



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Waterworks Commission

Mayor John Dickert
President James Morgenroth
Vice President James Spangenberg
Secretary Kathy DeMatthew
Alderman Terry McCarthy
Thomas Friedel
Thomas Bunker
Ralph Schwarz

Tuesday, August 30, 2016

4:00 PM

City Hall Annex, Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, K. Sclaro, N. Sanders, S. Cryer, C. Adamczyk, C. Wright, M. Carr, R. Gilbreath, M. Klimek, A. Wheeler, G. Garski, R. Lui, M. Kosterman, D. Bowersox, C. Regalia, J. Mandala, K. Wanggaard

PRESENT: 6 - John Dickert, James Morgenroth, James Spangenberg, Kathy DeMatthew, Terry McCarthy and Thomas Bunker

EXCUSED: 2 - Thomas Friedel and Ralph Schwarz

2. Approval of Minutes for the July 2016 Meeting

A motion was made by Mayor Dickert, seconded by Alderman McCarthy, that this file be to Approve the Minutes

3. [0685-16](#)

Subject: Budget Expenditures for July 2016 Totaling \$1,665,632.41

Recommendation: Approve

A motion was made by Alderman McCarthy, seconded by Vice President Spangenberg, that this file be Approved

4. [0686-16](#)

Subject: Project Reports:

- A) Budget Hearing - September 7, 2016
- B) September Commission Meeting - Sept. 20, 2016
- C) Yorkville Agreement Progress
- D) Highway V Water Main Progress
- E) High Lift VFD Project Update
- F) Newman Road - American Tower Negotiations
- G) Evergent Tower Lease Renewal
- H) Perry Avenue Tank Roof Replacement
- I) CIP Coordination Meetings Held with Mt. Pleasant & Sturtevant
- J) Water Supply Plan - Draft

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [0688-16](#) **Subject:** Bid Opening on Contract W-16-7, 2016 Lead Service Replacement

Recommendation: Approve

The General Manager submitted the bid results on Contract W-16-7 in the amount of \$409,752.00 and recommended approval to the lowest responsible bidder, that being Reesman's Excavating & Grading, Inc.

A motion was made by Bunker, seconded by Secretary DeMatthew, that this file be Approved

6. [0689-16](#) **Subject:** Change Order No. 1 on Contract W-14-6, High Service Pump VFD Improvements, Butters-Fetting Company (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract W-14-6 in the amount of \$60,273.51, bringing the total contract amount to \$1,583,273.51 and recommended approval.

A motion was made by Mayor Dickert, seconded by Alderman McCarthy, that this file be Approved

7. [0690-16](#) **Subject:** Change Order No. 2 on Contract W-14-6, High Service Pump VFD Improvements, Butters-Fetting Company (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 2 on Contract W-14-6 in the credit amount of \$50,000.00, bringing the total contract amount to \$1,533,273.51 and recommended approval.

A motion was made by Mayor Dickert, seconded by Alderman McCarthy, that this file be Approved

8. [0691-16](#) **Subject:** Final Pay Request on Contract W-14-6, High Service Pump VFD Replacement, Butters-Fetting Company (Contractor)

Recommendation: Approve

The General Manager submitted final pay request on Contract W-14-6. He recommended that the work performed by Butters-Fetting Co. be accepted and final payment be authorized for a total contract amount of \$1,533,273.51.

A motion was made by Mayor Dickert, seconded by Secretary DeMatthew, that this file be Approved

9. [0692-16](#) **Subject:** Proposal from Ruckert-Mielke to Perform Tri-Annual Update of Water Connection Fees in Accordance with the Retail Water

Agreement

Recommendation: Approve

The General Manager submitted a proposal from Ruckert-Mielke to perform an update of water connection fees in accordance with the Retail Water Agreement. He noted that this is done on a tri-annual basis and the last update was in 2013. He stated that their proposal is in the amount not to exceed \$15,000.00. He recommended approval.

A motion was made by Bunker, seconded by Vice President Spangenberg, that this file be Approved

10. [0712-16](#)

Subject: Communication from the General Manager Requesting that the Waterworks Commission Pursue Borrowing Funds from the City of Racine for the Upcoming Private Lead Service Lateral Replacement Project with the Intent of Reimbursing the City Once Loan Funds Are Made Available

Recommendation of the Waterworks Commission on 8/30/16: To approve

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

Fiscal Note: The funds will benefit City residents with private lead service laterals. The loan is in the amount of \$500,000.00 and will be paid back through the Safe Drinking Water Loan Program.

The General Manager submitted a draft of a resolution requesting to pursue borrowing funds from the City of Racine for the Water Utility's private lead service lateral replacement project. He said once loan funds are made available, the Utility would reimburse the City. He noted that the Utility will make funds available to private property owners to replace lead service laterals. It was suggested by Commissioner Bunker that a press release be published with regard to this project.

A motion was made by Mayor Dickert, seconded by Secretary DeMatthew, that this file be Recommended For Approval

11. [0687-16](#)

Subject: Submission of the 2017 Proposed Operations & Maintenance Budget and the Proposed 2017-2021 Capital Improvement Plan

Recommendation: Receive and file

The General Manager submitted the 2017 Proposed Operations and Maintenance Budget and the Proposed 2017-2021 Capital Improvement Plan. He noted that this is for informational purposes only and that these will be discussed at the annual Finance Committee meeting to be held on September 7, 2016, at the Wastewater Plant.

A motion was made by Mayor Dickert, seconded by Alderman McCarthy, that this file be Received and Filed

12. [0729-16](#)

Subject: Communication from the General Manager Requesting that

the City Attorney Draft an Amendment Resolution Pertaining to Chapter 98 of the Municipal Code, Article 111 - Water Utility, Division 1 - Generally Creating Section 98-64, Replacement of Privately Owned Lead Service Lines as Attached to this Item

Recommendation of the Waterworks Commission on 8/30/16: To Approve

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE PUBLIC WORKS AND SERVICES COMMITTEE

Fiscal Note: N/A

The General Manager requested that the City Attorney draft an amendment resolution pertaining to Chapter 98 of the Municipal Code regarding outside funds on priority projects for the replacement of privately owned lead service lines. He noted that the Public Service Commission (PSC) does not recognize private service lines as the responsibility of the Water Utility. Attorney Joe Muratore drafted the changes.

A motion was made by Mayor Dickert, seconded by Alderman McCarthy, that this file be Recommended For Approval

13. [0730-16](#)

Subject: Submission of Certain Forms to be Used in the Administration of State Revolving Fund Loans (SRF) for the Purpose of Aiding Customers in the Replacement of Lead Service Lines on Private Property

Recommendation: Receive and file

The General Manager noted that Chad Regalia, Chief Engineer, and Alderman McCarthy collaborated to create a flyer and rebate program information for the homeowners located in the area of where the Water Utility will be replacing lead service lines within the next year, along with cancellation notices for those residents in the area where the scheduled work has been pushed back a year. The letters were recently mailed to these homeowners. He noted that this is for informational purposes only.

A motion was made by Mayor Dickert, seconded by Alderman McCarthy, that this file be Received and Filed

14. **Adjournment**

There being no further business, Alderman McCarthy made a motion, seconded by Mayor Dickert, to adjourn the meeting at 4:25 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.