



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Waterworks Commission

President Kathy DeMatthew, Secretary Alderman Ronald D. Hart, Mayor Gary Becker, Brian Anderson, Michael Staeck, Alderman Thomas Friedel

Tuesday, December 16, 2008

4:00 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Pace, R. King, A. Wheeler, B. Gilbreath, R. Lui, R. Pucely, R. Keland, J. Hewitt, K. Wanggaard, T. Bunker, S. Cryer, D. Lynaugh

PRESENT: 5 - Kathy DeMatthew, Brian Anderson, Ronald D. Hart, Thomas Friedel and Michael Staeck

EXCUSED: 1 - Gary Becker

2. Approval of Minutes for the November 2008 Meeting

Commissioner Friedel made a motion, seconded by Commissioner Staeck, to approve the minutes of the regular meeting of the Board of Waterworks Commissioners held on Tuesday, November 25, 2008. The motion passed unanimously.

to Approve the Minutes

3. [08-3015](#)

Subject: Budget Expenditures for November 2008 totaling \$1,328,144.83

Recommendation: Approve

Commissioner Friedel made a motion, seconded by Commissioner Staeck, to approve the budget expenditures for November 2008 totaling \$1,328,144.83. The motion passed unanimously.

Approved

4. [08-3016](#)

Subject: Project Reports

- A) Update on Lead and Copper
- B) Caledonia Wholesale Water Agreement
- C) Rate Case Status

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [08-3017](#)

Subject: Discussion Regarding Recent Regional Water Supply Plan for Southeastern Wisconsin - Tom Bunker invited to the meeting

Recommendation: Receive and File

Tom Bunker summarized a draft of the Regional Water Supply Plan for Southeastern Wisconsin. He noted that this draft was based on a study that Southeastern Wisconsin Regional Planning Commission had conducted. He noted that this information will be available to the public in the near future.

Received and Filed6. [07-1323](#)**Subject: Request from Racine Yacht Club to Extend their Lease****Recommendation: Defer**

The General Manager noted that the Racine Yacht Club requested to extend their lease which runs through year 2016. He explained that the land which they are leasing is in the name of the City of Racine. As a result, there is a matter of whether the City of Racine or the Water Utility is to negotiate the terms of the lease with the Racine Yacht Club. Therefore, the General Manager requested that this item be deferred.

Commissioner Friedel made a motion, seconded by Commissioner Anderson, to defer this item. The motion passed unanimously.

Deferred7. [08-3034](#)**Subject: Introduction of New Performance Appraisals for Non-Represented Employees****Recommendation: Approve**

The Chief of Operations introduced a new Employee Performance Appraisal Form which was fashioned after the City of Racine's appraisal form. He noted that the Utility's old form didn't define what the ratings meant. He also mentioned that the new form includes self ratings and goal evaluation. He noted that this new form would give more accountability over an employee's total performance.

Commissioner Friedel made a motion, seconded by Commissioner Anderson, to authorize the use of the new Employee Performance Appraisal Form as submitted by the Chief of Operations beginning in January 2009. The motion passed unanimously.

Approved

8. Other Business

No further business to report.

9. **Adjournment**

There being no further business, Commissioner Staeck made a motion, seconded by Commissioner Anderson, to adjourn the meeting at 4:40 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.