are responsible for insuring safe movement of traffic through the work zone and that the person should contact the permit holder. John Rooney noted that he would get the permit holder contact information to Mr. Bertola the following day.

Adjournment

The meeting was adjourned at 6:25 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.