

City of Racine
730 Wisconsin Ave, Room 103
Racine, WI 53403

January 9, 2015

**RE – Special Event Application
Ragnar Relay Chicago to benefit CARA Charity and Back on My Feet**

To Whom It May Concern:

Attached please find information on the race route and other general information for the Ragnar Relay Chicago 2015 race, a benefit for local charities and CARA and Back on My Feet as our official Chicago charity. This information is to be used to supplement the Special Event Application (also attached). Please let me know if any additional information is required in order to process a Special Event Permit.

Included information:

- A. Race route (Map / Layouts)
- B. Applicant & Event Organizer Info
- C. Description of Event
- D. Date & Hours of Event
- E. Private Security, Sales, Vendors, Food, Alcohol, Entertainment, Temporary Structures
- F. Estimated Attendance
- G. First Aid
- H. Insurance
- I. Charity Non-Profit Status

We believe in providing a quality event that is safe and fun for participants and all involved. I appreciate all the assistance you have offered in our initial steps and look forward to continuing this conversation as we finalize the details of our race.

Feel free to contact me regarding any questions you may have.

Sincerely,

Liz Murdock

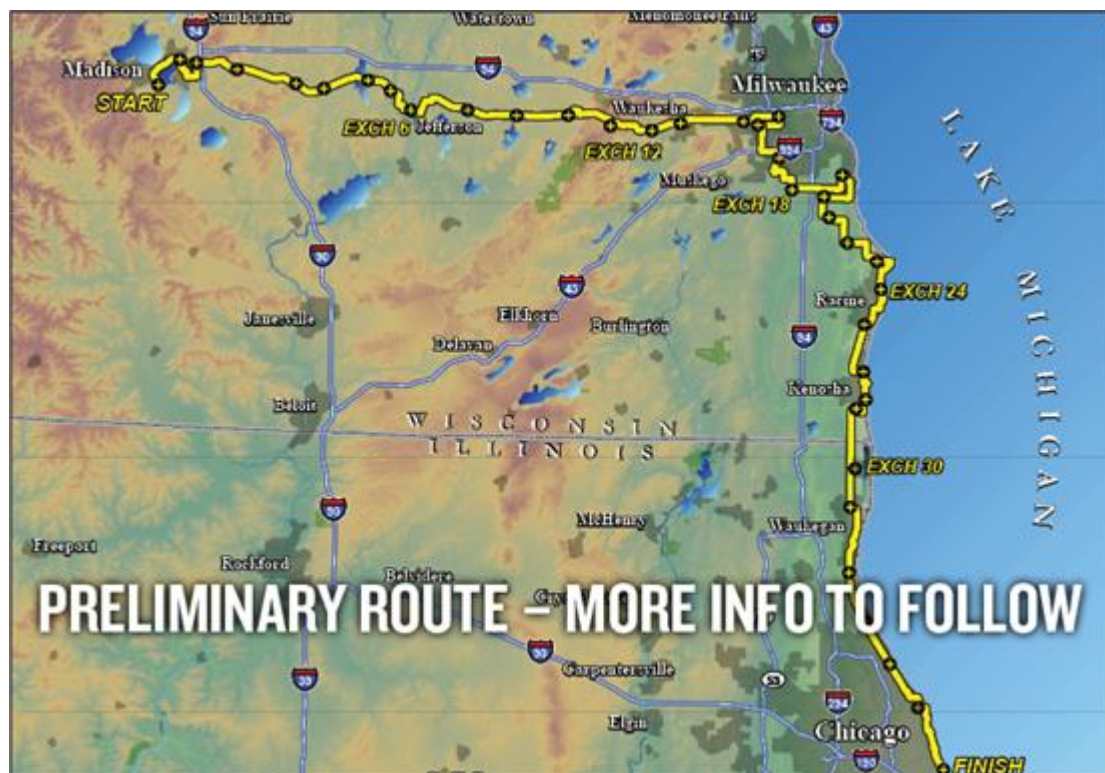
Ragnar Events | Race Director

C: 801.390.6890 | O: 801.499.5024 | F: 801-499-5023

12 S 400 W, 2nd Floor, Salt Lake City, UT 84101

liz@ragnarrelay.com | www.ragnarrelay.com

A. Race Route (Map / Layout)



Route – The race will start at in Madison WI on Friday, June 12, 2015 at 5:00am. Runners will make their way across the state of Wisconsin towards Milwaukee and then head south along the lake towards Chicago. The finish line will be located at Lincoln Park in Chicago.

B. Applicant Info

Ragnar Events LLC will apply for all permits in the name of the official race name, Ragnar Relay Chicago.

Event Organizer Info

Applicant:

Liz Murdock- Race Director

Ragnar Events

12 S 400 W, 2nd Floor

Salt Lake City, UT 84101

P 801-390-6890

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C. Description of Event

The Ragnar Relay Chicago 2015 is a long distance running relay race that is a benefit for local charities along the course with CARA being the official Chicago charity. The race will start in Madison Wisconsin on Friday, June 12th, 2014 and finish in Lincoln Park on Saturday, June 13th, 2015. We anticipate 600 teams to participate in the Ragnar Relay Chicago 2015. Each team is comprised of 12 individuals and two transport vans. Therefore, we anticipate 7,200 participants and 1,200 vehicles to be involved in the race.

Since the race is a relay, only one person from each team will be running on the course at one time (the rest of the team is driving in the two vans). That means there will only be 600 runners on the course at a time. These runners will be VERY spread out. We will start the first runners in Madison, Wisconsin at 5:00am and the last runners at 4:00pm. This averages out to about one runner every minute, which is typical of Ragnar Relay races. Runners obey all traffic laws and stay with the normal flow of pedestrian traffic. Our race course typically follows sidewalks, running paths, bike lanes, and road shoulders. We do not foresee a need to close any lanes of traffic or close the running path to pedestrian or bike traffic. All participants are required to wear reflective vests, headlamps, and LED lights during nighttime hours.

To reiterate, the event will not close, block, alter, or interrupt the flow of pedestrian, bicycle, or vehicular traffic. There will be no food, water, alcohol, private security, sales, or amplified music at the event.

D. Date & Hours of Event

We will start the first runners in Madison Wisconsin on June 12th, 2014 at 5:00am and the last runners at 4:00pm. We anticipate the first runner to enter the City of Racine around 11:30pm on Friday, June 12th, 2015 and the last runner to leave the county by 10:00am on Saturday, June 13th, 2015.

E. Private Security, Sales, Vendors, Food, Alcohol, Entertainment, Temporary Structures

Temporary Structure: North Shore Park would be utilized during closed hours: 12:00am through 9:00am, with a set up period starting at 8:00pm on June 12th. In past years we have utilized Racine YMCA to provide indoor sleeping for participants during their “off” time. As there is no facility near North Shore Park with a similar function, I am proposing what we call “Tent City”. Essentially, Ragnar provides a number of tents for participants to try and sleep for a couple hours. It looks like this:



Attached you will find a proposed layout of how this would fit in North Shore Park. I plan on approximately 40 tents being set up by staff. In addition, I would like to ask permission to place 3-4 contained fire pits on the beach. The pits look similar to the picture below.



F. Estimated Attendance

As stated above, we anticipate 600 teams to participate in the Ragnar Relay Chicago 2014. Each team is comprised of 12 individuals and two transport vans. Therefore, we anticipate 7,200 participants and 1,200 vehicles to be involved in the race.

There will be 600 runners passing through the city limits of Racine, spread out between the hours of 11:30pm on June 12, 2015 and 10:00am on June 13, 2015. 600 vehicles will also pass through the city during these same hours and at about the same frequency of runners. The vehicles will, of course, obey all traffic laws.

- G. First Aid** - First-aid stations and first-aid staff will be located at Exchange 24 at North Shore Park and at Exchange 30 at North Chicago High School in North Chicago, IL. These first-aid stations will be equipped to handle extreme dehydration, heat stroke, and all of the minor sport injuries we often experience, including; blisters, sprains, strains, stings, etc. We require our first aid staff to be licensed to administer intravenous fluids (typically EMT intermediate and above, or RN, PA, M.D., etc.). We hire first aid workers (EMT intermediate or above), either through a medical staffing agency or directly through local hospitals or emergency service personnel.

In the event of a major medical emergency (i.e. any life threatening condition or injury that requires immediate medical attention) we instruct runners/volunteers to first call 911. The line of communication then follows: 911 → Race Director → Senior Race Director → Course Manager for that section.

In addition to our own first aid services on course, we list the local emergency rooms near the course, along with their address and phone number in the race packets.

H. Insurance

Insurance will follow under separate cover.

I. Charity Non-Profit Status

Local charities along the course will benefit from partnering with the Chicago Ragnar Relay 2015 through food sales and/or volunteering opportunities. Chicago Ragnar partnered with CARA and Back on My Feet as the main Chicago charities.