

Department of Customer Service

Tara McMenamain
City Clerk

Amber Pfeiffer
Asst. City Clerk



City of Racine, Wisconsin

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Racine, Wisconsin 53403
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September 12, 2024

Honors Racine
Donna Elise Paschen
1330 Washington Ave
Racine, WI 53403

Donna Elise Paschen
3513 Washington Ave
Racine, WI 53405

Dear Ms. Paschen:

Please be informed that the Public Safety and Licensing Committee of the Common Council of the City of Racine will meet at 5:00 P.M., on Wednesday, September 25, 2024, in room 207B, City Hall, to discuss the issuance of a formal expression of concern under section 6-27 of the City of Racine Code of Ordinances, as it relates to the above premises including but not limited to the following issues:

- RPD incident 24-024231, June 14, 2024 – Assault at bar reported by victim.
- RPD incident 24-034540, August 14, 2024 – Operating without a license.
- RPD incident 24-034862, August 17, 2024 – Operating without a license.

Please be informed that the **AGENT'S APPEARANCE IS MANDATORY** and failure to appear may result in a suspension or revocation of your license.

If you have any questions, please call our office at 636-9171.

Sincerely,

Amber Pfeiffer
Assistant City Clerk

Sec. 6-27. - Actions by the committee.

(a) Formal expression of concern. (1) The public safety and licensing committee may require the appearance of any licensee before the committee at any time to address issues related to the licensed premises through a written formal expression of concern, sent via first class mail to the licensee. (2) If the licensee fails to appear for the formal expression of concern, the committee may refer the matter to the city attorney's office for consideration of further disciplinary action. (3) If the licensee appears for the formal expression of concern, no discussion of the alleged facts may be permitted unless the licensee requests such discussion and only after the licensee has been advised that any statements made by him or her and/or his or her representatives regarding the alleged underlying facts may be considered by the due process board in any subsequent suspension/revocation hearing which may result from the alleged violations which are the subject of the formal expression of concern. (b) Referral for disciplinary proceedings. (1) Any licensee who has been issued two formal expressions of concern within a six month period, or three or more formal expressions of concern within a one year period, shall be referred to the city attorney's office for consideration of further disciplinary proceedings as contemplated under section 6-26 of this Code. For purposes of this section, the date the committee votes to issue a formal expression of concern shall be the date used to calculate any time period prescribed. (2) Nothing in this section shall be construed to conflict with, abridge or modify, the rights or procedures established for revocation or suspension of licenses in Wis. Stats. § 125.12 provided there is cause for disciplinary proceedings under the relevant ordinances or statutes.