



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
Edward E. Diehl

Monday, November 11, 2013

5:00 PM

City Hall, Room 306

Call To Order

PRESENT: 4 - Q.A. Shakoor, II, Terry McCarthy, Ronald D. Hart and Edward E. Diehl
PhD
EXCUSED: 1 - Dennis Wiser

Approval of Minutes for the October 7, 2013 Meeting.

to Approve the Minutes

1. [13-9522](#) **Subject:** Communication from the Police Chief, requesting to accept Human Trafficking Funding.

Recommendation of the Finance & Personnel Committee on 11-11-13: Establish an account to accept gifts and donations up to \$1,000.00 in support of the Human Trafficking Task Force.

Fiscal Note: Gifts and donations less than or equal to \$1,000.00 that do not require any match will not need to be presented to the Finance and Personnel Committee for approval. Gifts and donations over \$1,000.00 or grant fund applications will need to be presented for approval.

Attachments: [LegistarID#13-9522](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [13-9518](#) **Subject:** Communication from the Racine County Economic Development Corporation requesting a semi-annual certification of the industrial/commercial revolving loan fund to the U.S. Economic Development Administration.

Recommendation of the Finance & Personnel Committee on 11-11-13: To approve the semi-annual certification of the

industrial/commercial revolving loan fund to the U.S. Economic Development Administration.

Fiscal Note: N/A

Attachments: [Communication to Mayor and CC- Sep Certs](#)
[2013 September City Plan Certs- Final](#)

Janell Topczewski, Portfolio Manager / Closer of RCEDC, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [13-9519](#)

Subject: Communication from the Assistant Director of City Development submitting a request from Business Improvement District No. 1, Downtown Racine, for approval of its proposed 2014 operating plan.

Recommendation of the Finance & Personnel Committee on 11-11-13: That the 2014 Operating Plan for the Board of Business Improvement District No. 1 - Downtown Racine dated September 25, 2013, be approved and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

Fiscal Note: It is estimated \$206,800 will be raised through B.I.D. assessments to be disbursed to the Downtown Racine B.I.D.

Attachments: [Downtown BID 2014 Operating Plan](#)
[Downtown BID Slides for City of Racine](#)

Devin Sutherland, Executive Director of Downtown Racine Corporation, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [13-9520](#)

Subject: Communication from the Assistant Director of City Development submitting a request from Business Improvement District No. 4, Douglas Avenue, for approval of its proposed 2014 operating plan.

Recommendation of the Finance & Personnel Committee on 11-11-13: That the 2014 Operating Plan for the Board of Business Improvement District No. 4 - Douglas Avenue dated October 9, 2013, be approved and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

Fiscal Note: It is estimated \$52,500 will be raised through B.I.D. assessments to be disbursed to the Douglas Avenue B.I.D.

Attachments: [Douglas BID Operating Plan 2014](#)
[Douglas BID Slides for City of Racine](#)

Devin Sutherland, Owner of Neighborhood Management Solutions LLC, and David Namowicz, Chairman of Discover Douglas, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [13-9521](#)

Subject: Communication from the Assistant Director of City Development submitting a request from Business Improvement District No. 3, Uptown, for approval of its proposed 2014 operating plan.

Recommendation of the Finance & Personnel Committee on 11-11-13: That the 2014 Operating Plan for the Board of Business Improvement District No. 3 - Uptown dated October 3, 2013, be approved and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

Fiscal Note: It is estimated \$38,000 will be raised through B.I.D. assessments to be disbursed to the Uptown B.I.D.

Attachments: [Uptown BID Operating Plan 2014](#)
[Uptown BID Slides for City of Racine](#)

Devin Sutherland, Owner of Neighborhood Management Solutions LLC, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [13-9429](#)

Subject: Communication from the City Attorney submitting the claim of Derrick Conley for consideration.

Recommendation of the Finance & Personnel Committee on 11-11-13: The claim of Derrick Conley for alleged damages to his computer and cell phone and alleged violation of his rights arising from his arrest on February 17, 2013 be denied.

Fiscal Note: N/A

Attachments: [conley_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

7. [13-9517](#)

Subject: Communication from the Finance Director requesting to refer Section 46-64 of the City of Racine Municipal Code to the Finance and Personnel Committee at their next scheduled meeting on Monday, November 11, 2013 for revocation. (Ord. 17-13)

Recommendation of the Finance & Personnel Committee on

11-11-13: Section 46-64 of the City of Racine Municipal Code be amended from 25 percent to 5 percent of the health insurance fund appropriations adopted for the subsequent budget year.

Fiscal Note: Stop Loss Insurance policies have reduced the need to carry reserves of 25 percent.

Attachments: [Municipal Code Referral Req](#)
[Ordinance 17-13 - Health Ins Fund](#)

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

CLOSED SESSION

A motion was made by Alderman McCarthy and seconded by Alderman Hart that the Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes 19.85(1)(g), to confer with legal counsel concerning strategy with respect to litigation in which the City of Racine is or is likely to become involved.

Roll Call taken:

Ayes: Alderman Shakoor II, McCarthy, Hart, and Diehl

Noes: None

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statute 19.85 (1)(g).

Also present: David Brown, Finance Director; and Scott Letteney, Deputy City Attorney.

8. [13-9539](#)

Subject: (Direct Referral) Communication from the Deputy City Attorney wishing to convene in closed session to discuss, with the Finance and Personnel Committee, strategy with respect to litigation in which the City of Racine is or is likely to become involved, specifically

Days v. City of Racine, ED Wisconsin Case No. 13 CV 390.

Recommendation of the Finance & Personnel Committee on 11-11-13: To receive and file.

Fiscal Note: N/A

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:12 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 25, 2013 at City Hall, Room 306.

Respectfully Submitted,

Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee