



City of Racine

City Hall
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Racine, WI 53403
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Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg
Vice Chair Q.A. Shakoor, II
Alderman Robert Anderson
Alderman Michael Shields
Alderman Terry McCarthy*

Monday, December 7, 2009

5:00 PM

City Hall, Room 301

Call To Order and Roll Call

*PRESENT: 5 - Alderman Spangenberg, Michael Shields, Robert Anderson,
Q.A. Shakoor, II and Terry McCarthy*

Approval of Minutes for the November 23, 2009 Meeting. to Approve the Minutes

1. [09-4460](#) **Subject:** Communication from Scott Schuit of Public Golf Associates requesting to change the eligibility of the full season golf pass from City of Racine residents to Racine County residents.

Recommendation of the Finance & Personnel Committee on 12-07-09: That County residents be able to purchase a full season golf pass at the same rate as City of Racine residents with a one year review clause.

Fiscal Note: It is anticipated that overall revenues will increase.

Attachments: [Schuit](#)

Donnie Snow, Director of Parks, Recreation and Cultural Services, appeared before the committee on behalf of Scott Schuit, President of Public Golf Associates. Donnie Snow and Scott Schuit both feel that there will be an increase in the number of season passes sold if Racine County Residents are able to purchase the season passes at the same amount as City of Racine residents. This will cover the amount that would be lost and hopefully increase revenue.

Recommended For Approval

2. [09-4480](#) **Subject:** Communication from the Purchasing Agent requesting permission to negotiate a new three year contract with Melrose Pyrotechnics for the 4th of July fireworks for the years 2010, 2011, and 2012.

Recommendation of the Finance & Personnel Committee on 12-07-09: That the Purchasing Agent be instructed to negotiate a new three year contract with Melrose Pyrotechnics for the years of 2010, 2011, and 2012.

Fiscal Note: Fireworks for the Fourth of July are annually budgeted at \$40,000 with \$17,500 funded with City funds and \$22,500 funded through donations.

Attachments: [fireworks.pdf](#)

Sam Aiello, Purchasing Agent and Curt Barnes, member of the Fourth Fest Committee appeared before the Committee. The Fourth Fest Committee has been very satisfied with Melrose Pyrotechnics and would like to stay with them.

Recommended For Approval

3. [09-4481](#)

Subject: Communication from the Purchasing Agent and award recommendation regarding Official Notice #10, EMS Supplies for the Racine Fire Department for the calendar year 2010. The recommendation for award beginning January 1, 2010 through December 31, 2010, is by individual line item, based on specific criteria.

Funding is available for this expense of \$96,200 in account 101.300.5690, for fiscal year 2010.

Recommendation of the Finance & Personnel Committee on

12-07-09: That Official Notice #10, Emergency Medical Supplies for the Racine Fire Department, be awarded by individual line item based on the following criteria:

1. Low bid per line item.
2. Lowest bid for a specific product if specified as no substitution allowed. No substitution items were specified because of the quality needed for certain items.
3. Some products are sole source; i.e., CPAP (continuous positive airway pressure) supplies are distributed only through Bound Tree Medical.

Recommendation of the Public Safety & Licensing Committee on

12-7-09: That Official Notice #10, Emergency Medical Supplies for the Racine Fire Department, be awarded by individual line item based on the following criteria:

1. Low bid per line item.
2. Lowest bid for a specific product if specified as no substitution allowed. No substitution items were specified because of the quality needed for certain items.
3. Some products are sole source; i.e., CPAP (continuous positive airway pressure) supplies are distributed only through Bound Tree Medical.

Fiscal Note: Funding for this expense in FY2010 is \$96,200 in account 101.300.5690. The Fire Department has consistently stayed

within budget regarding this account.

Attachments: [recommend for award, notice 10 ems supplies for rfd s aiello 11 25 09](#)
[Bid Award 2010 EMS Supplies spreadsheet s aiello](#)

Sam Aiello, Purchasing Agent, appeared before the Committee to discuss the award recommendation for Official Notice #10, EMS Supplies for the Racine Fire Department for the calendar year 2010. He explained that it should be awarded based on individual line item based on certain criteria.

Recommended For Approval

4. [09-4467](#)

Subject: Amend the Wastewater Commission Capital Improvement Plan for 2010-2014

Recommendation of the Finance & Personnel Committee on

12-07-09: To approve the amendments of the Wastewater Commission Capital Improvement Plan for 2010-2014.

Fiscal Note: The detailed plan is on file in the office of the Wastewater Utility General Manager.

Attachments: [amended 2010 cip.pdf](#)

Keith Haas, General Manager of Water and Wastewater Utilities, appeared before the Committee to explain that the amendments were not ready before the budget was approved. He's asking that the amendments be approved now.

Recommended For Approval

5. [09-4468](#)

Subject: Approval of the 2010 Wastewater Utility Sewer Rates

Recommendation of the Finance & Personnel Committee on

12-07-09: To adopt the 2010 Wastewater Utility Sewer Rates as presented by the Commission.

Fiscal Note: The detailed rate structures are on file in the office of the Wastewater Utility General Manager.

Attachments: [2010 wastewater rates.pdf](#)

Keith Haas, General Manager Water and Wastewater Utilities, appeared before the Committee to present the Wastewater rates for 2010.

Recommended For Approval

6. [08-1670](#)

Subject: Communication from the City Attorney submitting the claim of Zoe Outreach Ministries for consideration.

Staff Recommendation to the Finance & Personnel Committee on

12-07-09: The claim of Zoe Outreach Ministries, Inc., 2130 Racine St., requesting reimbursement in the amount of \$4,800.00 for cleanup and damages arising from an alleged sewer backup at their property at 2118 Racine Street be denied.

Attachments: [Zoe Outreach Ministries_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee to discuss the claim of Zoe Outreach Ministries requesting reimbursement in the amount of \$4,800 for cleanup and damages arising from an alleged sewer backup at their property at 2118 Racine Street. The City Attorney's office requests that the claim be denied.

Recommended For Denial

7. [09-4482](#)

Subject: Communication from the Director of City Development requesting authorization to enter into a development agreement with American Tire and Recycling Corporation.

Recommendation of the Finance & Personnel Committee on 12-07-09: That the Mayor and City Clerk be authorized to enter into a development agreement with American Tire and Recycling Corporation with the understanding that Committee concerns regarding wage structure, benefit information, schedule on job creation, and an understanding that this will not be a salvage yard be addressed.

Recommendation of Redevelopment Authority on 12-2-09: To adopt Resolution 09-29.

Fiscal Note: Funds would come from the Intergovernmental Sewer Revenue Sharing fund.

Attachments: [American Tire and Recycling request](#)

Brian O'Connell, Director of City Development, appeared before the Committee requesting authorization to enter into a development agreement with American Tire and Recycling Corporation. With the agreement, the City would pay the rent on a portion of the building for eighteen months and American Tire and Recycling Corporation will create eighty-eight jobs and give preference for the jobs to City of Racine residents.

Recommended For Approval

8. [09-4505](#)

Subject: (Direct Referral) Ordinance 25-09 to create Sec. 46-38 of the Municipal Code of the City of Racine, Wisconsin relating to Purchasing Procedure - Purchasing Coalition.

Recommendation of the Finance & Personnel Committee on 12-07-09: That Ordinance 25-09 to create Sec. 46-38 of the Municipal Code of the City of Racine, Wisconsin relating to Purchasing Procedure - Purchasing Coalition be adopted.

Fiscal Note: N/A

Sam Aiello, Purchasing Agent, appeared before the Committee to explain that Ordinance No. 25-09 would streamline the purchasing process for value purchasing.

Recommended For Approval

Miscellaneous Business

None

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:23 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, December 21, 2009 at City Hall, Room 301.