



October 1, 2025

Commissioner  
Department of Public Works  
City of Racine  
730 Washington Avenue  
Racine, Wisconsin 53403

Dear Commissioner,

On behalf of Hope City Church, I am writing to respectfully request the temporary closure of a portion of 11th Street for our upcoming community outreach event. We plan to host the event on:

- Saturday, November 1, from 3:00 p.m. to 8:00 p.m.
- Sunday, November 2, from 7:00 a.m. to 1:00 p.m.

To ensure the safety of participants and accommodate planned activities, we kindly request the closure of 11th Street between Wisconsin Avenue and Main Street (one block) during these times.

This event will bring together community members for fellowship, live music, and family-friendly activities. To promote safety, we will have volunteer staff assisting with setup, breakdown, and ongoing monitoring of the closed street area. Additionally, City of Racine Police Officers will be present to support public safety. We are also committed to coordinating with local residents and businesses to minimize any inconvenience caused by the temporary closure.

We sincerely appreciate your consideration of this request and would be grateful for your guidance regarding any required forms, permits, or additional steps necessary to complete the process.

Thank you for your support in fostering safe and positive community gatherings in our city.

Sincerely,

Pastors Tylre & Gina Butler  
Hope City Church

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**IN THE CITY - FOR THE CITY**

944 Main Street, Racine, WI 53403

 @OurHopeCity 