



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Jeff Coe
Ronald D. Hart

Monday, August 11, 2014

5:00 PM

City Hall, Room 303

Call To Order

PRESENT: 4 - Vice Chairman McCarthy, Dennis Wiser, Jeff Coe and Ronald D. Hart

EXCUSED: 1 - Chairman Shakoor, II

Approval of Minutes for the July 21, 2014 Meeting.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser to Approve the Minutes. The motion PASSED by a Voice Vote.

1. [14-10197](#)

Subject: Communication from the Police Chief requesting waiver of formal bidding requirements and instruct the Purchasing Agent to negotiate sole-source procurement with CI Technologies Inc., of Bellingham, WA, for the purchase of IA Pro, a Professional Standards software package.

Recommendation of the Finance & Personnel Committee on 6-9-14: Defer the item until the July 7, 2014 Finance & Personnel meeting and consult with the Human Resources Department regarding purchase.

Recommendation of the Finance and Personnel Committee on 8-11-14: Permission be granted that the formal bidding be waived and the Purchasing Agent be authorized to negotiate sole-source procurement with CI Technologies Inc., of Bellingham, WA, for the purchase of IA Pro, a Professional Standards software package.

Fiscal Note: Approximate cost is \$12,000. Funded with Federal Asset Forfeiture Funds.

Attachments: [C2C-IAPro](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [14-10395](#) **Subject:** Communication from the Police Chief, requesting to accept the 2013 Department of Justice Second Chance Adult Reentry Demonstration Grant (Grant Control # 2013-017).

Staff Recommendation of the Finance & Personnel Committee on 8-11-14: Permission be granted for the Police Chief to accept the 2013 Department of Justice Second Chance Adult Reentry Demonstration Grant (Grant Control # 2013-017).

Fiscal Note: The grant is in the amount of \$323,960, with a soft match of \$324,007, which Racine Vocational Ministries is required to provide.

Attachments: [DOJ-Reentry2013](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [14-10378](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting a transfer of CIP dollars.

Recommendation of the Finance & Personnel Committee on 8-11-14: Transfer CIP dollars as follows:

Fiscal Note:

Transfer From	Description	Amount
994.700.5030	580D Mower (16')	\$13,217.47
994.700.5200	Parkway Tree Planting	\$68.89
994.710.5020	Beach Matting	\$1898.69
994.710.5010	Replace Facility Bleachers	<u>\$814.95</u>
		\$16,000.00
Transfer To		
994.700.5070	(4) Rugged PC Tablets for Parks	<u>\$16,000.00</u>
Transfer From		
994.700.5010	4x4 Pickup w/Plow (2)	\$8,296.16
944.700.5020	4x4 Pickup	\$5,504.76
944.700.5030	Boom Flail Mower	\$1,235.00
944.700.5040	Tractor	\$2,700.00
944.700.5050	Diamond Trailer (4)	\$9,200.00
944.700.5060	Felling Trailer (2)	<u>\$3471.08</u>
		\$30,407.00
Transfer To		
944.700.5070	(22) GPS Units for Parks Fleet	\$4532.00
944.700.5080	(1) Hay Bale Chopper	\$7,300.00

944.700.5090	(1) Floor Scrubber for Com Ctrs.	\$6,375.00
944.700.5100	(2) Angle Brooms for Tool Cat	<u>\$12,200.00</u>
		\$30,407.00

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [Transfer CIP dollars to Various funds](#)
[2014 Transfer Requests Final](#)

Tom Molbeck, Director of Parks, Recreation and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [14-10454](#)

Subject: (Direct Referral) Communication from the Director of Parks, Recreation and Cultural Services requesting that formal bidding be waived and the Purchasing Agent be authorized to negotiate with Specialty Coatings Solutions as the sole source for the replacement of specialized epoxy liner provider and installer for the Mound Cemetery Fountain.

Recommendation of the Finance & Personnel Committee on 8-11-14: Permission be granted that the formal bidding be waived and the Purchasing Agent be authorized to negotiate with Specialty Coatings Solutions as the sole source for the replacement of specialized epoxy liner provider and installer for the Mound Cemetery Fountain.

Fiscal Note: Price: \$9,742. Funds are available in account: 207.993.5230

Attachments: [Mound Cemetery Fountain Rplmnt Liner Rqst](#)
[Specialty Coating Solutions](#)

Tom Molbeck, Director of Parks, Recreation and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [14-10420](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works submitting a proposal for Contract 45-14 (K4-045), PS - Festival Hall Colonnade Roof Replacement, Industrial Roofing Services, Inc., consultant.

Recommendation of the Public Works and Services Committee on 07-29-14: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Industrial Roofing Services, Inc., under Contract 45-14 (K4-045), PS - Festival Hall Colonnade Roof Replacement, in the not-to-exceed amount of \$13,300.00.

Recommendation of the Finance & Personnel Committee on 8-11-14: \$200,000 of recaptured capital project bond funds previously allocated to the BUS Storage Facility Roof Repairs on Resolution 14-0256 of June 17, 2014 be reallocated to the Festival Park Colonnade Roof Replacement project.

Fiscal Note: There are sufficient funds available for the transfer. The total project estimate is \$200,000.

Attachments: [14-10420 PS Agreement Contract 45-14](#)

Tom Eeg, Assistant Commissioner Public Works/Operations, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [14-10445](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Francisco Rodriguez for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims 001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

7. [14-10461](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Ken & Collen Bobber for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims 001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

8. [14-10462](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Acuity Insurance (Zeno) for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

9. [14-10463](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Joshua & Jackie Fohr for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

10. [14-10464](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of American Family Insurance (Wehrman) for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

11. [14-10465](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of David & Marie Anderson for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

12. [14-10466](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Barry & Kay Johnson for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

13. [14-10467](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Acuity Insurance (Nord) for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

14. [14-10468](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Linda Jackson for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

15. [14-10469](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Gerald & Beverly Meyer for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

16. [14-10470](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Michael Butterworth for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

17. [14-10471](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Michael & Linda Tinholt for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

18. [14-10472](#)

Subject: (Direct Referral) Communication from the City Attorney submitting the claim of Becky & Damion Knudtson for consideration.

Recommendation of the Finance & Personnel Committee on 8-11-14: That the claim be denied.

Fiscal Note: N/A

Attachments: [rain event claims_001](#)

Scott Letteney, Deputy City Attorney, and Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:59 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, August 25, 2014 at City Hall Room 303.

**Respectfully submitted,
Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**