



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chair Jason Meekma
Mollie Jones
John Tate II
Sandy Weidner

Tuesday, December 12, 2017

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:40 P.M.

PRESENT: 3 - Jason Meekma, Mollie Jones and Sandy Weidner

EXCUSED: 2 - Terry McCarthy and John Tate II

Also Present: Tom Eeg, John Rooney, Nick Becker, Julie Kinzelman, Alan Niesen, Joan Simon, Ed Simon, Craig Shaub, Tom Karkow

Excused: Mark Yehlen

Approval of Minutes for the November 28, 2017 Meeting.

The minutes of the November 28, 2017 meeting were approved as printed. Passed unanimously.

[1156-17](#)

Subject: Communication from Kara Kading requesting to use City right-of-way for the 3rd Annual Spirit Run Racine on Saturday, September 15, 2018.

Recommendation of the Public Works and Services Committee on 12-12-17: That St. John's Lutheran School be granted permission to use City right-of-way - parking lane on the east side of Michigan Boulevard from Augusta Street to Lakecrest Drive, for a run/walk on Saturday, September 15, 2018, with the following stipulations:

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.

- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- G. If required, sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1161-17](#)

Subject: Communication from Joan Simon, on behalf of the Eagle's Club, requesting permission to close the 300 block of Hamilton Street from 6:00 P.M. to 2:00 A.M. on March 3, 2018, for the 26th Annual Thoughts for Food fundraiser.

Recommendation of the Public Works and Services Committee on 12-12-17: The owner of the Eagle's Club be granted permission to close Hamilton Street from Main Street to Chatham Street, from 6:00 P.M., Saturday, March 3, 2018, to 2:00 A.M., Sunday, March 4, 2018, in conjunction with the Thoughts for Food Fundraiser, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

- E. The sponsor shall pay a \$250 special event fee.
- F. No alcoholic beverages will be sold and/or dispensed within the street right-of-way.
- G. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- H. If required, sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- J. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City Departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Jones, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

[1191-17](#)

Subject: (Direct Referral) Communication from Craig Shaub, Dig-it All Sign Company, LLC., on behalf of Shiekh Umar - Kabab & Grill Restaurant, requesting permission to place a sign over City right-of-way at 1327 Washington Avenue.

Recommendation of the Public Works and Services Committee on 12-12-17: That the property owner, Shiekh Umar, at 1327 Washington Avenue, is granted permission to install a stationary projecting sign, as requested, with the stipulation that a hold harmless agreement be executed and a \$150.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets.

Fiscal Note: There will be no cost to the City of Racine.

Tom Eeg outlined the details of the request.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1157-17](#)

Subject: Change Order No. 1 on Contract 20170051, Samuel Myers Park Restorations - Phase IV, Ray Hintz, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-12-17: That Change Order No. 1 on Contract 20170051, Samuel Myers Park Restoration - Phase IV, Ray Hintz Inc., contractor, as submitted, be approved in the amount of \$1,731.34.

Further recommends that funding to defray the cost of the change order is available in 20104-57110-20063, WCMP/NOAA Samuel Myers Park Grant.

Fiscal Note: Funds are available as herein delineated.

Julie Kinzelman outlined the details of the change order.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1158-17](#)

Subject: Final Payment on Contract 20170051, Samuel Myers Park Restorations - Phase IV, Ray Hintz, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-12-17: That the work done by Ray Hintz, Inc., under Contract 20170051, Samuel Myers Park Restoration - Phase IV, be accepted and final payment authorized for a total contract amount of \$58,302.38. Final payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 0348-17, dated October 16, 2017.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1164-17](#)

Subject: Communication from the Fleet Manager requesting to discuss the waiver of formal bidding and the Purchasing Agent to negotiate sole-source procurement of two (2) 5-yard dump trucks for 2018.

Recommendation of the Public Works and Services Committee on 12-12-17: The request of the Fleet Manager to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to negotiate and purchase two (2) 5-yard dump trucks from Lakeside International Trucks, for the price of \$90,975.00, they being the sole source provider of this equipment.

Fiscal Note: Funding to defray the cost of these materials is available in Org-Object 45140-57310, Licensed Vehicles.

Nick Becker outlined the details of the request.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1190-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting permission to waive formal bidding procedures for the purchase of budgeted loader vehicles.

Recommendation of the Public Works and Services Committee on 12-12-17: The request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to negotiate and purchase one Case 621F Wheel Loader with 4-in-1 bucket and snow plow from Miller-Bradford and Risberg, Inc., for the price of \$198,750, they being the sole source provider of this equipment.

Fiscal Note: Funding to defray the cost of these materials is available in Org-Object 45140-57311.

Tom Eeg outlined the details of the request.

Motion made by Jones, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

[1199-17](#)

Subject: Bid results on Contract 20170093, Young Industrial Park Pond Dredging.

Recommendation of the Public Works and Services Committee on 12-12-17: That bids for Contract 20170093, Young Industrial Park Pond Dredging, be awarded to A.W. Oakes & Son, Inc. at their bid price of

\$199,117.25, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from Org-Object 60484-57570, Storm Sewers.

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the bid results.

Motion made by Jones, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

[1209-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations wishing to amend the existing agreement with Rehrig Pacific Company regarding the Residential Cart Maintenance Program - Contract 20180002.

Recommendation of the Public Works and Services Committee on 12-12-17: That the amendment with Rehrig Pacific Company regarding the Residential Cart Maintenance Program - Contract 20180002, be approved in the not-to-exceed amount of \$19,500.

Fiscal Note: Funding to defray the cost of these professional services be appropriated from Org-Object 22140-52100, Recycling-Professional Services.

Tom Eeg outlined the details of the request.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1206-17](#)

Subject: (Direct Referral) Amendment to add the State Street Lift Bridge upgrades to Contract 20170032, Electrical Design for Main St. Movable Bridge, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 12-12-17: That Amendment No. 1 to add the State Street Lift Bridge upgrades to Contract 20170032, Electrical Design for Main St. Movable Bridge, AECOM, consultant, as submitted, be approved. Amendment No. 1 is in the not-to-exceed amount of \$129,092.79, bringing the contract total to \$262,338.85 (\$133,246.06 - Main St. Bridge Electrical Design; \$129,092.70 - State St. Bridge Upgrades).

Fiscal Note: Funding to defray the cost of this amendment be appropriated from Org-Object 40402-57545, Bridges-State.

Tom Eeg outlined the details of the amendment.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1179-17](#)

Subject: (Direct Referral) Amendment No. 4 to State Project ID: 2440-09-00, Washington Avenue (STH 20) - Roosevelt Avenue to West Boulevard.

Recommendation of the Public Works and Services Committee on 12-12-17: That Amendment No. 4 to the Three-Party Contract between the City of Racine, Wisconsin Department of Transportation and Strand Associates, Inc. for State Project ID: 2440-09-00, Washington Avenue (STH 20) - Roosevelt Avenue to West Boulevard, as submitted, be approved.

Fiscal Note: Amendment No. 4 is in the not-to-exceed amount of \$26,578.84 with the City's share being \$6,644.71 (25%), and the State's share being \$19,934.13 (75%), bringing the total contract amount to \$1,656,646.20. Funding to defray the cost of this amendment be appropriated from Org-Object 45040-57500, DPW-Paving.

John Rooney outlined the details of the amendment.

Motion made by Jones, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

[1184-17](#)

Subject: (Direct Referral) Amendment No. 4 to State Project ID: 2703-00-02, West 6th Street Bridge Project.

Recommendation of the Public Works and Services Committee on 12-12-17: That Amendment No. 4 to State Project ID: 2703-00-02, West 6th Street Bridge Project, as submitted, be approved.

Fiscal Note: Amendment No. 4 is a no-cost amendment. The total contract amount is \$472,037.81. Funding for this project is available in Org-Object 45040-57545, West 6th Street Bridge.

John Rooney outlined the details of the amendment.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1192-17](#)

Subject: (Direct Referral) Communication from WisDOT offering to purchase 0.011 acres in Fee Simple and 0.028 acres in Temporary Limited Easement for purposes of the reconstruction of Hwy 11 adjacent to Maryland Avenue - State Project ID: 2260-00-21, Parcel No. 55,

Durand Avenue (STH 11).

Recommendation of the Public Works and Services Committee on 12-12-17: Approval for WisDOT to purchase 0.011 acres in Fee Simple and 0.028 acres in Temporary Limited Easement for purposes of the reconstruction of Hwy 11 adjacent to Maryland Avenue - State Project ID:2260-00-21, Parcel No. 55, Durand Avenue (STH 11).

Fiscal Note: This will generate \$250.00 for Org-Object 45040-57500, Paving.

John Rooney outlined the details of the request.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1210-17](#)

Subject: (Direct Referral) Amendment No. 1 to Contract 20170014, PS - 2017 Pavement Inspection and Planning, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 12-12-17: That Amendment No. 1 to Contract 20170014, PS - 2017 Pavement Inspection and Planning, AECOM, consultant, as submitted, be approved.

Fiscal Note: Amendment No. 1 is in the not-to-exceed amount of \$25,150.00, bringing the total contract amount to \$106,650.00. Funding for this project is available in Org-Object 45040-57500, Paving.

John Rooney outlined the details of the amendment.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

Public Comment

Adjournment

The meeting adjourned at 6:14 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.