



City of Racine, Wisconsin  
Agenda Briefing Memorandum

**AGENDA DATE:**

July 10, 2023 – CDBG Advisory Committee  
July 18, 2023 – Common Council

**SUBJECT:**

Communication sponsored by Mayor Mason requesting an amendment of the 2019 Annual Action Plan to reallocate \$264,437.22 (\$235,066.28 – Public Services and \$29,370.94 – Administration) of Community Development Block Grant – Coronavirus (CDBG-CV) funds to Public Infrastructure and Facilities.

**PREPARED BY:** Brendan Saunders, Program Specialist

**REVIEWED BY:** Cathy Anderson, Manager of Economic Development and Housing

**BACKGROUND & ANALYSIS:**

On October 20, 2020, via resolution 0673-20, the City of Racine accepted \$1,082,617 in CDBG-CV funds. Those funds must prepare for, prevent, or respond to Coronavirus. Initially, all funding was allocated to public service spending, but as time went on the immediate need for public service funding slowed down.

CDBG-CV funds are reflected in the 2019 Annual Action Plan, this plan must be amended, in order to cover all the 2023 public infrastructure and facilities projects. CDBG-CV funds were originally allocated to public services and administration. To use the funds for public facilities and infrastructure a funding category shift and amendment is required.

This reallocation of funds will allow the City of Racine to effectively spend the CDBG-CV funds and close out the Department of Housing and Urban Development grant. Projects selected for the CDBG-CV Public Facilities and Infrastructure were selected via the 2023 Notice of Funding Availability (NOFA). The CDBG Advisory Board passed resolution 0570-23 which planned for the allocation of these funds.

The City of Racine has \$264,437.22 in unused funds (\$235,066.28 from Public Services and \$29,370.94 from Administration). Any additional CDBG-CV funds are under contract and are unavailable for reallocation.

Due to public notice requirements, the 2019 Annual Action Plan (CDBG-CV) Amendment was unable to be passed at the CDBG Advisory Board Meeting on June 12, 2023. A five day public comment period was noticed in the Racine Journal Times for the reallocation of these funds. No public comments were received.

**BUDGETARY IMPACT:**

There is \$264,437.22 (\$235,066.28 public services and \$29,370.94 Administration) of CDBG-CV funds available to fund the staff recommendation.

**RECOMMENDED ACTION:**

That the CDBG Advisory Board recommends approval of the reallocation of CDBG-CV funds per the staff recommendation