



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Waterworks Commission

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Wednesday, June 18, 2025

5:45 PM

Racine Water Utility Conf. Room

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The meeting was called to order by Commission President Jorgenson at 7:14 p.m.

#### ROLL CALL

*Let the record show that Commissioner Sullivan was sitting in and voting in place of the Mayor, who was excused.*

**PRESENT:** 6 - John Tate II, Natalia Taft, Jens Jorgensen, Jim Sullivan, Marlo Harmon and Rosalind Thomas

**EXCUSED:** 2 - Cory Mason and Nick Barootian

[0608-25](#)

**Subject:** Approval of Minutes for the May 21, 2025, Waterworks Commission Meeting

**Staff Recommendation:** To Approve

**Fiscal Note:** N/A

A motion was made by Harmon, seconded by Thomas, that this file be Approved.

[0626-25](#)

**Subject:** Review of the 2024 Waterworks Utility Audit from Clifton Larson Allen LLP (Shannon Small invited to Meeting to Present)

**Staff Recommendation:** To Approve

**Fiscal Note:** N/A

*Shannon Small, CPA, of Clifton Larsen Allen, presented audit results for the year 2024. It is the Auditor's unmodified (clean) opinion that the financial statements present fairly the financial position of the Utility in accordance with generally accepted accounting principles. No material weaknesses were noted. Two significant deficiencies identified were the preparation of financial statements, and a lack of segregation of duties because of limited staff.*

*Commissioners inquired as to what specific action could be taken to address the significant deficiencies noted above, and directed that a follow-up meeting take place between the Executive Directors of both Utilities, the Commission Presidents, and the City Finance Director to explore and discuss the matter further. Shannon Small also advised that she could avail herself to be of further assistance if direct input or further*

*questions for her were necessary pertaining to the auditing process and its results.*

**A motion was made by Tate II, seconded by Taft, that this file be Approved with the understanding that the Utility Directors will meet with the Commission Presidents and other City Administrative Staff to discuss the significant deficiencies in further depth.**

[0627-25](#)

**Subject:** Consideration of a Proposal Submitted by Dixon Engineering for Inspection of Eight Tanks/Ground Reservoirs and WTP Clearwell & Development of Long-Term Maintenance Plan

**Staff Recommendation:** To Approve

**Fiscal Note:** Total cost for all tanks/reservoirs is \$20,850.00.

*The Utility Director presented the proposal for security inspections on the 8 water tanks and two reservoirs. These inspections are part of routine maintenance performed on the tanks. Questions arose from the Commission concerning the life span of the tanks and also regarding which were still in use. Chief Utility Engineer, Chad Regalia, addressed these questions relaying that the normal life span for the tanks does vary, but generally is approximately 80 years. All tanks are still in use with the exception of the Regency Mall tank, which is expected to be razed in the next 10 years.*

**A motion was made by Taft, seconded by Harmon, that this file be Approved.**

[0628-25](#)

**Subject:** Consideration of Change Order No. 1 on Contract W-25-2, 2025 Water Main Replacement - Phase 1, Earth X, LLC (contractor)

**Staff Recommendation:** To Approve

**Fiscal Note:** Contract change results in an increase of \$29,160.00, bringing the total contract amount to \$981,435.00.

**A motion was made by Harmon, seconded by Taft, that this file be Approved.**

[0629-25](#)

**Subject:** Consideration of Change Order No. 1 on Contract W-25-3, 2025 Water Main Replacement - Phase 2, Reesman's Excavating & Grading (contractor)

**Staff Recommendation:** To Approve

**Fiscal Note:** Contract change results in an increase of \$7,273.00, bringing the total contract amount to \$1,255,453.00.

**A motion was made by Tate II, seconded by Taft, that this file be Approved.**

[0630-25](#)

**Subject:** Consideration of Change Order No. 1 on Contract W-25-4, 2025 Lead Service Replacement Project, Miller Pipeline (contractor)

**Staff Recommendation:** To Approve

**Fiscal Note:** Contract change results in an increase of \$10,979.01, bringing the total contract amount to \$3,128,916.50.

**A motion was made by Taft, seconded by Harmon, that this file be Approved.**

[0631-25](#)

**Subject:** Communication sponsored by Mayor Mason and Alder Harmon, on behalf of the Waterworks Commission, requesting approval of a resolution regarding declaration of official intent to reimburse costs attributed to the 2026 Lead Service Line Replacement Project.

**Recommendation of the Waterworks Commission on 06/18/25:** To approve with a referral to the Finance & Personnel Committee.

**Recommendation of the Finance and Personnel Committee on 07-07-2025:** That the Waterworks Commission request for approval of a resolution regarding declaration of official intent to reimburse costs attributed to the 2026 Lead Service Line Replacement Project be approved.

**Fiscal Note:** The aggregate principal amount of debt for the project is expected not to exceed \$40,000,000.00, of which 49% may be allocated as Principal Forgiveness for homeowner side lead service replacement. Funding for the project to be financed through the FY 2026 WDNR Safe Drinking Water Loan Program.

*The Utility Director presented a Resolution that would provide that all costs related to the Project that occur prior to finalization of the loan are rolled into the loan total for reimbursement of Utility funds. This loan would cover both public and private side planned lead service line replacements by the Utility.*

**A motion was made by Taft, seconded by Tate II, that this file be Approved with a Referral to the Finance and Personnel Committee.**

[0632-25](#)

**Subject:** Communication Sponsored by Mayor Mason and Alder Harmon, on behalf of the Waterworks Commission, requesting approval of a resolution regarding declaration of official intent to reimburse costs attributed to 2026 Water Main Replacement Project.

**Recommendation of the Waterworks Commission on 06/18/25:** To Approve with a Referral to the Finance & Personnel Committee.

**Recommendation of the Finance and Personnel Committee on**

**07-07-2025:** That the Waterworks Commission request for approval of a resolution regarding declaration of official intent to reimburse costs attributed to the 2026 Water Main Replacement Project be approved.

**Fiscal Note:** The aggregate principal amount of debt for the project is expected not to exceed \$10,000,000.00, with the balance reduced by eligible Principal Forgiveness earned. Funding for the Project to be financed through the FY 2026 WDNR Safe Drinking Water Loan Program.

*The Utility Director presented a Resolution that would provide that all costs related to the Project that occur prior to finalization of the loan are rolled into the project loan total for reimbursement of Utility funds.*

**A motion was made by Taft, seconded by Harmon, that this file be Approved with a Referral to the Finance and Personnel Committee.**

## **Adjournment**

*There being no further business to address, the meeting was adjourned at 7:34 p.m.*