



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chairman Melissa Lemke
Alderman Henry Perez
Alderman Mollie Jones
Alderman Jason Meekma

Tuesday, June 14, 2016

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Terry McCarthy, Melissa Lemke, Henry Perez, Mollie Jones and Jason Meekma

Also Present: Mark Yehlen, Tom Eeg, Scott Letteney, Ald. Jeff Coe, Ald. Tracey Larrin, Ald. Steve Smetana, Ald. Sandy Weidner, Tom Karkow, Patrick Leary, John Dunk, JJ McAuliffe

Excused: John Rooney

Approval of Minutes for the May 31, 2016 Meeting.

1. [0476-16](#) **Subject:** Communication from the Racine City Tavern League requesting to appear before the appropriate City committees to request to change overnight on street parking restrictions in the Downtown area so they begin at 3 AM instead of 2 AM for the safety of their staff and patrons.

Recommendation of the Public Works and Services Committee on 06-14-16: Recommend approval since modifying the Alternate Side Parking Restrictions in the Downtown parking meter area until 3 AM does not impact Public Works Operations.

Fiscal Note: N/A

Mark Yehlen outlined the details of this request.

Alderman Lemke wanted to know the safety concerns.

JJ McAuliffe outlined the reasons why late workers had problems with parking.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

2. [0482-16](#) **Subject:** Communication from St. Joseph Parish requesting to close

St. Patrick Street between N. Wisconsin Street and Erie Street for their Parish Festival on September 9 - 11, 2016.

Recommendation of the Public Works and Services Committee on 06-14-16: That St. Joseph Parish be granted permission to close St. Patrick Street between Wisconsin Street and Erie Street, for an event on Friday, September 9, 2016 from 5:00 P.M. to 11:00 P.M., Saturday, September 10, 2016 from 4:00 P.M. to 11:00 P.M. and Sunday, September 11, 2016 from 11:00 A.M. to 6:00 P.M.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineers for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Lemke, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

3. [0489-16](#)

Subject: Communication from Real Racine requesting to use City

right-of-way for the Ironman Racine 70.3 Triathlon on Sunday, July 17, 2016.

Recommendation of the Public Works and Services Committee

06-14-16: That permission be granted to Real Racine and Ironman to use City right-of-way for the Ironman Racine 70.3 Triathlon on Sunday, July 17, 2016.

Further recommends that Real Racine and Ironman be granted permission to close the following streets and to utilize certain other City streets, as indicated, on their race map, for the Ironman Racine 70.3 Triathlon to be held on Sunday, July 17, 2016.

Barker Street from Main Street to its terminus with Lake Michigan
Goold Street from Main Street to Michigan Boulevard
Augusta Street from Main Street to Michigan Boulevard
Wolff Street from Main Street to Michigan Boulevard
William Street from Main Street to Michigan Boulevard
Lombard Avenue from Main Street to Michigan Boulevard
Lakecrest Drive from Main Street to Michigan Boulevard

with the following stipulations:

- A. A hold harmless agreement be executed and a \$100.00 processing fee paid.
- B. Proof of liability insurance be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$700.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest

of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

4. [0525-16](#)

Subject: (Direct Referral) Communication from the Greater Grace Temple Church of God in Christ Inc., requesting permission to close Maple Street from N. Memorial Drive to Randolph Street for an outreach event on Saturday, July 30, 2016.

Recommendation of the Public Works and Services Committee on 06-14-16: That Greater Grace Temple Church of God in Christ, Inc., be granted permission to close Maple Street from N. Memorial Drive to Randolph Street, for an outreach event on Saturday, July 30, 2016.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineers for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

5. [0492-16](#)

Subject: Communication from the City Attorney seeking to meet with the Public Works and Services Committee to address changes to the City of Racine Construction Site Erosion ordinances.

Recommendation of the Public Works and Services Committee on 06-14-16: That the City Attorney be directed to redraft Racine Ordinances, Chapter 98, Article VI, Construction Site Erosion, and Article VII Postconstruction Stormwater Management, to bring them into compliance with the construction site performance standards for new development and redevelopment contained in subchapters III and IV of Chapter NR 151 of the Wisconsin Administrative Code.

Fiscal Note: N/A

Scott Letteney stated DNR amended the stormwater standards for sediment control which requires amending our existing ordinances.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

6. [0488-16](#)

Subject: Final Payment on Contract 20150017, City Hall Renovations - Phase VII, Corporate Contractors, Inc., contractor.

Recommendation of the Public Works and Services Committee on 06-14-16: That the work done by Corporate Contractors, Inc., under Contract 20150017, City Hall Renovations - Phase VII, be accepted and final payment authorized for a total contract amount of \$532,525.09.

Fiscal Note: Contract was authorized under Resolution 15-0309, dated August 3, 2015.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

7. [0528-16](#)

Subject: (Direct Referral) Professional services agreement for Contract 20160032, PS - 2016 Sewer Asset Management Services, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 06-14-16: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM for Contract 20160032, PS - 2016 Sewer Asset Management Services, in the not-to-exceed amount of \$73,661.00.

Further recommends that funds to defray the cost of these professional services be appropriated from the following Org-Objects:

\$27,466.40 - Org-Object 60484-57570, Storm Sewer Misc Loc
\$41,199.60 - Org-Object 22640-57560, Sanitary Sewer Var Loc
\$ 4,995.00 - Org-Object 40102-57560, Water/Wastewater Projects
\$73,661.00 - Total

Fiscal Note: Funding is available as herein delineated.

Tom Eeg outlined the details of the agreement.

Motion made by Lemke, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

8. [0481-16](#)

Subject: (Direct Referral) Amendment No. 2 to the Three-Party agreement between the City of Racine, WisDOT and Ayres Associates, Inc. to State Project ID: 2703-00-02, West 6th Street Bridge Project.

Recommendation of the Public Works and Services Committee on 06-14-16: That Amendment No. 2 to State project ID: 2703-00-02, West 6th Street Bridge Project, as submitted, be approved.

Fiscal Note: Amendment No. 2 is in the not-to-exceed amount of \$22,208.48 with the City's share being \$4,441.70 (20%) , and the State's share being \$17,766.78 (80%), bringing the total contract amount to \$442,698.46. Funding to defray the cost of this amendment be appropriated from Org-Object 45040-57545, West 6th Street Bridge.

Tom Eeg outlined the details of the amendment.

Motion made by Lemke, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

9. [0265-16](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting a proposed 2016 Sidewalk Inspection Maintenance and Replacement Program.

Recommendation of the Public Works and Services Committee on

03-29-16: Defer

**Recommendation of the Public Works and Services Committee on
04-12-16:** Defer

**Recommendation of the Public Works and Services Committee on
05-10-16:** Defer

**Recommendation of the Public Works and Services Committee on
05-31-16:** Defer

**Recommendation of the Public Works and Services Committee on
06-14-16:** Revise the sidewalk inspection criteria to conform to Federal Highway Administration and U.S. Assess Board recommendations and guidelines as detailed in the Criteria for Inspection of Sidewalks in the Right-Of-Way dated May 2016.

Establish a 2016 pilot management program that prioritizes annual inspections and repairs/replacements in the following order:

1. Locations of resident/staff submitted complaints.
2. Sidewalk repairs and replacements as a portion of street reconstruction contracts.
3. Priority locations: Downtown, Uptown, West Racine, Lakefront and vicinity of the Zoo for an estimated total of 80 blocks, or 14 miles of sidewalk.
4. Pedestrian Corridors along BUS routes for an estimated total of 90 miles of sidewalk (17 miles of sidewalk will most probably be completed in 2016).
5. Locations within one or two blocks of a school for an estimated total of 200 blocks or 34 miles of sidewalk (funds will most probably not be available for these locations in 2016).
6. Locations within one block of a park for an estimated 90 blocks, or 16 miles of sidewalk (funds will most probably not be available for these locations in 2016).
7. Sidewalks abutting church properties for an estimated 100 blocks, or 18 miles of sidewalk (Funds will most probably not be available for these locations in 2016).

Perform concrete saw-cutting of vertical displacements between

sidewalk squares where appropriate.

Perform sidewalk mud-jacking repairs and replacements via open-bid contract(s).

Use the experience and data garnered from the development and execution of the 2016 program to draft options and recommendations for the 2017 Sidewalk Maintenance Program to be presented to the Common Council as a portion of the 2017 budgeting process.

Fiscal Note: Funding is provided in the 2016 General Obligation Bond Debt.

Mark Yehlen outlined the details of the sidewalk inspection maintenance and replacement program.

Alderman Perez stated that the school district has a number of areas that need sidewalk repairs and requested that Public Works contact them to determine if they could cover these costs.

Alderman Weidner stated she added \$355,000 in the 2016 CIP Budget to address the sidewalks in residential areas that haven't been inspected since 2014.

Alderman Smetana agreed with Alderman Weidner that residential areas should be addressed this year.

Alderman Lemke stated she was seeking a multi-year proposal for the sidewalk inspection program.

Alderman Meekma stated delaying this program would not assist in creating a future year program and recommended moving forward with this proposal.

Motion made by Lemke, seconded by Perez to amend to include Lakefront corridors under Priority Locations and to approve as amended. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 7:06 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.