



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes

Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair Sandy Weidner
Alderman James T. Spangenberg, Alderman Aron Wisneski, Alderman Michael Shields*

Monday, April 7, 2008

5:00 PM

City Hall, Room 301

Call to Order and Roll Call

PRESENT: 4 - James T. Spangenberg, Thomas Friedel, Sandy Weidner and Aron Wisneski

EXCUSED: 1 - Michael Shields

Approval of Minutes for the March 24 meeting.

to Approve the Minutes

1. [08-1917](#) **Subject:** Communication from the Director of Racine Area Soap Box Derby requesting to waive the fees for closing Hoefert Drive for their 2008 race dates.

Recommendation of the Finance & Personnel Committee on

04-07-08: Deny the request to waive fees for the closing of Hoefert Drive. Further recommends to count each weekend date, May 10 - 11, 2008, June 14 - 15, 2008 and September 6 - 7, 2008 as a one event charge of \$318 for each weekend date for a total fee of \$954.

Fiscal Note: N/A

Attachments: [Soap Box 08](#)

Bob Krencisz, Director of Racine Area Soap Box Derby, appeared before the Committee requesting waiving or lowering the fees for the street closing of Hoefert Drive.

Recommended For Approval

2. [08-1923](#) **Subject:** Communication from the Executive Director of Racine Civic Center requesting to appear before the Finance & Personnel Committee to discuss waiving formal bidding and instruct the Purchasing Agent to negotiate with Mahaffey Fabric Structures for the purchase of a Sprung Structure Tent.

Recommendation of the Finance & Personnel Committee on

04-07-08: Permission be granted to waive formal bidding and that the City Purchasing Agent negotiate with Mahaffey Fabric Structures of Memphis, Tennessee for the purchase of a Sprung Structure Tent.

Fiscal Note: Funds are available in account 108.988.5030, Festival Hall -

Sprung Structure Tent.

Attachments: [Sprung Structure Tent.doc](#)

Jim Walczak, Executive Director of the Racine Civic Center, appeared before the Committee requesting to waive formal bidding and have the City Purchasing Agent negotiate with Mahaffey Fabric Structures for the purchase of a Sprung Structure Tent. Jim stated the majority of vendors build tents to rent them only. Mahaffey Fabric Structures has held their quoted price of \$86,000 for the last two years. Jim has been working with the Purchasing Agent and feels this is the best bid offer.

Recommended For Approval

3. [08-1921](#)

Subject: Communication from the Public Health Administrator requesting permission to accept funds from the Children's Hospital of Wisconsin. (Grant Control #2008-005)

Recommendation of the Finance & Personnel Committee on

04-07-08: The Mayor and City Clerk be authorized and directed to enter into a \$3,640 agreement with the Children's Hospital of Wisconsin for Children and Youth with Special Health Care Needs grant (CYSHCN) (Grant Control No. 2008-005).

Fiscal Note: No match required on the part of the City.

Attachments: [2008 CYSHCN Accept](#)

Janelle Grammer, Public Health Administrator, appeared before the Committee requesting to accept \$3,640 from the Children's Hospital of Wisconsin for Children and Youth with Special Health Care Needs.

Recommended For Approval

4. [08-1924](#)

Subject: Communication from the Public Health Administrator requesting permission to accept additional funding from the Department of Health and Family Services for the Tobacco Prevention and Control grant. (Grant Control #2007-047)

Recommendation of the Finance & Personnel Committee on

04-07-08: The Mayor and City Clerk be authorized and directed to enter into an amended contract with the Department of Health and Family Services (Grant Control No. 2007-047) for additional funding for the Tobacco Prevention and Control (#15984) grant.

Fiscal Note: Additional funding in the amount of \$8,112. No match required on the part of the City.

Attachments: [2008 Tob Prev & Control \\$8112](#)

Janelle Grammer, Public Health Administrator, appeared before the Committee requesting to accept additional funding in the amount of \$8,112 from the Department of Health and Family Services to be utilized for the Tobacco Prevention and Control grant.

Recommended For Approval

5. [08-1922](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept additional funding from the State of Wisconsin Department of Health and Family Services due to the increase in the Division of Public Health Contract Agreement amendment for the WIC Program. (Grant Control #2006-049)

Recommendation of the Finance & Personnel Committee on

04-07-08: The Mayor and City Clerk be authorized and directed to enter into an amended contract with the State of Wisconsin Department of Health and Family Services (Grant Control No. 2006-049) for additional funding for the Division of Public Health Contract Agreement amending the Women, Infants, and Children Program (GAC #16359).

Fiscal Note: Total funding of \$30,402. \$2,298 for Farmers' Market Program and \$28,104 for the operation of WIC Program. No match required on the part of the City.

Attachments: [WIC 30,402 amendment 2008](#)

Janelle Grammer, Public Health Administrator, appeared before the Committee requesting to accept additional funding in the amount of \$30,402 from the State of Wisconsin Department of Health and Family Services for the Division of Public Health contract agreement to be utilized for the Women, Infants, and Children Program.

Recommended For Approval

6. [08-1920](#) **Subject:** Communication from Chief of Police Wahlen requesting to use Federal law to allow qualified retired officers to carry concealed weapons.

Recommendation of the Finance & Personnel Committee on

04-07-08: Permission granted for the Chief of Police, pursuant to Federal Law Officers Safety Act of 2004 HR218, to allow retired police officers to carry concealed weapons after passing firearm qualifications and the Police Chief's approval and further recommends that the Finance Department create a separate account for the \$100 fee required from the retired officers.

Recommendation of the Public Safety and Licensing Committee on

4-7-08: That the request of Chief of Police Wahlen, to use the Federal law to allow qualified retired officers to carry concealed weapons, be approved.

Fiscal Note: There will be no cost to the City.

Attachments: [federal law ccw retirees 001](#)

Chief of Police Wahlen and lieutenant James Dobbs appeared before the Committee

requesting to utilize the Federal Law that allows qualified retired officers to carry concealed weapons. There will be a \$100 charge for each application and the applicant will need to purchase their own ammunition that will be required for their firearm qualification.

Recommended For Approval

7. [08-1888](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$1,000 donation from the Racine Education Council for the Black History Youth Achievement Awards program.

Recommendation of the Finance & Personnel Committee on

04-07-08: Permission granted for the Director of Parks, Recreation & Cultural Services accept a \$1,000 donation from the Racine Education Council for the Black History Youth Achievement Award Program and a letter of thanks be sent.

Fiscal Note: N/A

Attachments: [REC donation](#)

Donnie Snow, Director of Parks, Recreation & Cultural Services, appeared before the Committee requesting to accept \$1,000 donation from the Racine Education Council to be utilized for the Black History Youth Achievement Awards program.

Recommended For Approval

8. [08-1901](#) **Subject:** Communication from the General Manager of the Racine Water Utility requesting an agreement between Racine Water Utility and Village of Sturtevant relating to construction of water mains in Sturtevant be approved.

Recommendation of the Waterworks Commission on 3/25/08: That the Racine/Sturtevant Joint Engineering/Construction Management Agreement be approved and referred to the Finance and Personnel Committee.

Recommendation of the Finance & Personnel Committee on

04-07-08: The Mayor and City Clerk be authorized and directed to enter into an agreement with the Village of Sturtevant and the Racine Water Utility's Joint Engineering/Construction Management agreement.

Fiscal Note: N/A

Attachments: [racine sturtevant joint eng constr mgmt agrmt.pdf](#)

Alderman Friedel stated in speaking with Keith Haas, General Manager of the Water Utility, is requesting the City's approval for the agreement between the Village of Sturtevant and the Racine Water Utility's joint engineering/construction management agreement.

Recommended For Approval

9. [08-1936](#) **Subject:** Communication from the Assistant Finance Director requesting to appear before the Finance & Personnel Committee to discuss transferring \$55,288 from Racine County, from the State of Wisconsin Department of Transportation funds for specialized transportation, to the City of Racine for the 2007 calendar year.

Recommendation of the Finance & Personnel Committee on

04-07-08: Permission granted for the City of Racine to accept a transfer of \$55,288 from Racine County from the State of Wisconsin, Department of Transportation for specialized transportation to be utilized for offsetting 2007 expenses for the Belle Urban System dial-a-ride transportation service.

Fiscal Note: Funds will offset the 2007 calendar year operational costs.

Attachments: [Transfer funds \\$55,288.pdf](#)

Kathleen Fischer, Assistant Finance Director, appeared before the Committee requesting permission to accept a transfer of \$55,288 of Department of Transportation funds from Racine County. Funds are to be utilized for specialized transportation, which will help offset 2007 expenses for the Belle Urban System dial-a-ride transportation program.

Recommended For Approval

Miscellaneous Business

None

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:03 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on April 21, 2008.

Respectfully submitted,

**Ald. Thomas Friedel, Chairman
Finance & Personnel Committee**