



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair Sandy Weidner
Alderman James T. Spangenberg, Alderman Aron Wisneski, Alderman Michael Shields*

Monday, February 11, 2008

5:00 PM

City Hall, Room 301

NOTICE OF COUNCIL MEMBER ATTENDANCE

Notice is hereby given that a majority of the members of the Common Council may be present at the meeting, and although this may constitute a quorum of the Common Council, the Council will not take any action at this meeting.

PRESENT: 5 - James T. Spangenberg, Thomas Friedel, Sandy Weidner, Aron Wisneski and Michael Shields

Call to Order and Roll Call

Approval of minutes for the January 21, 2008 meeting. to Approve the Minutes

1. [07-1263](#) **Subject:** Communication from Mayor Becker requesting to appear before the Finance & Personnel Committee to discuss the non-rep employee bumping rights.

Recommendation of the Finance & Personnel Committee on

10-22-07: The item be deferred to continue discussion with the Mayor and that all department heads and non-represented employees be informed of the next meeting.

Recommendation of the Finance and Personnel Committee on

1-21-08: The item be deferred to receive consolidated feedback from the administrative managers.

Recommendation of the Finance and Personnel Committee on

02-11-08: The City of Racine's policy and procedures relating to A10 lay-off bumping recall procedures for non-reps be amended and approved as presented.

Fiscal Note: N/A

Attachments: [Non-rep employee bumping rights](#)
[A-10 Layoff Bumping Recall Procedure2](#)
[A-10 Layoff Bumping Recall Procedure \(2\)](#)
[Amended policy](#)

Mayor Gary Becker and Ben Hughes, City Administrator, appeared before the Committee. The Mayor stated that should there be a requirement to cut positions

because of funding cuts, the management teams be in a position to keep employees they feel are performing at their highest level. Currently it is solely on seniority.

Recommended For Approval

2. [08-1702](#)

Subject: Communication from the Public Health Administrator requesting an amendment to the adopted 2008 budget increasing the hours of the Health Promotion and Wellness Coordinator position from 24 hours per week to 32 hours per week.

Recommendation of the Finance & Personnel Committee on

02-11-08: The 2008 budget be amended to increase the hours of the Health Promotion and Wellness Coordinator position from 24 hours per week to 32 hours per week in 2008.

Fiscal Note: The total cost will be \$15,000 covered by the Health Insurance Fund.

Attachments: [Health Well Coordinator Increase Hours](#)

Janelle Grammer, City Health Administrator, appeared before the Committee. The position currently is 8 hrs from a grant for the Health Department and 16 hrs from the City's Health Insurance Fund for the City. The hours funded by the Health Insurance Fund will be increased from 16 hours to 24 hours. The cost for the position increase will be \$15,000 covered from the Health Insurance Fund. The Committee is requesting a 6 month benefit analysis to see if the increased hours will continue in 2009.

Recommended For Approval

3. [08-1712](#)

Subject: Communication from the Public Health Administrator requesting permission for the City of Racine Health Department to apply to be fiscal agent for Youth Connections for grant funding in the amount of \$16,000 from United Way. (Grant Control #2008-002)

Recommendation of the Finance & Personnel Committee on

02-11-08: Permission granted for the City of Racine Health Department to become the fiscal agent for the United Way Youth Connections Grants (Grant Control No. 2008-002) for 2007 and 2008 fiscal year.

Fiscal Note: The City will act as the fiscal agent for Youth Connections in 2007 and 2008 fiscal year.

Attachments: [2008 Youth Connections Apply](#)

Janelle Grammer, City Health Administrator, appeared before the Committee. The YWCA had been the fiscal agent for this grant in the past. Because the YWCA closed, the City is requesting to be the fiscal agent for the 2007 and 2008 fiscal year.

Recommended For Approval

4. [08-1636](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to apply for a grant from the Racine Community

Foundation (City Grant Control # 2008-003) for the G.E.D./H.S.E.D. Program.

Recommendation of the Finance & Personnel Committee on

02-11-08: Permission be granted for the Director of Parks, Recreation & Cultural Services to apply for a \$3,500 grant with the Racine Community Foundation (Grant Control No. 2008-003) to be utilized for the G.E.D./H.S.E.D. Program.

Fiscal Note: No match required on the part of the City.

Attachments: [rcf grant](#)

Donnie Snow, Director of the Parks Recreation and Cultural Services, appeared before the Committee requesting additional money for the G.E.D./H.S.E.D. Program. This grant will be utilized for student testing fees.

Recommended For Approval

5. [08-1637](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to apply for a grant from Fiskars Garden & Outdoor Living - Project Orange Thumb (City Grant Control # 2008-004) for a community gardening project.

Recommendation of the Finance & Personnel Committee on

02-11-08: Permission be granted for the Director of Parks, Recreation & Cultural Services apply for a \$2,300 grant with the Fiskars Garden & Outdoor Living - Project Orange Thumb (Grant Control No. 2008-004) to be utilized for the community gardening project.

Fiscal Note: No match required on the part of the City.

Attachments: [Fiskars](#)

Donnie Snow, Director of the Parks Recreation and Cultural Services, appeared before the Committee requesting to apply for the Fiskars Garden & Outdoor Living - Project Orange Thumb grant to expand on the existing youth/adult gardening program at the DeKoven woods.

Recommended For Approval

6. [08-1706](#)

Subject: Communication from Chief of Police Wahlen, requesting to discuss the waiver of formal bidding and authorize the Purchasing Agent to negotiate with Clear Com Inc., for the purchase and installation of a Security Camera Solution for a community policing area.

Rcommendation of the Finance & Personnel Committee on

02-11-08: Formal bidding procedures be waived and the Purchasing Agent be authorized and directed to negotiate with Clear Com Inc. to

negotiate the purchase and installation of a Security Camera Solution for a community policing areas.

Recommendation of the Public Safety & Licensing Committee on

02-11-08: That formal bidding be waived and the Purchasing Agent be authorized and directed to negotiate with Clear Com Inc. to negotiate the purchase and installation of a Security Camera Solution for community policing areas.

Fiscal Note: Total cost of the equipment will be \$48,974 to be funded by the Weed & Seed Grant and the Asset Forfeiture Account.

Attachments: [sec camera waive bids_001](#)

Kurt Wahlen, Chief of Police, appeared before the Committee requesting to waive formal bidding and allow the City Purchasing Agent to negotiate with Clear Com for the purchase and installation of a camera at a community policing areas.

Recommended For Approval

7. [08-1625](#) **Subject:** communication from the City Attorney submitting the claim of Regina Edwards for consideration.

Recommendation of the Finance & Personnel Committee on

02-11-08: The claim of Regina Edwards, 5303 Biscayne Ave, requesting reimbursement in the amount of \$2,722.42 for damages to her auto when a manhole cover allegedly flipped over be denied.

Fiscal Note: N/A

Attachments: [Edwards claim_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim against the City.

Recommended For Denial

8. [08-1627](#) **Subject:** communication from the City Attorney submitting the claim of Postorino Revocable Trust for consideration.

Recommendation of the Finance & Personnel Committee on

02-11-08: The claim of Postorino Revocable Trust, 1135 Mound Ave., requesting reimbursement of \$6,007.20 for cleaning and repair expenses from flooding of the basement be denied.

Fiscal Note: N/A

Attachments: [Postorino claim_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim against the City.

Recommended For Denial

9. [08-1628](#) **Subject:** communication from the City Attorney submitting the claim of James Stokes for consideration.

Recommendation of the Finance & Personnel Committee on

02-11-08: The claim of James Stokes, 1922 Arthur Ave., requesting a reimbursement of \$1,803.92 for alleged vandalism to his vehicle while it was held in the Police impound lot be denied.

Fiscal Note: N/A

Attachments: [Stokes claim 001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim against the City.

Recommended For Denial

10. [08-1659](#) **Subject:** communication from the City Attorney submitting the claim of Davis & Letha Thomas, d/b/a Thomas Trucking, for consideration.

Recommendation of the Finance & Personnel Committee on

02-11-08: The claim of Davis & Letha Thomas, d/b/a Thomas Trucking, requesting reimbursement of \$316.04 for damages to a dump truck cab protector which struck a beam at the DPW salt shed be denied.

Fiscal note: N/A

Attachments: [Thomas trucking claim 001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim against the City.

Recommended For Denial

11. [08-1664](#) **Subject:** communication from the City Attorney submitting the claim of Dawn Dunk for consideration.

Recommendation of the Finance & Personnel Committee on

02-11-08: The claim of Dawn Dunk, 1738 Deane Blvd., requesting reimbursement of \$7,661 for injuries and damages to her moped when she allegedly hit a pothole in the 1300 block of West Boulevard be denied.

Fiscal Note: N/A

Attachments: [Dunk claim 001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim against the City.

Recommended For Denial

12. [08-1697](#) **Subject:** communication from the City Attorney submitting the claim of Jewel Hendrickson for consideration.

Recommendation of the Finance & Personnel Committee on

02-11-08: The claim of Jewel Hendrickson, 3325 Debra Lane, requesting reimbursement of \$1,997.54 for damages to her car during a collision with a DPW snowplow be denied.

Fiscal Note: N/A

Attachments: [Hendrickson claim_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim against the City.

Recommended For Denial

13. [08-1705](#) **Subject:** communication from the City Attorney submitting the claim of Mark Chaffee for consideration.

Recommendation of the Finance & Personnel Committee on

02-11-08: The claim of Mark Chaffee, 1820 Holmes Ave., requesting reimbursement of \$3,000 for injuries when the truck he was driving fell into a sink hole be denied.

Fiscal Note: N/A

Attachments: [Chaffee claim_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim against the City.

Recommended For Denial

Alderman Michael Shields was excused at 6:10 p.m.

14. [08-1716](#) **Subject:** Communication from the Human Resources Benefit Coordinator to discuss a Smoking Cessation Program for 2008 for employees who carry health insurance.

Recommendation of the Finance & Personnel Committee on

02-11-08: Permission granted for the Human Resources Benefit Coordinator implement a Smoking Cessation Program for 2008 for employees and their spouses who carry the City of Racine health insurance.

Fiscal Note: Estimated cost for 2008 will be \$20,000 to be funded by the Health Insurance Fund.

Attachments: [Communication to Council Smoking Cessation Smoking Cessation 2008](#)

Debbie Herz-Mazius, RN, Health Promotion Specialist, and Keith Haas, Director of Water and Wastewater Utilities, appeared before the Committee. Debbie is requesting to implement a program where employees and spouses that smoke and have City of Racine Health Insurance may voluntarily participate in a Smoking Cessation Program, which will include medication and support.

Recommended For Approval

15. [08-1717](#)

Subject: Communication from the Human Resources Benefit Coordinator to discuss the Fitness center reimbursement.

Recommendation of the Finance & Personnel Committee on

02-11-08: Permission granted for the Human Resources Benefit Coordinator implement the fitness club reimbursement for 2008.

Fiscal Note: Estimated cost for 2008 will be \$32,500.

Attachments: [Communication to Council Health Clubs Fitness Incentive 2008](#)

Debbie Herz-Mazius, RN, Health Promotion Specialist, and Keith Haas, Director of Water and Wastewater Utilities, appeared before the Committee. Debbie is requesting to reimburse full-time City employees and retirees, that carry health insurance, 50% of fitness fees up to a maximum of \$200 a year. The participants must submit a receipt of payment. This will require a Health Risk Assessment by participants.

Recommended For Approval

16. [07-0006](#)

Subject: Communication from the Alderman of the 9th District requesting to rephrase the Hold Harmless, Indemnification and insurance clauses that are utilized in contracts with the City of Racine.

Recommendation of the Finance & Personnel Committee on

1-22-07: The item be deferred.

Recommendation of the Finance & Personnel Committee on

2-12-07: The item be deferred.

Recommendation of the Finance & Personnel Committee on

02-11-08: The item be received and filed.

Fiscal Note: N/A

Attachments: [0582_001](#)

No one appeared before the Committee.

Recommended to be Received and Filed

17. [07-1052](#) **Subject:** Communication from the Alderman of the 9th District requesting to appear before the Finance & Personnel Committee to discuss drafting a policy for a reimbursement policy for presidential campaign visits.

Recommendation of the Finance and Personnel Committee on 11-26-07: The item be deferred until the second meeting in January.

Recommendation of the Finance & Personnel Committee on 02-11-08: The item be received and filed.

Fiscal Note: N/A

Attachments: [Reimbursement policy](#)

No one appeared before the Committee.

Recommended to be Received and Filed

Miscellaneous Business

None

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:35 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, February 25, 2008 at City Hall, Room 301.

Respectfully submitted,

**Alderman Thomas Friedel, Chairman
Finance & Personnel Committee**