



# City of Racine Meeting Minutes

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair Sandy Weidner  
Alderman James T. Spangenberg, Alderman Aron Wisneski, Alderman Michael Shields*

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Monday, October 8, 2007

5:00 PM

City Hall, Room 301

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### Call to Order and Roll Call.

*PRESENT: Thomas Friedel, James Spangenberg, Sandy Weidner, Aron Wisneski  
and Michael Shields*

### Approval of Minutes for the September 24, 2007 Meeting. to Approve the Minutes

1. [07-1168](#) Subject: Communication from the Public Health Administrator requesting permission to apply for grant funds in the amount of \$1000 from UW Parkside. (Grant Control #2007-045)

(Also refer to the Board of Health.)

Recommendation of the Finance & Personnel Committee on 10-08-07: That the Public Health Administrator be authorized to apply for grant funds in the amount of \$1000 from UW Parkside. (Grant Control #2007-045).

Fiscal Note: No match required on the part of the City.

*Janelle Grammer, Public Health Administrator appeared before the Committee. She stated that this program will be for the purpose of educating 6th, 7th and 8th graders on the Root River. It will be taught by Julie Kinzelman, Research Scientist of the Health Department.*

**Recommended For Approval**

2. [07-1202](#) Subject: Communication from the City Attorney submitting the claim of Maria Rodriguez for consideration.

Recommendation of the Finance & Personnel Committee on 10-08-07: The claim of Maria Rodriguez, 1307 1/2 Summit Avenue be denied.

Fiscal Note: N/A.

*Nicole Loop, Assistant City Attorney appeared before the Committee to recommend that the City deny this claim. The City did not have prior notice that a problem existed.*

**Recommended For Denial**

3. [07-1203](#) Subject: Communication from the City Attorney submitting the claim of HM Investments of Racine, LLC for consideration.

Recommendation of the Finance & Personnel Committee on 10-08-07: The claim of HM Investments of Racine, LLC be settled in the amount of \$7,334.64.

Fiscal Note: There are sufficient funds available in Account 101.990.5910, Judgments and Claims.

*Nicole Loop, Assistant City Attorney appeared before the Committee to recommend that payment be made in the amount of \$7,334.64. The City's plumbing inspector has confirmed that part of the problem was that the wye connection to the main was broken.*  
**Recommended For Approval**

4. [07-1226](#)

Subject: Communication from the Fire Chief requesting the Mayor and City Clerk be authorized and directed to enter into a Clinical Affiliation Agreement with Waukesha County Technical College (WCTC) to provide precepting of paramedic students at the Racine Fire Department.

Recommendation of the Finance & Personnel Committee on 10-08-07: The Mayor and City Clerk be authorized and directed to enter in a Clinical Affiliation Agreement with Waukesha County Technical College (WCTC) to provide precepting of paramedic students at the Racine Fire Department from November 1, 2007 through December 31, 2008.

Recommendation of the Public Safety and Licensing Committee on 10-08-07: The purchasing agent be authorized and directed to enter in a Clinical Affiliation Agreement with Waukesha County Technical College (WCTC) to provide precepting of paramedic students at the Racine Fire Department from November 1, 2007 through December 31, 2008.

Fiscal Note: WCTC would reimburse the Fire Department \$1.50 per hour for each student that is precepted, up to 250 hours per student; and the department would in turn pay \$1.00 per hour to Fire Department paramedics doing the precepting.

*Fire Chief Steve Hansen appeared before the Committee. He stated that the City does generate some revenue from the program and more importantly, many of the paramedics going through the program may ultimately apply for positions on the Racine Fire Department.*

**Recommended For Approval**

5. [07-1227](#)

Subject: Communication from the Fire Chief wishing to transfer funds to cover the acquisition of computer hardware in order to support the new Windows XP-based Phoenix RMS/CAD software.

Recommendation of the Finance & Personnel Committee on 10-08-07: To approve a transfer of \$7,000 from Account 101.300.5030 (Overtime) to Account 101.300.5820 (Computer Hardware) to cover the acquisition of computer hardware in order to support the new Windows XP-based Phoenix RMS/CAD software.

Fiscal Note: There are sufficient funds in the Overtime Account (101.300.5030) to accommodate this request.

*Fire Chief Steve Hansen appeared before the Committee. This request has been evaluated and approved by the City's Information Systems. This upgraded hardware is needed in order to have the full functionality of the Phoenix RMS/CAD software.*

**Recommended For Approval**

6. [07-1228](#)

Subject: Communication from Chief of Police Kurt S. Wahlen requesting authorization for the purchase of a personnel transport vehicle for the department's Special Investigations Unit.

Recommendation of the Finance & Personnel Committee on 10-08-07: Permission granted for Chief Wahlen to purchase a personnel transport vehicle for the department's

Special Investigations Unit.

Fiscal Note: Funds up to the amount of \$50,000 to defray the purchase of requested vehicle and related equipment are available in Account 241.000.5780.

*Police Chief Kurt Wahlen appeared before the Committee stating that the 1995 Chevy van currently in use is in need of replacement.*

**Recommended For Approval**

7. [07-1243](#)

Subject: (Direct Referral) Communication from Kathleen Fischer, Assistant Finance Director wishing to submit and review the 2006 Audited Financial Reports.

Recommendation of the Finance & Personnel Committee on 10-08-07: The item be received and filed.

Fiscal Note: N/A

*Kathleen Fischer, Assistant Finance Director appeared before the Committee to submit and present a review of the 2006 Audited Financial Reports, including the 2006 financial audit report, the 2006 single audit, and the 2006 report on internal control.*

**Recommended to be Received and Filed**

### **Miscellaneous Business**

*None.*

### **Adjournment**

*There being no further business to come before the Committee, the meeting adjourned at 5:55 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, October 22, 2007 at City Hall, Room 301.*