



# City of Racine

## Meeting Agenda

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

### Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair Sandy Weidner  
Alderman James T. Spangenberg, Alderman Aron Wisneski, Alderman Michael Shields*

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Monday, February 11, 2008

5:00 PM

City Hall, Room 301

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#### NOTICE OF COUNCIL MEMBER ATTENDANCE

Notice is hereby given that a majority of the members of the Common Council may be present at the meeting, and although this may constitute a quorum of the Common Council, the Council will not take any action at this meeting.

#### Call to Order and Roll Call

#### Approval of minutes for the January 21, 2008 meeting.

1. [07-1263](#) **Subject:** Communication from Mayor Becker requesting to appear before the Finance & Personnel Committee to discuss the non-rep employee bumping rights.

#### **Recommendation of the Finance & Personnel Committee on**

**10-22-07:** The item be deferred to continue discussion with the Mayor and that all department heads and non-represented employees be informed of the next meeting.

#### **Recommendation of the Finance and Personnel Committee on**

**1-21-08:** The item be deferred to receive consolidated feedback from the administrative managers.

#### **Staff recommendation to the Finance and Personnel Committee on**

**02-11-08:** None at this time.

**Fiscal Note:** N/A

**Attachments:** [Non-rep employee bumping rights](#)  
[A-10 Layoff Bumping Recall Procedure2](#)  
[A-10 Layoff Bumping Recall Procedure \(2\)](#)  
[Proposed Ordinance](#)

2. [08-1702](#) **Subject:** Communication from the Public Health Administrator requesting an amendment to the adopted 2008 budget increasing the hours of the Health Promotion and Wellness Coordinator position from 24 hours per week to 32 hours per week.

**Staff recommendation to the Finance & Personnel Committee on**

**02-11-08:** The 2008 budget be amended to increase the hours of the Health Promotion and Wellness Coordinator position from 24 hours per week to 32 hours per week.

**Fiscal Note:** 8 hours will be paid by the Preventive Health Consolidated Grant and 24 hours by the City of Racine Health Insurance Internal Service Fund.

**Attachments:** [Health Well Coordinator Increase Hours](#)

3. [08-1712](#)

**Subject:** Communication from the Public Health Administrator requesting permission for the City of Racine Health Department to apply to be fiscal agent for Youth Connections for grant funding in the amount of \$16,000 from United Way. (Grant Control #2008-002)

**Staff recommendation to the Finance & Personnel Committee on**

**02-11-08:** Permission granted for the City of Racine Health Department become the fiscal agent for the \$16,000 United Way Youth Connections Grant (Grant Control No. 2008-002).

**Fiscal Note:** The City will act as the fiscal agent for Youth Connections.

**Attachments:** [2008 Youth Connections Apply](#)

4. [08-1636](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting to apply for a grant from the Racine Community Foundation (City Grant Control # 2008-003) for the G.E.D./H.S.E.D. Program.

**Staff recommendation to the Finance & Personnel Committee on**

**02-11-08:** Permission granted for the Director of Parks, Recreation & Cultural Services to apply a \$3,500 grant with the Racine Community Foundation (Grant Control No. 2008-003) to be utilized for the G.E.D./H.S.E.D. Program.

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [rcf grant](#)

5. [08-1637](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting to apply for a grant from Fiskars Garden & Outdoor Living - Project Orange Thumb (City Grant Control # 2008-004) for a community gardening project.

**Staff recommendation to the Finance & Personnel Committee on**

**02-11-08:** Permission granted for the Director of Parks, Recreation & Cultural Services apply for a \$2,300 grant with the Fiskars Garden & Outdoor Living - Project Orange Thumb (Grant Control No. 2008-004) to be utilized for the community gardening project.

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [Fiskars](#)

6. [08-1706](#) **Subject:** Communication from Chief of Police Wahlen, requesting to discuss the waiver of formal bidding and authorize the Purchasing Agent to negotiate with Clear Com Inc., for the purchase and installation of a Security Camera Solution for a community policing area.

**Staff recommendation to the Finance & Personnel Committee on 02-11-08:** Formal bidding procedures be waived and the Purchasing Agent be authorized and directed to negotiate with Clear Com Inc. to negotiate the purchase and installation of a Security Camera Solution for a community policing area.

**Fiscal Note:** Total cost of equipment is \$48,974 to be defrayed from the Weed & Seed Grant and the Asset Forfeiture account.

**Attachments:** [sec camera waive bids\\_001](#)

7. [08-1625](#) **Subject:** communication from the City Attorney submitting the claim of Regina Edwards for consideration.

**Staff recommendation to the Finance & Personnel Committee on 02-11-08:** The claim of Regina Edwards, 5303 Biscayne Ave, requesting reimbursement in the amount of \$2,722.42 for damages to her auto when a manhole cover flipped over be denied.

**Fiscal Note:** N/A

**Attachments:** [Edwards claim\\_001](#)

8. [08-1627](#) **Subject:** communication from the City Attorney submitting the claim of Postorino Revocable Trust for consideration.

**Staff recommendation to the Finance & Personnel Committee on 02-11-08:** The claim of Postorino Revocable Trust, 1135 Mound Ave., requesting reimbursement of \$6,007.20 for cleaning and repair expenses from flooding of the basement be denied.

**Fiscal Note:** N/A

**Attachments:** [Postorino claim\\_001](#)

9. [08-1628](#)      **Subject:** communication from the City Attorney submitting the claim of James Stokes for consideration.
- Staff recommendation to the Finance & Personnel Committee on 02-11-08:** The claim of James Stokes, 1922 Arthur Ave., requesting a reimbursement of \$1,803.92 for vandalism to his vehicle while it was held in the Police impound lot be denied.
- Fiscal Note:** N/A
- Attachments:** [Stokes claim\\_001](#)
10. [08-1659](#)      **Subject:** communication from the City Attorney submitting the claim of Davis & Letha Thomas, d/b/a Thomas Trucking, for consideration.
- Staff recommendation to the Finance & Personnel Committee on 02-11-08:** The claim of Davis & Letha Thomas, d/b/a Thomas Trucking, request reimbursement of \$316.04 for damages to a dump truck cab protector which struck a beam at the DPW salt shed be denied.
- Fiscal note:** N/A
- Attachments:** [Thomas trucking claim\\_001](#)
11. [08-1664](#)      **Subject:** communication from the City Attorney submitting the claim of Dawn Dunk for consideration.
- Staff recommendation to the Finance & Personnel Committee on 02-11-08:** The claim of Dawn Dunk, 1738 Deane Blvd., requesting reimbursement of \$7,661 for injuries and damages to her moped when she hit a pothole in the 1300 block of West Boulevard be denied.
- Fiscal Note:** N/A
- Attachments:** [Dunk claim\\_001](#)
12. [08-1697](#)      **Subject:** communication from the City Attorney submitting the claim of Jewel Hendrickson for consideration.
- Staff recommendation to the Finance & Personnel Committee on 02-11-08:** The claim of Jewel Hendrickson, 3325 Debra Lane, requesting reimbursement of \$1,997.54 for damages to her car during a collision with a DPW snowplow be denied.
- Fiscal Note:** N/A
- Attachments:** [Hendrickson claim\\_001](#)

13. [08-1705](#)      **Subject:** communication from the City Attorney submitting the claim of Mark Chaffee for consideration.
- Staff recommendation to the Finance & Personnel Committee on 02-11-08:** The claim of Mark Chaffee, 1820 Holmes Ave., requesting reimbursement of \$3,000 for injuries when the truck he was driving fell into a sink hole be denied.
- Fiscal Note:** N/A
- Attachments:** [Chaffee claim 001](#)
14. [08-1716](#)      **Subject:** Communication from the Human Resources Benefit Coordinator to discuss a Smoking Cessation Program for 2008 for employees who carry health insurance.
- Staff recommendation to the Finance & Personnel Committee on 02-11-08:** Permission granted for the Human Resources Benefit Coordinator implement a Smoking Cessation Program for 2008 for employees who carry health insurance.
- Fiscal Note:** Estimated cost for 2008 at \$20,000.
- Attachments:** [Communication to Council Smoking Cessation](#)  
[Smoking Cessation 2008](#)
15. [08-1717](#)      **Subject:** Communication from the Human Resources Benefit Coordinator to discuss the Fitness center reimbursement.
- Staff recommendation to the Finance & Personnel Committee on 02-11-08:** Permission granted for the Human Resources Benefit Coordinator implement the fitness club reimbursement for 2008.
- Fiscal Note:** Estimated cost for 2008 will be \$32,500.
- Attachments:** [Communication to Council Health Clubs](#)  
[Fitness Incentive 2008](#)
16. [07-0006](#)      **Subject:** Communication from the Alderman of the 9th District requesting to rephrase the Hold Harmless, Indemnification and insurance clauses that are utilized in contracts with the City of Racine.
- Recommendation of the Finance & Personnel Committee on 1-22-07:** The item be deferred.
- Recommendation of the Finance & Personnel Committee on 2-12-07:** The item be deferred.

**Staff recommendation to the Finance & Personnel Committee on 02-11-08:** None at this time.

**Fiscal Note:** N/A

**Attachments:** [0582\\_001](#)

17. [07-1052](#) **Subject:** Communication from the Alderman of the 9th District requesting to appear before the Finance & Personnel Committee to discuss drafting a policy for a reimbursement policy for presidential campaign visits.

**Recommendation of the Finance and Personnel Committee on 11-26-07:** The item be deferred until the second meeting in January.

**Staff recommendation to the Finance & Personnel Committee on 02-11-08:** None at this time.

**Fiscal Note:** N/A

**Attachments:** [Reimbursement policy](#)

#### Miscellaneous Business

#### Adjournment

**If you are disabled and have accessibility needs or need information interpreted for you, please contact Finance Department at 636-9148 at least 48 hours prior to this meeting.**