



**City of Racine**  
**Meeting Minutes - Draft**  
**Public Works and Services**  
**Committee**

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

*Chairman Ronald D. Hart, Alderman Robert Anderson, Alderman Raymond DeHahn,  
Alderman Jeff Coe*

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Tuesday, December 11, 2007

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:30 p.m.*

*Members Present: Ald. Ron Hart, 14th District, Chairman; Ald. Robert Anderson, 2nd District; Ald. Ray DeHahn, 7th District; Ald. Jeff Coe, 1st District; Richard Jones, Commissioner of Public Works/City Engineer; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering*

*Staff: Michelle Breheim, Health Dept.; Jay Wuerker, Racine Fire Dept.*

*Others: Bill Sasse, Village of Mt. Pleasant; Mary Osterman, DRC*

### Approval of Minutes for the November 27, 2007 Meeting.

*On a motion by Coe, seconded by DeHahn, the minutes were approved as printed.*

1. [07-1468](#)      **Subject:** Communication from the neighbors in the 2000 block of Case Avenue requesting additional street lighting.

**Recommendation:** Defer

*Rick Jones read the letter and John Rooney requested the item be deferred so he can gather information.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

2. [07-1471](#)      **Subject:** Communication from the neighbors in the 2000 and 2001 block of Case Avenue regarding potholes in the alleys, additional alley lighting, and requesting a "No Parking" sign behind 2000 Case Avenue.

**Also Refer to Transit & Parking Commission**

**Recommendation of the Public Works and Services Committee**

**(12-11-07):** That a preliminary resolution be introduced to hold a public hearing for the paving of the north-south alley bounded by 21st Street, 20th Street, Case Avenue and Jay Eye See Avenue.

Further recommend that the request for a "No Parking Sign" be referred to the Traffic Commission.

**Fiscal Note:** Not applicable.

**Recommendation of the Transit & Parking Commission (12-12-07):**

Receive and file.

*Rick read the letter and noted there are several requests. The alley lighting would be addressed in the previous communication, the parking sign will be referred to the Traffic Commission and the Committee should authorize a preliminary resolution for the improvement of the gravel alley bounded by Jay Eye See, Case, 20th and 21st Street.*

*On a motion by Coe, seconded by Dehahn, the Committee authorized a preliminary resolution for a public hearing for paving of the alley, and referred the parking sign item to the Traffic Commission.*

**Recommended For Further Consideration**

3. [07-1432](#) **Subject:** Communication from the Joe Friso, 1020 Ostergaard Avenue, requesting a street light in the 1000 block of Ostergaard Avenue.

**Recommendation:** Defer

*Rick read the letter from Joe Friso and John requested the item be deferred while he gathered information.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

4. [07-1522](#) **Subject:** Direct Referral. Communication from the Downtown Racine Corporation requesting to use city sidewalks for an ice sculpting festival on Saturday, January 12, 2008, and to allow the sculptures to remain until they melt.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with the Downtown Racine Corporation granting permission to place ice sculptures on city sidewalks along Main Street from State Street to 7th Street, from January 12, 2008 until they melt, with the following stipulations:

- A. That a clear area be established along the building line of a minimum of 5' in order to meet ADA requirements.
- B. That any ice sculptures be set back a minimum of 2' from the back of the curb in order to meet Wisconsin Department of Transportation requirements.
- C. That a hold harmless agreement be filed with the City Attorney's office.
- D. That a Certificate of Liability Insurance be filed with the City Attorney's

office.

**Fiscal Note:** Not applicable.

*Mary Osterman appeared before the Committee and explained they would like to place 10 to 12 blocks of ice along the sidewalks in the month of January for an ice sculpting event. She asked that the ice sculptures remain until they melt. The blocks would be placed about 7:00 a.m. and carved between 10:00 a.m. and 3:00 p.m. Rick had no objection and indicated the DRC would have to enter into all the usual stipulations. They would have to provide a 5' clear zone from the building face to the sculptures for ADA requirements, and not put the sculptures within 2' of back of curb to comply with WDOT setbacks for clear zone. As the sculptures melt and the water refreezes this would put the sculptures in a location that would best serve the pedestrians by not creating an icy surface.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

5. [07-1467](#)

**Subject:** Communication from Michele Breheim, Epidemiologist/Preparedness Coordinator for the City of Racine, submitting the offer of the Racine Fire Department to donate used Automated External Defibrillators (AED's) for use in the City Hall and City Hall Annex.

**Recommendation:** The Health Department be authorized and directed to install Automatic External Defibrillators in the City Hall and City Hall Annex.

**Fiscal Note:** There is a minimal cost to the Health Department for the maintenance of these units.

*Michele Breheim and Jay Wuerker appeared before the Committee and explained the offer. Michele stated the Fire Department has offered used functional defibrillators. These are being replaced by new ones, and there is minimal maintenance except to check the batteries, which generally last about four years, and the pads which last about a year and a half. She has spoken with Tom Eeg and Bill Miller about an appropriate place and it was decided it would be the fire hose cases on each floor of City Hall and the Annex. The Fire Department has no use for the hoses in the cases and they would use their own hoses in the event of a fire emergency. Jay Wuerker indicated the defibrillators would easily fit inside, even if the hose remained. The Fire Dept. is replacing 16 defibrillators and he believes their presence in public buildings would well serve employees and the public.*

*On a motion by Coe, seconded by DeHahn, the Committee approved accepting the donation.*

**Recommended For Acceptance**

6. [07-1440](#)

**Subject:** Communication from the Village of Mt. Pleasant requesting that the City of Racine prepare plans for the installation of sidewalk from 16th Street south to the to the existing Oakes Road pavement in the Village.

**Recommendation:** The communication be received and filed.

Further recommend that the Department of Public Works review the need for sidewalk along Oakes Road from 16th Street to 21st Street on a periodic basis.

**Fiscal Note:** Not applicable.

*Bill Sasse appeared before the Committee on behalf of the Village of Mt. Pleasant. The Village is reconstructing a portion of Oakes Road from Case High School to the intersection of 16th Street. It will include sidewalk on the west side of the street and on the west side of Oakes Road from STH 11 to the north terminus. They are asking WDOT to install sidewalk on STH 11 improvement scheduled for 2012. Bill asked the Committee to consider putting sidewalk on the west side of the City of Racine's Oakes Road project for 2008, from 16th south to the north terminus of Oakes Road. He explained the need for pedestrian safety, particularly students from Case High School and with the amount of truck traffic on Oakes Road after it is opened, forcing pedestrians into the roadway to walk would be unsafe. Ald. Hart asked why the Village wasn't considering sidewalks on 16th Street at this time? Bill indicated the Village is pursuing one corridor at a time, and that is providing full pedestrian access along Oakes Road from STH 11 to STH 20. Rick noted a public hearing process would need to be considered for sidewalks and the Committee has the option to receive and file the communication, authorizing the Commissioner to submit a preliminary resolution for public hearing, or, consider bringing it forward after the road project is complete, to see if pedestrians actually do require sidewalk on the west side of the road. John noted the roadway being built on Oakes Road would be graded on the west side for a future sidewalk, but it will not be installed as part of the project, as the cost is assessable.*

*On a motion by DeHahn, he authorized a preliminary resolution for public hearing for sidewalk improvements. There was no second and the motion failed. On a motion by Coe, seconded by Anderson, the motion is to receive and file the communication. On a roll call vote, members voting AYE: Coe, Anderson; members voting NAYE: DeHahn. Motion passed 2-1.*

**Recommended to be Received and Filed**

7. [07-0404](#)

**Subject:** Communication from the Alderman of the 2nd District wishing to discuss the rehabilitation of the brick pavement on College Avenue from DeKoven Avenue to 14th Street.

**Recommendation of the Public Works and Services Committee on 9-25-07:** The policy for reconstruction of streets with brick/concrete pavers be approved. The following requirements will be used for the construction or reconstruction of streets with brick/concrete pavers:

- A. Street must be in a recognized Historic District.
- B. Street is classified as a local street.
- C. Street must have been paved with paver bricks at some point in its history.

D. That the residents abutting the street agree to pay the equivalent of the assessment charge for construction with concrete.

E. That the city utilizes sewer revenue dollars to cover the difference in cost between the total cost of the project and the amount owed by assessments.

**Fiscal Note:** This policy will allow for the rehabilitation of brick streets, such as College Avenue, with the abutting residents paying their fair share without placing a burden upon the remaining city taxpayers. This policy will also allow the means to expanded the number of streets paved with pavers which will be an asset to those neighborhoods helping to maintain or increase property values.

**REFERRED BACK TO COMMITTEE BY COUNCIL ON 10-2-07.**

**Recommendation of the Public Works and Services Committee on 10-9-07, 10-30-07, 11-13-07, 11-27-07 and 12-11-07:** Defer

*Rick asked this item be deferred until January.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

8. [07-1519](#)

**Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 39-07 (K7-045), Professional Services - Migration of Infra/Pave Software to SQL Generating System, Earth Tech, Inc., consultant.

**Recommendation:** Amendment No. 1 to Contract 39-07 (K7-045), Professional Services - Migration of Infra/Pave Software to SQL Generating System, Earth Tech, Inc., consultant, as submitted, be approved in the amount of \$41,386.00.

Further recommends that funding to defray the cost of these professional services be appropriated from the following accounts:

\$20,693.00 - Account 104.987.5420, Storm Sewers

\$20,693.00 - Account 987.908.5130, Asphalt Resurfacing

\$41,386.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Rick explained the amendment is for conversion of ArcIMS 9.2 to CHCORGIS and to connect pavement management database to the ArcGIS server. It is in the not-to-exceed amount of \$41,386 and funding is available.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Approval**

9. [07-1350](#) **Subject:** Communication from the Commissioner of Public Works submitting a request for final payment on Contract 33-06 (K6-035), Professional Services - 2006 Major Ramp Maintenance, HNTB, consultant.

**Recommendation:** The professional services provided by HNTB, under Contract 33-06 (K6-035), Professional Services - 2006 Major Ramp Maintenance, be accepted and final payment authorized for a total contract amount of \$46,492.47, from funds heretofore appropriated.

**Fiscal Note:** Contract was authorized under Resolution No. 06-7066, dated June 6, 2006.

*Tom Eeg explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$46,492.47.*

*On a motion by Code, seconded by DeHahn, the Committee authorized final payment.*

**Recommended For Approval**

10. [07-1423](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 46-07 (K7-054), Festival Hall Boiler Replacement, Mechanical Associates of Wisconsin, Inc.

**Recommendation:** Defer

*Tom Eeg requested the item be deferred.*

*On a motion by Coe, seconded by DeHahn, the Committee deferred the communication.*

**Deferred**

11. [07-1477](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 8-06 (K6-009), Window Replacement at the Racine Public Library, Industrial Roofing Services, Inc., consultant.

**Recommendation:** The professional services provided by Industrial Roofing Services, Inc., under Contract 8-06 (K6-009), Window Replacement at the Racine Public Library, be accepted and final payment authorized for a total contract amount of \$5,100.00, from funds heretofore appropriated.

**Fiscal Note:** Contract was authorized under Resolution No. 6886, dated February 7, 2006.

*Tom Eeg explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$5,100.*

*On a motion by Coe, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

12. [07-1511](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 on Contract 43-06 (K6-046), Curtain Wall Replacement at Racine Public Library, J.F. Cook Co., Inc., contractor.

**Recommendation:** Change Order No. 2 on Contract 43-06 (K6-046), Curtain Wall Replacement at Racine Public Library, J.F. Cook Co., Inc., contractor, as submitted, be approved in the amount of \$270.66.

Further recommends that funding to defray the cost of this change order be appropriated from Account 255.000.5760, Building Improvements-Library.

**Fiscal Note:** Funds are available as herein delineated.

*Tom explained the change order is for caulk repairs and modifying window shades. It is the amount of \$270.66 and funds are available.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the change order.*

**Recommended For Approval**

13. [07-1478](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 43-06 (K6-046), Curtain Wall Replacement at Racine Public Library, J.F. Cook Co., Inc., contractor.

**Recommendation:** The work of J.F. Cook Co., Inc., under Contract 43-06 (K6-046), Curtain Wall Replacement at the Racine Public Library, be accepted and final payment authorized for a total contract amount of \$84,585.14, from funds heretofore appropriated.

**Fiscal Note:** Contract was authorized under Resolution No. 06-7288, dated November 8, 2006.

*Tom explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$84,585.14.*

*On a motion by Coe, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

14. [07-1482](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting the 2008 lease agreements for office space.

**Recommendation:** All lease agreements be increased by 3.5% which is equivalent to the Consumer Price Index between September 2006 and September 2007.

**Fiscal Note:** These lease agreements generate approximately \$78,357.00 in revenue to the City of Racine.

*Tom Eeg explained the lease agreements for the use of office space in City Hall, Annex and Safety Building. Tom proposed all leases be increased by 3.5% over the 2007 rates based upon the Consumer Price Index variances. Rick Jones suggested in the future DDIS get provided more funding through the CDBG application process and charge DDIS full amount for rental space and the City can recover rental charges as a revenue.*

*On a motion by Coe, seconded by DeHahn, the Committee approved increasing rental fees.*

**Recommended For Approval**

15. [07-1521](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a professional services agreement from Earth Tech for the 2008 Sewer Asset Management Services.

**Recommendation:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc. for 2008 Sewer Asset Management Services at a price not-to-exceed \$99,600.00.

Further recommend that funds to defray the cost of these professional services are available in the following accounts:

\$49,800.00 - Account 104.988.5420, Storm Sewers  
\$49,800.00 - Account 987.907.5310, Sanitary Sewers  
\$99,600.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney explained we have received a professional services agreement from Earth Tech for the 2008 Sewer Asset Management Services in the amount of \$99,600 and funding is available. The services include the preparation of bid documents for televising of sanitary and storm sewer lines, construction administration services, review inspection video and data for accuracy, load data and video into the GIS.*

*On a motion by Coe, seconded by DeHahn, the Committee approved the agreement and authorized the Mayor and City Clerk to enter into the contract.*

**Recommended For Approval**

16. [07-1465](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting invoices from We Energies for new street lights at 2820 Norwood Drive and 818 Kentucky



Street, that were previously approved by the Committee for consideration of the cost for installation that has exceeded previous estimates.

**Recommendation:** The installation of street lights at 2820 Norwood and 818 Kentucky Street be approved.

**Fiscal Note:** The cost to install these two street lights will be in excess of \$7,000.00.

*John explained the PW & S Committee approved street light installations in the 2800 block of Norwood Drive at the 9/25/07 meeting and in the 800 block of Kentucky Street at the 10/09/07 meeting. At that time the new pole installations were estimated at approximately \$1,000. The detailed estimates from We Energies came in and the cost to install new poles has over doubled. We Energies has reviewed their cost to do this work and have raised their rates for these types of installation. Since the cost to install the street lights exceeds what was originally estimated, he ask the Committee approve the invoices for payment or refer them to Finance Committee for funding. Rick noted the Committee has already approved the installations and asked the Committee to consider future street lighting requests and the amount it will cost the City of Racine to provide these types of services. In all likelihood the Finance Committee will approve the funding and he has no objections for the Committee to authorize We Energies to go ahead with the installations.*

*On a motion by Coe, seconded by DeHahn, the Committee authorized We Energies to install the new street lights.*

**Recommended For Approval**

### **Miscellaneous Business**

*Rick asked the Committee to consider whether they wanted to hold a second meeting in the month of December. The Committee members elected to bypass a second meeting. Rick noted if any emergency business came up that could not wait, a meeting could be scheduled.*

*The next meeting date is set for January 8, 2008.*

### **Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**