



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
Edward E. Diehl

Monday, March 24, 2014

5:00 PM

City Hall Room 106

Call To Order

PRESENT: 4 - Q.A. Shakoor, II, Ronald D. Hart, Dennis Wiser and Edward E. Diehl PhD

EXCUSED: 1 - Terry McCarthy

Approval of Minutes for the March 10, 2014 Meeting.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, to Approve the Minutes. The motion PASSED by a Voice Vote.

1. [14-9921](#)

Subject: Communication from the Fire Chief requesting permission to waive formal bidding, authorizing, and directing the Purchasing Agent to purchase Phillips defibrillators for the paramedic rescue squads.

Recommendation of the Finance & Personnel Committee on 3-24-14: Formal bidding be waived and the Purchasing Agent be authorized and directed to purchase Phillips defibrillators for the paramedic rescue squads.

Fiscal Note: Six new Phillips defibrillators at \$112,697.00 after trade-in value of old defibrillators. Funding has been approved and is available in the 2014 CIP under account 944.300.5040 Fire defibrillator.

Attachments: [phillips defibrillator 3 13 14](#)

Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [14-9894](#)

Subject: (Direct Referral) Communication from the Purchasing Agent requesting permission to contract with Tyler Technologies for ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE AND IMPLEMENTATION.

Recommendation of the Finance & Personnel Committee on

3-24-14: That the Mayor and City Clerk be authorized and Directed to enter into a contract with Tyler Technologies for City-wide Enterprise Resources Planning (ERP) Software and Implementation.

Fiscal Note: Total contract cost \$791,530.00. Funding for the project is available in account 404.994.5090, Enterprise Resource Planning System.

Kathryn Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [14-9915](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer submitting a request to accept U.S. Environmental Protection Agency Grant No. GL 00E01266-0 in the amount of \$250,000 for the Pershing Park/Samuel Meyers Park/Lakefront Lot No. 5 Parking Lot Project.

Recommendation of the Finance & Personnel Committee on

3-24-14: Permission be granted to the Assistant Commissioner of Public Works/City Engineer to accept U.S. Environmental Protection Agency Grant No. GL 00E01266-0 in the amount of \$250,000 for the Pershing Park/Samuel Meyers Park/Lakefront Lot No. 5 Parking Lot Project.

Fiscal Note: The City's share is \$269,000. Matching funds are available in the following accounts:

756.020.5590	Fund for Lake Grant	\$115,500.00
106.991.5750	Surface Lot Repairs	\$62,407.00
994.700.5060	Pershing Park Drive	\$32,686.00
104.994.5460	Pershing/Myers USEPA	\$58,407.00

Attachments: [14-9915 US EPA Grant](#)

John Rooney, City Engineer, appeared before the committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [14-9900](#)

Subject: (Direct Referral) Request from the Assistant Director of City Development to accept a Wisconsin Historical Society Certified Local Government sub-grant in the amount of \$15,000.00 to conduct a reconnaissance survey of the Manree Park area. (Grant Control Number 2013-33)

Recommendation of the Landmarks Preservation Commission on

3-10-14: That the Mayor and City Clerk be authorized and directed to enter into an agreement with the Wisconsin Historical Society through the Certified Local Government Subgrant program to accept a

\$15,000.00 grant to be utilized for the conduct of a reconnaissance survey of an area described as Manree Park.

Recommendation of the Finance & Personnel Committee on 3-24-14: To authorize the Mayor and City Clerk to enter into an agreement with the Wisconsin Historical Society (WHS) through the Certified Local Government Subgrant program to accept a \$15,000.00 grant to be utilized for the conduct of a reconnaissance survey of an area described as Manree Park. (Grant Control #2013-33, Manree Park, 798 fund)

Further, to authorize the Mayor and City Clerk to enter into a contract with a WHS qualified historic preservation professional to prepare and submit the Manree Park reconnaissance survey.

Fiscal Note: There is no city match required. (Grant Control #2013-33, Manree Park, 798 fund)

Attachments: [Manree Park Subgrant Application](#)
[Manree Park Maps](#)

Matthew Sadowski, Assistant Director/Principal Planner, Department of City Development, appeared before the committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [14-9918](#)

Subject: Communication from the Assistant Director of City Development requesting permission to accept a Knowles Nelson Stewardship Grant from the Wisconsin Department of Natural Resources in the amount of \$242,261.00 to assist in the acquisition of properties associated with the RootWorks West Bluff Overlook project. (Grant Control # 2014-011)

Recommendation of the Finance & Personnel Committee on 3-24-14: Permission be granted to the Assistant Director of City Development to accept a Knowles Nelson Stewardship Grant from the Wisconsin Department of Natural Resources in the amount of \$242,261.00 to assist in the acquisition of properties associated with the RootWorks West Bluff Overlook project.

Fiscal Note: Total project cost is estimated at \$484,522. Grant requires a 50% local match of \$242,261 which is comprised of a donation of land from the Mound Avenue Associates valued at \$113,800 EPA site assessment grant funds totaling \$41,978, and Inter Governmental Shared Revenue Funds of \$86,483 from account 919.000.5040(Grant Control # 2014-011)

Attachments: [Ownership Map for Grant \(4.3.13\)](#)
[Knowles Nelson Stats](#)
[West Bluff Overlook Concept Plan \(11.29.12\)](#)
[Final Knowles Nelson 2013 grant application 5 1.13 \(reduced\)](#)
[Lt-GrntAwrdr-Racine](#)

Matthew Sadowski, Assistant Director/Principal Planner, Department of City Development, appeared before the committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote. Edward E. Diehl voted NO.

6. [14-9867](#)

Subject: Communication from the City Attorney submitting the claim of Margarita Ramirez for consideration.

Recommendation of the Finance & Personnel Committee on 3-24-14: The claim of Margarita Ramirez, 1521 Owen Ave, Racine 53403, for alleged injuries arising from alleged slip and fall on the sidewalk in the 1400 block of Owen Avenue, be denied.

Fiscal Note: N/A

Attachments: [ramirez_001](#)

Scott Letteney, Deputy City Attorney, appeared before the committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

7. [14-9905](#)

Subject: Communication from the City Attorney submitting the claim of Jacqueline Salas for consideration.

Recommendation of the Finance & Personnel Committee on 3-24-14: The claim of Jacqueline Salas, 3230 Meachem Rd, Racine 53405, for alleged damage to her auto from allegedly driving over a pothole in the Northbound lanes in the 1600-1700 blocks of Taylor Avenue be denied.

Fiscal Note: N/A

Attachments: [salas_001](#)

Scott Letteney, Deputy City Attorney, appeared before the committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

8. [14-9906](#)

Subject: Communication from the City Attorney submitting the claim of Pauline Mitchell for consideration.

Recommendation of the Finance & Personnel Committee on

3-24-14: The claim of Pauline Mitchell, 5314 Coachlamp Dr, Racine 53406, for alleged damages to her auto allegedly arising from driving over a pothole in the Westbound lanes on 16th Street between Blain Avenue and Arthur Avenue be denied.

Fiscal Note: N/A

Attachments: [mitchell_001](#)

Scott Letteney, Deputy City Attorney, appeared before the committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

9. [14-9916](#)

Subject: Communication from the City Attorney submitting the claim of Racine Properties Group, LLC for consideration

Recommendation of the Finance & Personnel Committee on

3-24-14: The claim of Racine Properties Group, LLC, 1341 Washington Ave, Racine 53403, for alleged damages to the building at 1512/1514 Washington Avenue be denied.

Fiscal Note: N/A

Attachments: [RPG #2](#)

Scott Letteney, Deputy City Attorney, appeared before the committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:47 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, April 7, 2014 at City Hall Room 106.

**Respectfully submitted,
Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**