



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Park, Recreation and Cultural Services

Chairman Terry McCarthy
Kristen Kaprelian
Amy Schaal
Keith Hemmig
Ben Lehner
Joey LeGath
Krystyna Sarrazin
Christina Mueller

Wednesday, April 9, 2014

5:15 PM

City Hall Annex, Room 130

Call To Order

The meeting was called to order by Chair McCarthy at 5:13 p.m.

Staff Present: Mike Willis, James Wilson, Matt Koepnick & Jena Kohlman

Also Present: Chair Ald. Terry McCarthy, Kristen Kaprelian & Amy Schaal

Excused: Joey LeGath & Ald. Krystyna Sarrazin

PRESENT: 3 - Keith Hemmig, Ben Lehner and Christina Mueller

EXCUSED: 2 - Joey LeGath and Krystyna Sarrazin

[14-9992](#)

Subject: Approval of the March 12, 2014 Meeting Minutes

Attachments: [March 12, 2014 PRCS Board Meeting Minutes](#)

A motion was made by Amy Schaal, seconded by Kristen Kaprelian to approve the meeting minutes. The motion PASSED by voice vote. Unanimous.

Public Input

No public input.

[14-9994](#)

Subject: Director's Report

Attachments: [Director's Report April](#)

The report was distributed.

Mike Willis provided an update in regards to the Pershing Boat Launch ramp repair and basin dredging. Some lanes will remain open throughout the project. The goal is to have the project completed and all lanes open before the start of Salmon-A-Rama.

A motion was made by Amy Schaal, seconded by Kristen Kaprelian to receive and file the report. The motion PASSED by voice vote. Unanimous.

[14-9993](#)

Subject: Zoological Report

Attachments: [Zoological Report April 2014](#)

The report was distributed.

A motion was made by Kristen Kaprelian, seconded by Keith Hemmig to receive and file the report. The motion PASSED by voice vote. Unanimous.

[14-9995](#)

Subject: Approval of the Cemetery Commissioner's March 17, 2014 Meeting Minutes

Attachments: [Meeting Minutes Mar 17, 2014](#)

A motion was made by Keith Hemmig, seconded by Kristen Kaprelian to approve the meeting minutes. The motion PASSED by voice vote. Unanimous.

[14-9815](#)

Subject: Communication from Alderman Terry McCarthy to revise and amend Chapter 102 - Vegetation, Article II.-Trees, Division 4. Nuisances. (Ord. 04-14)

Recommendation of the Board of Parks, Recreation & Cultural Services on 3/12/14: To defer.

Recommendation of the Board of Parks, Recreation & Cultural Services on 4/9/14: That Ordinance 04-14 be approved as amended.

Fiscal Note: N/A

Matt Koepnick provided an explanation of the hand outs provided to the board. Concerns from the previous meeting regarding the penalties and education to the public were discussed.

Three options in regards to the penalties were provided to the board in their hand out. It had been mutually agreed by all members to approve option c which eliminated the proposed section 102-81 completely and to rely on section 102-29.

Koepnick & Willis advised the board of the educational resources currently available to the public in regards to EAB. Hemmig proposed educational materials be sent with water bills to further educate the public on how to identify EAB and other diseased trees. McCarthy requested this be looked into to see if it would be possible.

A motion was made by Keith Hemmig seconded by Amy Schaal to approve the communication from Alderman Terry McCarthy to revise and amend Chapter 102 - Vegetation, Article II. - Trees, Division 4. Nuisances. (Ord. 04-14). The motion PASSED by voice vote. Unanimously.

[14-9907](#)

Subject: Communication from Peter Henkes, Lighthouse Run Director, requesting to use City right-of-way and Monument Square on June 21, 2014 for the 36th Annual Lighthouse Run.

Recommendation of the Public Works and Services Committee

on 03-25-14: Permission granted to the sponsor of the Lighthouse Run to use certain city streets for the period of 6:00 A.M. to 10:30 A.M. on Saturday, June 21, 2014, and to close the following streets:

Main Street from State Street to Sixth Street
Lake Avenue from 8th Street to State Street
State Street from Main Street to Lake Avenue
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)
Dodge Street from Main Street to Michigan Boulevard
Michigan Boulevard from Dodge Street to Wolff Street
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U.S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 A.M. to 10:40 A.M. on Saturday, June 21, 2014 to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs and equipment and material loss incurred by any department in the assistant of this event shall be charged to the sponsor.
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in advance of this event.
- E. Sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval; and providing and removing all temporary traffic control devices and detour signs.
- F. Sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- G. Sponsor shall pay a \$1,400.00 special event fee.

Further recommends that the Commissioner of Public Works, City

Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Further recommends that this item be referred to the Board of Park, Recreation and Cultural Services.

Fiscal Note: There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Parks, Recreation & Cultural Services Committee on 4-9-14: To waive ordinance 70:104 park closing hours to allow the Lighthouse Run staff on Monument Square and Sam Johnson Parkway premises outside of regular park hours on Saturday, June 21, 201 to accommodate event set up.

Fiscal Note: Park rental fees & deposits.

Attachments: [14-9907 - 2014 Lighthouse Run Communication](#)

A motion was made by Keith Hemmig and seconded Kristen Kaprelian to approve the communication from Peter Henkes to waive ordinance 70:104 park closing hours to allow the Lighthouse Run staff on Monument Square and Sam Johnson Parkway premises outside of regular park hours on Saturday, June 21, 2014 to accommodate event set up. The motion PASSED by voice vote. Unanimous.

Adjournment

There being no further business the meeting was adjourned at 5:52 p.m.