



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Ronald D. Hart*  
*Dennis Wiser*  
*O. Keith Fair*

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Monday, October 8, 2012

5:00 PM

City Hall, Room 301

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### Call To Order and Roll Call

**PRESENT:** 5 - Chairman Shakoor, II, Vice Chairman McCarthy, Ronald D. Hart, Dennis Wiser and O. Keith Fair

### Approval of Minutes for the September 24, 2012 Meeting.

to Approve the Minutes

1. [12-8235](#)

**Subject:**(Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #14, Request for Proposal for Stop Loss Insurance Broker Services for the City of Racine, Wisconsin.

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** The Mayor and City Clerk be authorized and directed to enter into a contract with the Horton Group for the securing stop loss insurance for the City of Racine for the calendar year 2013.

**Fiscal Note:** Funds for this expenditure are available in account 405.000.5870 Stop Loss.

**Attachments:** [revised purchasing agent document](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

2. [12-8176](#)

**Subject:** Communication from the Chief of Police requesting to discuss their request to apply for and accept the Wisconsin Department of Transportation 2013 Alcohol Enforcement Mobilization grant (Grant Control #2012-030).

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** To defer the item due to non-representation of staff to speak on the item.

**Fiscal Note:** There is a 25% soft match of \$8,750.

**Attachments:** [legistar id 12-8176\\_001](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

3. [12-8177](#)

**Subject:** Communication from the Chief of Police requesting to apply for and accept the Wisconsin Department of Transportation 2013 Seat Belt Safety Grant (Grant Control #2012-031).

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** To defer the item due to non-representation of staff to speak on the item.

**Fiscal Note:** There is a 25% soft match of \$7,500.

**Attachments:** [legistar id 12-8177\\_001](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

4. [12-8178](#)

**Subject:** Communication from the Chief of Police requesting to apply for and accept the Wisconsin Department of Transportation 2013 Speed Enforcement Mobilization Grant (Grant Control #2012-032).

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** To defer the item due to non-representation of staff to speak on the item.

**Fiscal Note:** There is a 25% soft match of \$6,250 and \$1,250 cash for equipment

**Attachments:** [legistar id 12-8178\\_001](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

5. [12-8180](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to have Nassco provide a free on-site demonstration to strip and wax the gym floor at the Cesar Chavez Community Center. Materials and labor will be provided by Nassco as a donation.

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** Permission be granted for the Director of Parks, Recreation & Cultural Services to have Nassco provide a free on-site demonstration to strip and wax the gym floor at the Cesar Chavez

Community Center.

**Fiscal Note:** Materials and labor will be provided by Nassco as a donation. There will be no cost to the City.

**Attachments:** [Nassco Donation](#)

*Tom Molbeck, Director of Parks, Recreation & Cultural Services Department appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

6. [12-8182](#)

**Subject:** (Direct Referral) Consideration of authorization to accept US Economic Development Administration funds for small business loans. (RES No. 12-3364)

**Recommendation of the Redevelopment Authority on 9-24-12:**

That the Common Council authorize the acceptance of an increase in the US EDA grant by \$100,000 to a total grant of \$600,000; that the Common Council authorize the Executive Director of RCEDC, the City Finance Director, the Mayor, and City Clerk to accept from the US EDA the increased grant, segregate and restrict funds for a required local match of \$100,000, and execute such amended grant agreement with the US EDA and RCEDC as may be necessary to implement this increase.

Further, that this item be referred to the Finance and Personnel Committee of the Common Council for its review and approval.

**Recommendation of the Finance & Personnel Committee on October 8, 2012:**

Permission be granted for acceptance of an increase in the US EDA grant by \$100,000 to a total grant of \$600,000; that the Common Council authorize the Executive Director of RCEDC, the City Finance Director, the Mayor, and City Clerk to accept from the US EDA the increased grant, segregate and restrict funds for a required local match of \$100,000, and execute such amended grant agreement with the US EDA and RCEDC as may be necessary to implement this increase.

**Fiscal Note:** The required local match of \$100,000 will be obtained from the Sewer Agreement Intergovernmental Revenue Sharing Funds as is consistent with provisions of Sec. 46-268 of the Municipal Code. This action will increase funds dedicated to the Industrial/Commercial Building Revolving Loan Fund to a total of \$1,200,000 (\$600,000 in City Sewer Agreement funds and \$600,000 in US EDA funds).

*Brian O'Connell, Director of City Development appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

7. [12-8197](#)

**Subject:** communication from the City Attorney submitting the claim of Danielle Ours for consideration.

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** The claim of Danielle Ours, requesting reimbursement in the amount of \$1,610.66 for alleged damages arising from a tree branch falling on her parked car on September 4, 2012 be denied.

**Fiscal Note:** N/A

**Attachments:** [danielle\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

8. [12-8198](#)

**Subject:** communication from the City Attorney submitting the claim of Roy Ours for consideration.

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** The claim of Roy Ours, requesting reimbursement in the amount of \$1,082.95 for alleged damages arising from a tree branch falling on his parked car on September 4, 2012 be denied.

**Fiscal Note:** N/A

**Attachments:** [roy\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

9. [12-8199](#)

**Subject:** communication from the City Attorney submitting the claim of John Huck for consideration.

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** The claim of John Huck, requesting reimbursement in the amount of \$462.44 for a shotgun that was destroyed by the

Police Department in 2002, be denied.

**Fiscal Note:** N/A

**Attachments:** [deny huck\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

10. [12-8200](#)

**Subject:** communication from the City Attorney submitting the claim of Janet Venegas for consideration.

**Recommendation of the Finance & Personnel Committee on October 8, 2012:** The claim of Janet Venegas, requesting reimbursement in the amount of \$50,000.00 for alleged injuries sustained while the Fire Department rescued her from a malfunctioning chair lift on January 18, 2012 be denied.

**Fiscal Note:** N/A

**Attachments:** [deny venegas\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

### Adjournment

**There being no further business to come before the Committee, the meeting adjourned at 5:30 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, October, 22, 2012 at City Hall, Room 301.**

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee**