



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair Terry McCarthy
Alderman Mary Land
Alderman Tracey Larrin
Alderman Jason Meekma

Monday, November 12, 2018

5:00 PM

City Hall, Room 307

Call To Order

Chairman Comments

Roll Call

Approval of Minutes for the October 22, 2018 Meeting.

1. [1151-18](#) **Subject:** Communication from Devin Sutherland, representing Business Improvement District No. 4, Douglas Avenue, for approval of its proposed 2019 Operating Plan.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: To approve the Business Improvement District No. 4, Douglas Avenue, proposed 2019 Operating Plan and direct the Finance Director to include the Districts special charges on the 2018 property tax bills of affected parcels.

Fiscal Note: N/A

Attachments: [Douglas Ave BID 2019 Operating Plan](#)
[2018 Douglas Ave Valuations \(Appendix B\)](#)

2. [1152-18](#) **Subject:** Communication from Devin Sutherland, representing Business Improvement District No. 3, Uptown, for approval of its proposed 2019 Operating Plan.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: To approve the Business Improvement District No. 3, Uptown, proposed 2019 Operating Plan and direct the Finance Director to include the Districts special charges on the 2018 property tax bills of affected parcels.

Fiscal Note: N/A

Attachments: [Uptown BID 2019 Operating Plan](#)
[2018 Uptown Valuations \(Appendix B\)](#)

3. [1078-18](#) **Subject:** Communication from Kelly Kruse, representing Business Improvement District No. 1, Downtown, for approval of its proposed 2019 Operating Plan.

Recommendation of the Finance & Personnel Committee on

10/22/2018: To Defer this item to the next scheduled Finance & Personnel Committee meeting on Monday, November 12, 2018, to allow Kelly Kruse, representing the Business Improvement District No. 1, Downtown, the opportunity to speak before the Committee.

Staff Recommendation to the Finance & Personnel Committee on

11/12/2018:To approve the Business Improvement District No. 1, Downtown, proposed 2019 Operating Plan and direct the Finance Director to include the Districts special charges on the 2018 property tax bills of affected parcels.

Fiscal Note: N/A

Attachments: [BID Operating Plan 2019](#)
[BID Budget Final 2019](#)
[2018 Real Estate Assessment Roll BID #1](#)
[BID Board 2019](#)

4. [1118-18](#) **Subject:** Permission for the General Manager of the Water Utility to be authorized to file applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

Recommendation of the Racine Waterworks Commission on

10-30-18: To approve

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE.

Staff Recommendation to the Finance & Personnel Committee on

11/12/2018:That permission be granted to the General Manager of the Water Utility to be authorized to file applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund.

Fiscal Note: N/A - As part of the loan process, the State requires that an authorized representative be appointed. General Manager, Keith Haas, shall be appointed.

Attachments: [auth rep faa](#)

5. [1119-18](#) **Subject:** Permission for the General Manager of the Water Utility to enter a Declaration of Official Intent with the City of Racine for reimbursement of the Water Treatment Plant Pumping Improvements project

Recommendation of the Racine Waterworks Commission on

10-30-18: To approve and authorize the Mayor and City Clerk to sign the Comfort Resolution regarding Declaration of Official Intent to Reimburse for Water Treatment Plant pumping improvements.

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE.

Staff Recommendation to the Finance & Personnel Committee on

11/12/2018: That permission be granted to the General Manager of the Water Utility to enter a Declaration of Official Intent with the City of Racine for reimbursement of the Water Treatment Plant Pumping improvements.

Fiscal Note: The Racine Water Utility is applying for a Safe Drinking Water Fund Loan. It may expend internal funds that would be reimbursed by loan proceeds in the future.

Attachments: [official intent to reimburse pumping improv](#)

6. [1121-18](#) **Subject:** Permission for the General Manager of the Wastewater Utility to be authorized to file applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

Recommendation of the Racine Wastewater Commission on

10-31-18: To approve

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

Staff Recommendation to the Finance & Personnel Committee on

11/12/2018: That permission be granted to the General Manager of the Wastewater Utility to be authorized to file applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund.

Fiscal Note: N/A - As part of a loan, the State requires that an authorized representative be appointed. General Manager, Keith Haas, shall be appointed.

Attachments: [auth rep faa](#)

7. [1122-18](#) **Subject:** Permission for the General Manager of the Wastewater Utility to enter a Declaration of Official Intent with the City of Racine for reimbursement of the West 6th Street Interceptor Sewer Relocation project

Recommendation of the Racine Waterworks Commission on

10-30-18: To approve and authorize the Mayor and City Clerk to sign the Comfort Resolution regarding Declaration of Official Intent to Reimburse for the West 6th Street Interceptor Relocation project.

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

Staff Recommendation to the Finance & Personnel Committee on

11/12/2018: That permission be granted to the General Manager of the Wastewater Utility to enter a Declaration of Official Intent with the City of Racine for reimbursement of the West 6th Street Interceptor Relocation project.

Fiscal Note: The Racine Wastewater Utility is applying for a Clean Water Fund Loan. It may expend internal funds that would be reimbursed by loan funds in the future.

Attachments: [official intent to reimburse west 6th st swr relocat](#)

8. [1128-18](#) **Subject:** Communication from Chief Howell requesting to apply for and accept the Beat Patrol Overtime Grant for 2019

Staff Recommendation to the Finance & Personnel Committee on

11/12/2018: That permission be granted to the Chief of Police to apply for and accept the Beat Patrol Overtime Grant for 2019.

Fiscal Note: N/A

9. [1129-18](#) **Subject:** Communication from Chief Howell requesting to apply for and accept the 2019 Beat Patrol Grant

Staff Recommendation to the Finance & Personnel Committee on

11/12/2018: That permission be granted to the Chief of Police to apply for and accept the 2019 Beat Patrol Grant.

Fiscal Note: N/A

10. [1143-18](#) **Subject:** Communication from the Fire Chief requesting to waive formal bidding to acquire a new Ford/Horton Medical Response Unit from Foster Coach of Sterling, Illinois.

Staff Recommendation to the Finance & Personnel Committee on

11/12/2018: That permission be granted to the Fire Chief to waive formal bidding to acquire a new Ford/Horton Medical Response Unit from Foster Coach of Sterling, Illinois.

Fiscal Note: Funding for this purchase is available in the 2019 CIP program.

Attachments: [Waive Formal Bidding for New Ambulance-Med21](#)

11. [1132-18](#) **Subject:** Communication from the Alderman of the 9th District wishing to consider closing the City's current account with Wells Fargo Bank and barring them from being an approved Public Depository for the City of Racine.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: None at this time.

Fiscal Note: The City currently has one State/Local government checking account with Wells Fargo Bank.

12. [1007-18](#) **Subject:** Communication from the Alderman of the 9th District requesting to improve Racine government transparency by providing a subscription email service for all published agendas available to any member of the public, staff or elected official.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: None at this time.

Fiscal Note: N/A

13. [1126-18](#) **Subject:** Communication from the City Attorney submitting the claim of Devonne Wilhoit for consideration.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: That this claim be denied.

Fiscal Note: N/A

Attachments: [Devonne Wilhoit Claim](#)
[1126-18 - Agenda Briefing Memorandum - Wilhoit](#)

14. [1127-18](#) **Subject:** Communication from the City Attorney submitting the claim of Gerhard Scherfer for consideration.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: That this claim be denied.

Fiscal Note: N/A

Attachments: [Gerhard Scherfer Claim](#)
[1127-18 - Agenda Briefing Memorandum - G. Scherfer](#)

15. [1149-18](#) **Subject:** Communication from the City Attorney and the Human Resources Manager submitting the Staff Officers Association of the Racine Fire Department 2018-2020 collective bargaining agreement for consideration.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: To approve the Staff Officers Association of the Racine Fire Department 2018 - 2020 collective bargaining agreement.

Fiscal Note: N/A

16. [1150-18](#) **Subject:** Communication from the City Attorney and the Human Resources Manager submitting the Racine Professional Employees Association 2019 collective bargaining agreement for consideration.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: To approve the Racine Professional Employees Association 2019 collective bargaining agreement for consideration.

Fiscal Note: N/A

17. [1174-18](#) **Subject:** (Direct Referral) Acceptance of 2018 Energy Innovation Grant in the amount of \$78,000.00 from the Public Service Commission of Wisconsin.

Staff Recommendation to the Finance & Personnel Committee on 11/12/2018: To accept the 2018 Energy Innovation Grant in the amount of \$78,000.00 from the Public Service Commission of Wisconsin.

Fiscal Note: Soft match of \$33,000.00 covered by City Staff salaries and fringe benefits.

Attachments: [2018 Energy Innovation Grant Award](#)

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.